

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JULY 14, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by First Selectman Thomas Sparkman at 7:00 p.m.

2. Previous Minutes:

- a. 05/12/14 Reg. Mtg. – Motion by R. Browne second by J. Gwiazdowski to accept the 5/12/14 meeting minutes as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

1. Notice, Kenneth C. Baldwin, Robinson & Cole, 7/7/14, