

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, AUGUST 11, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

2. Previous Minutes:

a. 07/14/14

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Town Newsletter Article Deadline Notice (8/22/14)
2. Memo, LeAnn R. Power, CRM, Public Records Administrator, ST CT, CT State Library, 8/1/14, Re: Targeted Grant Contract, Historic Documents Preservation Program (Targeted Grant FY2015, Cycle 1 - Grant #073-01-15, \$5,000 Exp. Type Consultant/Vendors)
3. C: Press Release, Re: Waste Management Signs Definitive Agreement for \$1.9 Billion Divestiture of Wheelabrator Technologies, Inc. to Energy Capital Partners
4. Email, Frederick Walls, Eastern Bank, 7/31/14, Re: Lisbon, CT - Term Sheet. Lisbon - Opinion; Appendix A Lisbon August 2014 BANs (\$855,000 General Obligation Bond Anticipation Notes, 8/6/14)
5. Letter, Thomas J. Maziarz, Governor's Highway Safety Representative, ST CT Department of Transportation, 7/28/14, Subject: Federal Highway Safety Program, Federal Aid Project: OOR (859)V (FY2014 High Risk Rural Roads - Speed Enforcement Program; \$14,000 - Enforcement, \$4,000 Equipment)
6. Letter w/Report, Eileen M. Ego, P.E., Transportation Supervising Engineer, Bureau of Engineering and Construction, ST CT Department of Transportation, 7/22/14, Re: Project No. 172-417, FAP No. 00R (800), Substructure Concrete Repairs of Bridge Nos. 00246, 00276, 00281, 00286, 00663, 03426, Old Lyme, Norwich, Lisbon, Griswold, Montville, and Preston
8. C: letter to Carl Brown, Building Inspector/Zoning Enforcement officer from Terri O'Rourke, CEO, Habitat for Humanity of Eastern Connecticut, 7/18/14, Re: 435 N. Burnham Highway Blight Citation (copy of notice to 423 N. Burnham Hwy.)
9. C: Letter to James D. Rabbitt, AICP, Town Planner from Donald R. Aubrey, P.E., L.S., Consulting Town Engineer, Towne Engineering, Inc., Re: Gavin Subdivision, 65 Sullivan Road, TEI Job 10-055 (Final Inspection Report)
10. Fieldwork Letter, Katherine McNair, CPA, MSA, Supervisor, O'Connor Davies, Town Auditor, 7/25/14 (June 30, 2014 Audit)
11. Letter, Ellen Joly, Dir., 2014, Lisbon Fall Festival Road Race, 7/2/14, Re: Request, Road Permit - Lisbon Fall Festival Road Race - 9/20/14.
12. Letter, Sharon Jones, Secretary, Fall Festival Comm., 8/8/14, Fall Festival Needs

4. Public Comment - None

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, AUGUST 11, 2014
Page 2

5. Old Business:

- a. Commission on Aging - Policies & Procedures - No Update

- b. Barber Farms Subdivision

Email, Josh Comeford, Tucker Development Group, 8/10/14, Re: Withdrawal of offer to develop walking path on subdivision open space w/ parking.

- c. 486 River Road - ST DOT Facility

Mr. Sparkman advised that the Colchester facility still under construction.

- d. Maintainer/Equipment Operator

A motion was made by R. Browne, seconded by J. Gwiazdowski, to move this item to the end of the meeting and go into executive session.

VOTE: UNANIMOUS MOTION CARRIED

- e. Blissville Pond

Email, Gina Calabro, Connecticut Conference of Municipalities (CCM), 8/6/14, Re: Grants to Municipalities for the Control of Aquatic Invasive Species, (Department of Environmental Protection, \$35,000, 50/50 Grant)

A motion was made by J. Gwiazdowski, seconded by R. Browne, to apply for the grant for the "Blissville Pond float-leaf species mechanical removal project."

VOTE: UNANIMOUS MOTION CARRIED

- f. Town Hall HVAC System

The Selectmen reviewed preliminary plans dated 7/25/14 by Frank Zaino & Associates, for the replacement of the town hall HVAC system.

- g. STEAP Application - Strawberry Fields Sidewalks

Letter, Benjamin Barnes, Secretary, ST CT Office of Policy and Management, 8/5/14, Re: Small Town Economic Assistance Program (STEAP) - 2014/15 (Lisbon not selected for funding.)

- h. STEAP Application - LFD Building Improvements - See OPM letter above.

6. Public Comment - None

7. New Business:

- a. Request Recreation Committee - Town Hall AED

Email, Kari L. Olson, Murtha Cullina LLP, Town Counsel, 7/24/14, Re: AED -CT General Statutes, Sec. 52-557b(a)

A motion was made by R. Browne, seconded by J. Gwiazdowski, to allow the Recreation Committee to store the AED in the town hall and offer town hall employees lessons on its use.

VOTE: UNANIMOUS MOTION CARRIED

- b. Tax Collector's Request - Tax Refund, Norma C. Glines

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the \$25.53 Tax Refund, Norma C. Glines.

VOTE: UNANIMOUS MOTION CARRIED

- c. Request, ZBA - Appointment

Letter, Ronald Babbitt, Chair., Zoning Board of Appeals, Re: Appointment Recommendation - Robert Chubka,

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the appointment of Robert Chubka, 37 River Road, to complete the term of 11/19/13 - 11/19/19.

VOTE: UNANIMOUS MOTION CARRIED

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, AUGUST 11, 2014
Page 2

8. Public Comment - None
9. Any other business which may properly come before the Board. - None

5. Old Business

d. Maintainer/Equipment Operator

The Selectmen entered into executive session at 7:15 p.m to discuss applicants. The executive session concluded at 7:22 p.m. after which a motion was made by R. Browne, seconded by J. Gwiazdowski, to offer the Maintainer/Equipment Operator position to John Czmyr of Griswold.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:22 p.m.


Marlene Lepine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 08/13/14 AT 10:00 am
ATTEST, LAURIE TIROCCHI, TOWN CLERK
