

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 27, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

OTHERS PRESENT: Emma Foss, Student Ambassador

2. Previous Minutes:

a. 09/08/14 Reg. Mtg.

b. 10/21/14 Sp. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to accept the previous minutes.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Memo, Christine Strick, Lisbon Rep., Eastern Regional Tourism District (ERTD), 10/16/14, Re: History of the Organization/Summary of Discussions
2. Analytical Data Report, Premier Laboratory, Report No. E409M17, Project: CT0730144 Lisbon Town Hall, 9/25/14
3. Letter, Robert D. Adams, Chair., Planning and Zoning Commission, 10/8/14, Re: RFQ Selection - MacBroom
4. Letter, Paul Quick, Senior Vice President/General Manager, Connecticut Operations, Frontier Communications, Re: Acquisition of AT&T Connecticut Operations
5. Town Newsletter Deadline Notice - 11/14/14
6. Letter, Rabih M. Barakat, P.E., Transportation Principal Engineer, Bureau of Engineering and Construction, ST CT Department of Transportation, Subject: State Project No. 172-411, District 2, Bridge Joint Replacement, Lisbon
7. Letter, Stephen E. Brown, Service-Learning Coordinator, Lisbon Central School, Re: Student Ambassadors (Emma Foss, Lindsey Paradis, Brett Wheeler)
8. Monthly Police Service Report, Lt. Michael J. Thomas, Commanding Officer, Troop E, Montville, ST CT Department of Emergency Services and Public Safety, 10/2/14
9. C: DEEP Annual Municipal Recycling Report July 1, 2013 - June 30, 2013
10. Letter, Kari L. Olson, Murtha Cullina LLP, Town Counsel, 9/25/14, Re: Acquisition of D.O.T. Site
11. Letter, W. David LeVasseur, Acting Undersecretary, Intergovernmental Policy Division, ST CT Office of Policy and Management (OPM), 9/19/14, Re: Municipal Grants-in-Aid
12. Letter, Dominic Santanna, ISO (Insurance Services Office, Inc.), 9/29/14, Re: Public Protection Classification (PPC) Survey
13. Letter, Victim Service Team, Victim Services Advocate, Department of the Attorney General, Providence, Rhode Island, 9/16/14, Re: State of Rhode Island vs Jeremy G Gileau, Case No: P2-2014-1630A, Charge(s) (1) - Receiving Stolen Goods-Felony, (2) - Receiving Stolen Goods - Felony (Arrest Warrant)
14. Letter, James A. Fallon, P.E., Manager of Facilities and Transit, Bureau of Engineering and Construction, ST CT Department of Transportation, 9/16/14, Subject: State Project No. 170-3304, Conversion of HPS Highway Illumination to LED
15. C: Letter, to Board of Finance from Leonora J. Szruba, Chair, Commission on Aging, 9/11/14, Re: Approval of Bills Procedure

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16. C: Letter to Bill Plummer ST CT Office of Policy and Management (OPM) from Thomas W. Sparkman, First Selectman, 9/16/14, Re: Corrective Action Plan (Audit findings/material weakness /Board of Finance Financial Policies)
17. C: Letter, Terri O'Rourke, CEO, Habitat for Humanity of Eastern Connecticut, to Carl Brown, Building Inspector/Zoning Enforcement Officer, 9/3/14, Re: 425 North Burnham Highway Offer of Sale
18. Letter, Jeffrey J. Wilson, Transportation Maintenance Director, Bureau of Highway Operations, ST CT Department of Transportation, 9/4/14, Subject: Tentative Vendor-in-Place Paving Program, 2015 Construction Season, ST CT - District II
19. Letter, William P. Shea, Deputy Commissioner, Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, 10/6/14, Re: Approval of Local Emergency Operations Plan
20. Letter Judith M. Jencks, Senior Coordinator/Municipal Agent, 10/24/14, Re: Notice of Retirement (March 6, 2015)

