

MINUTES
REGULAR MEETING
COMMISSION ON AGING
LISBON SENIOR CENTER
MONDAY, SEPTEMBER 9, 2019
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 7:01 p.m.

MEMBERS PRESENT: Leonora Szruba, Mary Grant, Patricia Walburn, Donna Gahrman
MEMBERS ABSENT: Joseph Doran, Blanche Todriff, Carol Sadowski, Fidelis Kershaw
OTHERS PRESENT: Karen Washington

2. Reading of previous minutes – Motion by M. Grant second by P. Walburn to accept previous minutes of July 1, 2019 as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - NONE

4. Bills and action thereon

- a. Review Financial Reports- Profit & Loss Budget vs. Actual July 1, 2019 through September 9, 2019 and Special Revenues Fund as of September 9, 2019 – review and discussion.
- b. Ratify/Approve Bills - Motion by M. Grant second by D. Gahrman that Bills #1-19 be ratified as written and added to public record (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

Motion by P. Walburn second by M. Grant that Bills #20 & 21 be approved for payment (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached.

6. Old Business

- a. Town Bus Backup - No update.
- b. Window Issues – Awaiting word back from Board of Selectmen.
- c. Accepting Credit Cards – Awaiting word back from Board of Finance Chairman Mike Zelasky
- d. Driveway Sign – No update. Still ongoing.
- e. Fall Festival Participation – K. Washington covered in her Senior Coordinator's Report.
- f. Town Bus Driver Position – L. Szruba reported that Tom Sparkman, First Selectman, said there are a few possible candidates.

7. New Business

- a. Lounge Floor Covering – Ms. Washington reported that they are looking to carpet the lounge this year, possibly ½ parquet flooring for line dancing and ½ carpeting. Received an estimate from Colonial Carpet for another \$1,500 to the previous estimate if parquet flooring added. Possibly asking Shooting Stars to chip in.
- b. Personnel Changes – Current bus driver submitted his resignation effective 3rd week of October. Job has been posted and thus far several applications have been received by the Town of Lisbon for this position.

BILLS FOR RATIFICATION/APPROVAL AT THE SEPTEMBER 9, 2019 COA MEETING:

FOR RATIFICATION:

- 1) D.B. Building Maintenance - \$765 for June janitorial service and stripping/waxing floors [\$375] (Sr Ctr Maintenance –old budget – 7/17/19)
- 2) W.B.Mason – \$29.99 for toilet tissue (70151 Sr Ctr Supplies & Expenses – old budget)
\$20.89 for business card blanks (70150 Sr Coord Supplies & Expenses – old budget)
\$55.26 for wireless trackball (70151 Sr Ctr Supplies & Expenses)
\$44.97 for 3 jugs water & deposit (70141 Sr Ctr Utilities)
\$22.58 for dispenser cold cups (70130 Sr Cit Services)
\$18 CREDIT memo for water jug deposit (70141 Sr Cit Utilities)
- 3) dll Financial Solutions - \$98.18 for copy machine lease payment (70153 Copier Exp)
- 4) Frontier - \$43.78 for ~~van cell phone~~ ^{Sr Ctr phone} (70141 Sr Ctr Utilities – 8/4/19)
- 5) Walmart - \$440.23 for food purchases (Sand Prog Spec Revenue)
- 6) W.B.Mason - \$57.17 for bathroom paper towels, index cards, staples (70151 Sr Ctr Sup & Exp – 8/21/19)
\$44.97 for 3 jugs water & deposit (70141 Sr Ctr Utilities)
\$36.89 for phone handset (70151 Sr Ctr Supplies & Exp)
\$31.59 for creamers (70130 Sr Cit Services)
- 7) AA Lock & Key – \$144 for service call to remove debris under threshold (70142 Sr Ctr Maintenance)
- 8) D.B.Building Maintenance - \$390 for July janitorial service (70142 Sr Ctr Maintenance)
- 9) dll Financial Solutions - \$98.18 for copy machine lease payment (70143 Copier Expenses)
- 10) Anthony's Hardware - \$16.07 to replace office door glass (70142 Sr Ctr Maint)
- 11) Staples - \$30.68 for kitchen ppr towels (Sand Prog Spec Revenue)
\$17.60 for date book (70150 Sr Coord Supplies & Exp)
- 12) Eversource - \$546.62 for 2,483 kwh electricity 6/19-7/19/19 (70141 Sr Ctr Utilities)
- 13) Comcast - \$71.27 for cable (70141 Sr Ctr Utilities)
- 14) Uncas Gas - \$676.15 for 7/30 delivery 558.8 gals propane @ \$1.21/gal (70141 Sr Ctr Utilities)
- 15) Verizon - \$17.56 for van cell phone (70141 Sr Ctr Utilities)
- 16) Anthony's Hardware - \$14.68 for Caulk, etc. (70142 Sr Ctr Maint)
- 17) Frontier - \$53.11 for Sr Ctr phones (70141 Sr Ctr Utilites)
- 18) Comcast - \$71.27 for cable (70141 Sr Ctr Utilities)
- 19) Walmart - \$498.30 for food purchases (Sand Prog Spec Revenue – 9/4/19)

