



TOWN OF LISBON

INCORPORATED 1786

BUILDING INSPECTOR
ZONING ENFORCEMENT OFFICER
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LISBON, CONNECTICUT 06351-2926
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NEW HOME CONSTRUCTION BUILDING PERMIT REQUIREMENTS GUIDELINE SHEET

STEP 1: Fill out Driveway Permit Application and post driveway bond (\$500.00) with the First Selectman's Office. The application may be found online:

<https://www.lisbonct.com/sites/g/files/vyhlif791/f/uploads/drivewaypermit.pdf>

STEP 2: Submit approvals from Uncas Health District. This is required before a Building Permit will be issued.

STEP 3: Complete and submit the Building Permit application with one set of building plans for a single family dwelling and 2 sets for multi-family or commercial buildings, which may include a minimum of the following: *

- Current Model Energy Code Compliance Report (RES Check)
- Foundation Plan and Framing Plan
- All uplift anchoring / hold downs to be shown on plan (code adopted 9/1/2004)
- Floor Plan, showing dimensions and uses of each room / space
- Ventilation requirements
- Sizes / Elevations of all windows and doors
- Sizing / Spans of floor joists, ceiling joists, rafters, and carrying beams
- Copies of current licensure and insurance liability of each contractor / tradesman covered under the permit
- Copies of any approved variances given on the proposed building site, if applicable

*** The Building Official reserves the right to require any additional information deemed necessary**

- Flood Plain certification of plans by professional engineer and/or architect. Check N/A_____ if no flood plain on site.
- Any specially designed floor, beam or rafter must have engineer / architect sealed, signed and dated specifications sheet
- All Plans must have required drawings in accordance with current Connecticut State Building Codes and applicable Flood Protection Regulations

All requests for inspection **MUST** be made 24 hours in advance to ensure timely inspections. Inspections are made on a "first come, first served" basis. Failure to call for any inspection is cause to revoke permit. Inspections are required for **ALL** permits issued. An inspection must be made every six months in order to keep permit current and valid. Any work done without permits / approvals will be subject to applicable fines.

Coordination of inspections involving Fire Marshal, Building Official / Zoning Enforcement Officer, Town Planner and Uncas Health District are the responsibility of the property owner or contractor in charge.

Revised: 8/18/2022 (ejoseph (f:) CB_NewHomeConstruction_Requirements)