4. Public Comment - None

5. Old Business:

- a. Commission on Aging - Policies & Procedures - No Update
- b. 486 River Road - ST DOT Facility
Mr. Sparkman advised that the DOT and DEEP are working with the town to address any outstanding environmental issues.
- c. Blissville Pond
Mr. Sparkman advised that he is awaiting a response to the town's grant application.
- d. Town Hall - HVAC System
Email, Frank Zaino II, Frank Zaino & Associates, Inc., 10/22/14, Re: Cost Estimate (\$250,000). Mr. Sparkman advised that he will be exploring a Mitsubishi exterior wall mount system which he has been told is less costly.
- e. Lisbon Shooting Stars - Ordinance
The Selectmen discussed the recommendation of the Board of Finance (09/17/14) that an ordinance is not required.
A motion was made by R. Browne, seconded by J. Gwiazdowski, to not forward the ordinance to town meeting. VOTE: UNANIMOUS MOTION CARRIED
- f. Electrical Renewal - Titan Energy Contract
The Selectmen reviewed the Executed Electricity Contract, Titan Energy, 9/10/14
- g. Proposal - Town Wide WIFI
Mr. Browne advised that his idea for free town-wide WiFi would be too involved and too expensive. He then advised that he has contacted the town's IT person to explore fiber optics for the town.

6. Public Comment - None

7. New Business:

- a. Request, Recreation Committee - Appointments
Letter, Nancy Smigiel, Chair., Recreation Committee, 9/17/14, Re: Appointment Recommendations (Darrin Butts, Edward Hogan)

**TOWN OF LISBON
2015 SCHEDULE OF MEETINGS**

In accordance with the provisions of Connecticut State Statutes #1-255, notice is hereby given that the regularly scheduled meeting of the

Board of Selectmen

Name of Board/Commission/Committee

will be held on the following dates:

January 10, 26

July 13, 27

February 9, 23

August 10, 24

March 9, 23

September 14, 28

April 13, 27

October 26

May 11

November 9, 23

June 8, 22

December 14

The above meetings will be held at 7 o'clock P m in the

Town Hall Meeting/Conference Room in Lisbon.

Signed: [Signature], Chairman

_____, Secretary

Notice:

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2014 a schedule of the regular meetings that will be held in 2015.

RECEIVED
OCT 28 2014
TOWN CLERKS OFFICE
TOWN OF LISBON

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A motion was made by J. Gwiazdowski, seconded by R. Browne, to appoint Darrin Butts and Edward Hogan to the Recreation Committee for the term of 7/8/14 - 7/8/16.

VOTE: UNANIMOUS MOTION CARRIED

b. Board of Selectmen - Schedule of Meetings - Attached

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the 2015 schedule of meetings on the second and fourth Monday at 7:00 p.m. in the town hall conference room.

VOTE: UNANIMOUS MOTION CARRIED

c. Funding Request - Sexual Assault Crisis Center

Letter, Georgette J. Katin, Ex. Dir., Sexual Assault Crisis Center of Eastern Connecticut, Inc., 9/22/14, Re: Donation Request

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a donation to the Sexual Assault Crisis Center in the amount of \$100 from Line Item #52775, Unfunded Donations.

VOTE: UNANIMOUS MOTION CARRIED

d. Tax Collector's Request - Cheryl B. +Laliberty

A motion was made R. Browne, seconded by J. Gwiazdowski, to approve a tax refund to Cheryl B. Laliberty in the amount of \$204.48.

VOTE: UNANIMOUS MOTION CARRIED

e. Tax Collector's Request - Toyota Motor Credit Corp.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a tax refund to Toyota Motor Credit Corp. in the amount of \$72.77.

VOTE: UNANIMOUS MOTION CARRIED

f. Request, Additional Appropriation - Building Inspector's Supplies & Expenses

\$2,000 Additional Appropriation to Line Item #55351, Building Inspector's Supplies & Expenses, needed due to un-budget mileage reimbursements.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve an additional appropriation to Line Item #55351, Building Inspector's Supplies and Expenses.

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board. - None

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:20 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 10/28/14 AT 9:35am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