FOR APPROVAL:

- 20) Eversource - \$596.51 for 2,836 kwh electricity 7/19-8/20/19 (70141 Sr Ctr Utilities)
- 21) W.B. Mason - \$44.97 for 3 jugs water & jug deposit (70141 Sr. Ctr Utilities)
\$22.58 for dispenser cold cups (70130 Sr Cit Services)
\$18 CREDIT memo for jug deposit (70141 Sr Ctr Utilities)
\$33.79 Kitchen paper towels (Sand Prog Spec. Revenue)

Commission on Aging

Monthly report

For the month of:	June	July	August
Center visitors	426/20	444/22	480/21
Van rides	56	60	70
Meals on wheels	242	294	238
Sandwich program	174	142	198
Other meals	10	48	41

In the early morning of August 6th the senior center had a break in. There was minor damage done, the theft of our senior van and Wii game system along with a small amount of cash. The van was recovered without damage. There is an active investigation still in progress.

We had a trip through The Travel Group to The Log Cabin for an Elton John tribute show on August 6th. The trip and bus was shared with Preston.

On August 12th, together with the Sprague Senior Center, we chartered a bus for a trip to the Newport Playhouse for a show and the lobsterfest.

We had to cancel a trip to the Essex Steam Train for a pirate adventure due to a problem with the town bus. This has been repaired and the bus is now back in operation.

We are currently looking for a backup driver for the town bus for our trips.

On August 9th we had a ham & swiss lunch special.

Our annual picnic was held on October 21st. We had a magic show performed by "Mr. Magic" – Rich Rothstein.

We participated in a school supply drive. All donations were brought to the Lisbon Town Hall as part of a 3 town effort sponsored by SNSN radio.

In September we have a trip to Foxwoods on the 13th. On September 27th we are going to The Big E.

There is going to be a make your own pizza on September 11th. It will be followed by a special bingo from St. Joseph's Living Center. The Shooting Stars will hold their monthly meeting immediately after.

The Lisbon Fall Festival is on Saturday, September 28th. We will be having our annual pen turning and quilt show event from 9am-3pm. We are adding a tag sale in our parking lot for the first time.

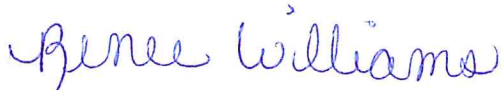
Submitted
September 9, 2019 by
Karen Washington

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8. Any other business which may properly come before the Commission – NONE.

9. Adjournment – Motion by D. Gahrman second by P. Walburn to adjourn at 7:27 p.m.

VOTE: UNANIMOUS, MOTION CARRIED


Renee Williams, clerk

APPROVED: _____
Leonora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 09/10/2019 AT 12:05pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
