

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, FEBRUARY 3, 2020
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Mary Grant, Patricia Walburn, Donna Gahrman, Fidelis Kershaw, Joseph Doran, Karen Washington

MEMBERS ABSENT: Blanche Todriff, Carol Sadowski

OTHERS PRESENT: Ian Tattersall, LCS Student Ambassador

2. Reading of previous minutes – Motion by M. Grant second by P. Walburn to accept previous minutes of the January 6, 2020 regular meeting as mailed.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Letter from Chairman Szruba to Board of Selectmen re: recommendation of reappointment of Carol Sadowski, Donna Gahrman, Fidelis Kershaw and Joseph Doran for a new term on Commission of Aging.

Joseph Doran entered at 7:05 p.m.

4. Bills and Action Thereon

- a. Review Financial Reports (Profit & Loss Budget vs. Actual July 1, 2019 through January 31, 2020; Special Revenues Fund as of January 31, 2020) – review and discussion.
- b. Ratify/Approve Bills - Motion by J. Doran second by F. Kershaw to pay Bills #1-11 on the list for approval (see attached). VOTE: UNANIMOUS, MOTION CARRIED
Motion by P. Walburn second by D. Gahrman to not renew Norwich Bulletin subscription at this time and to continue disputing bill. VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – Presented by Ms. Washington, Senior Coordinator (see attached).

6. Old Business

- a. Town Bus Backup - No update.
- b. Window Issues – Ongoing.
- c. Accepting Credit Cards – No definitive answer from Board of Finance.
- d. Bingo Display Board – Up and working well.
- e. Phone Battery Backup – Ms. Washington to find out more information.

7. New Business - NONE

8. Any other business which may properly come before the Commission – NONE.

BILLS FOR APPROVAL AT THE COA MEETING OF 2/3/2020

- 1) D.B. Building Maintenance - \$390 for December 2019 janitorial services (70142 S.C. Maintenance)
- 2) Verizon - \$18.07 for Dec-Jan van phone (70141 Utilities)
- 3) W.B. Mason - \$47.47 for toilet tissue, highlighters, staples (70151 S.C Supplies)
\$14.39 for hand soap (70151 S.C. Supplies)
\$60.58 (\$28.99 for kitchen paper towels [Sandwich Program Special Revenue] and
\$31.99 for coffee creamers [70130 S Cit Services])
\$24.00 credit memo for 4 water jug deposits (70141 Utilities)
- 4) Uncas Gas - \$1108.50 (\$510.72 for 12/10 delivery 384.0 gals @ \$1.32 and
\$597.28 for 12/30 delivery 470.3 gals @ \$1.27 and
\$.50 for finance charge)
\$488.19 for 1/20 delivery 393.7 gals @ \$1.24 (all 70141 Utilities)
- 5) Frontier - \$43.57 for December phone service (70141 Utilities)
\$43.92 for January phone service (70141 Utilities)
- 6) Eversource - \$318.80 for 1,700 kwh electricity 12/18/19 to 1/20/20 (70141 Utilities)
- 7) Walmart - \$503.82 for food purchases (Sandwich Program Special Revenue)
- 8) Uncas Health District - \$145 for K. Washington ServSafe Training (Sand Prog Spec Revenue)
- 9) Russell Bruscato - \$400 for wall rack & installation (70130 Sr Cit Services)
- 10) dII Financial Services - \$98.18 for copier lease payment (70153 S C Copier Expenses)
- 11) Comcast - \$76.57 for 1/23 to 2/22 cable (70141 Utilities)

CONTESTED BILLING:

The Bulletin claims our subscription expired 12/19/19. We approved a \$191.00 52 week subscription at the 5/13/19 meeting, which means we still have nearly 4 months left to the current subscription. Also, this should be a 5-day subscription, not a 7-day as indicated on the bill.

DISPOSITION: _____ renew at this time OR ☒ do not renew at this time

Commission on Aging

Monthly report

For the month of:	November	December	January
Center visitors	346/17	359/20	516/21
Van rides	51	45	57
Meals on wheels	366	282	187
Sandwich program	126	117	193
Other meals	42	92	33

We had a successful Red Cross Blood Drive on January 3rd. There were 16 donors which was 4 more than the target.

Our lunch specials were meatloaf on January 10th and shepherd pie on January 22nd.

We had trips to Longhorn Steakhouse on January 13th and to Foxwoods Casino on January 21st.

Club Lisbon was held on January 14th with entertainment by Jose Paulo. We had over 25 people attend.

Our annual Souper Bowl is on February 5th.

We are having a make your own pizza day on February 25th.

The New London Senior Center has invited us for a Valentine's Day party on February 12th.

There is a trip to Norwich Technical High School for lunch on February 26th.

We have added shelving in the kitchen closet to make additional space for storage.

Our new bingo machine arrived and the display board was installed on January 12th.

A custom chair rail was installed to display the caning chairs.

Submitted
February 3, 2020 by
Karen Washington

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9. Adjournment – Motion by J. Doran second by M. Grant to adjourn at 7:21 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

Renee Williams

Renee Williams, clerk

APPROVED: _____

Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 2/5/2020 AT 7:50pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi