

MINUTES  
REGULAR MEETING  
COMMISSION ON AGING  
LISBON SENIOR CENTER  
MONDAY, DECEMBER 3, 2018  
7:00 P.M.

1. Call to Order: The regular meeting of the Commission on Aging was called to order by Leonora Szruba, Chairman at 7:00 p.m.

MEMBERS PRESENT: Leonora Szruba, Joseph Doran, Donna Gahrman, Blanche Todriff, Patricia Walburn, Karen Washington

MEMBERS ABSENT: Mary Grant, Carol Sadowski, Fidelis Kershaw

OTHERS PRESENT: Anna Gosselin, Ian Tattersall, LCS Student Ambassadors

2. Reading of previous minutes – Motion by J. Doran second by D. Gahrman to approve previous minutes as mailed. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence - NONE

4. Bills and action thereon:

- a. Review of Financial Reports (Profit & Loss Budget vs. Actual; Special Revenues Fund Profit/Loss) for December 2018 – review and discussion.

- b. Ratify/Approve Bills: Motion by J. Doran second by B. Todriff to pay bills (see attached). VOTE: UNANIMOUS, MOTION CARRIED

5. Senior Coordinator's Report – see attached.

6. Old Business

- a. Backup Town Bus – Negotiating with Sprague – D. Gahrman gave an update.

- b. Senior Van and Lounge Windows Issues – Draft Letter – Motion by J. Doran second by D. Gahrman to forward the letter as drafted to the Board of Selectmen. VOTE: UNANIMOUS, MOTION CARRIED

- c. Accepting Credit Card Payments - NONE

- d. Rebranding – NONE

- e. Upright Freezer – Motion to approve the purchase of a GE Upright Freezer in the amount of \$599.99 by P. Walburn second by B. Todriff. VOTE: UNANIMOUS, MOTION CARRIED

7. New Business – NONE

Motion by J. Doran second by B. Todriff to add "Bus Driver" to the agenda.

VOTE: UNANIMOUS, MOTION CARRIED

8. Any other business which may properly come before the Commission

- a. Bus Driver – Mr. Doran reminded the Commission that a backup bus driver needs to be procured in the event one is needed.

BILLS FOR APPROVAL/RATIFICATION AT THE DECEMBER 3, 2018 COA MEETING:

FOR RATIFICATION: NONE

FOR APPROVAL:

- 1) Uncas Gas \$785.02 for 533.3 gals @ \$1.472/gal (Utilities)
- 2) Norwich Business Machines \$435 for copy machine toner (Sr Cit Services)
- 3) K. Washington \$145 reimbursement for Karen Arremony's Serv Safe registration (Sand Prog Special Revenue)
- 4) Frontier \$44.16 for Sr Ctr telephones (Utilities)
- 5) D.B. Building Maintnance \$390 for October janitorial service (Sr Ctr Maintenance)
- 6) Eversource \$359.70 for 2,011 kwh electricity 10/18 to 11/16 29 days (Utilities)
- 7) Walmart \$652.28 for sandwich program purchases (Sand Prog Special Revenue)
- 8) Comcast \$65.24 for cable service 11/23-12/22 (Utilities)\
- 9) Verizon \$17.82 for van phone (Utilities)
- 10) dll Financial Solutions \$98.40 copy machine lease payment (Copier expenses)
- 11) W.B.Mason CREDIT memo \$24 for water jug deposit refund (Utilities)

# Commission on Aging

## Monthly report

For the month of:	September	October	November
Center visitors	402/19	492/22	475/18
Van rides	64	54	52
Meals on wheels	73	102	95
Sandwich program	176	136	131
Other meals	56	52	51

Our annual pen turning event was held on November 3<sup>rd</sup> along with a craft and bake sale and quilt show. There were 27 pens turned.

There were trips to the Aqua Turf on November 12<sup>th</sup> for a USO style show. On the 15<sup>th</sup> we went to the Groton Senior Center for lunch. There were 2 bus trips to Foxwoods on the 27<sup>th</sup> for the Legends in concert show.

Our pot luck luncheon was held on November 16<sup>th</sup>. 40 people attended and enjoyed the entertainment with Brian Gillie.

Make your own pizza day was on November 28<sup>th</sup>.

In December we have a trip to Bradley Playhouse on the 2<sup>nd</sup> to see A Christmas Story. A trip to Yankee Candle/Forest Park Lights/Cracker Barrel is on December 10<sup>th</sup>. We have another one scheduled on December 17<sup>th</sup> to accommodate the additional signups on the waiting list.

We are going to the LaSalette Shrine on December 19<sup>th</sup>.

Our annual holiday luncheon is on December 13<sup>th</sup>. We are full at 75 sign ups.

Winter breakfast is on December 19<sup>th</sup>.

Our Lisbon Central School annual Christmas craft sale is on December 18<sup>th</sup> and 20<sup>th</sup>.

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9. Adjournment – Motion by J. Doran second by P. Walburn to adjourn at 7:35 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Leonaora Szruba, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 12/10/18 AT 12:00pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Margaret Wakely, Asst*