



## TOWN OF LISBON

INCORPORATED 1786



BUILDING INSPECTOR  
ZONING ENFORCEMENT OFFICER  
1 NEWENT ROAD  
LISBON, CONNECTICUT 06351-2926  
TEL. (860) 376-8291

### NEW HOME CONSTRUCTION BUILDING PERMIT REQUIREMENTS CHECK LIST

- ☐ Post \$500.00 Driveway Apron Bond with the First Selectman
  - ☐ Submit a copy of the property card obtained from the Assessor's Office
  - ☐ Provide approvals from Uncas Health District (a Building Permit will not be issued before approval from Town Sanitarian is received)
  - ☐ Building Permit Application to be completed and submitted with the following: TWO sets of building plans for single family dwelling and/or THREE sets of plans for multi-family or commercial buildings, which must include the following:
    - ☐ Current Model Energy Code Compliance Report (RES Check)
    - ☐ Foundation Plan
    - ☐ Framing Plan
    - ☐ Roof Plan with Sections
    - ☐ All Uplift anchoring / hold downs to be shown on plan (Code Adopted 9/1/2004)
    - ☐ Floor Plan (showing dimensions and uses of each room/space, brace walls and wind load)
    - ☐ Ventilation Requirements
    - ☐ Sizes/Elevations of all windows and doors
    - ☐ Sizing/Spans of floor joist, ceiling joist, rafters and carrying beams
    - ☐ Copies of current licensure and insurance liability of each contractor/tradesman covered under the permit
    - ☐ Copies of any approved Planning and Zoning/Zoning Board of Appeals/Wetlands approvals/variances given on proposed activity on the building site, if applicable
- \* The Building Official reserves the right to require any additional information deemed necessary**
- ☐ Flood plain certification of plans by professional engineer and/or architect. Check N/A\_\_\_\_\_ if no flood plain on site.
  - ☐ Any specially designed floor (LVL, Engineered Lumber), beam or rafter must have engineer / architect sealed, signed and dated specifications sheet
  - ☐ All Plans must have required drawings in accordance with current Connecticut State Building Codes and applicable flood protection regulations

All inspections must be requested a minimum of 24 hours in advance. Inspections are made on a "first come, first serve" basis. Failure to call for an inspection is cause to revoke permit. Inspections are required for ALL permits issued. An inspection must be made every six months in order to keep permit current and valid. Any work done without permits / approvals will be subject to applicable fines.

Coordination of inspections involving Fire Marshal, Building Official, Zoning Enforcement Officer, Town Planner and Uncas Health District Health Department are the responsibility of the property owner or contractor in charge.

Updated: 8/19/2022 (ejoseph (f:) CB\_NewHome\_Checklist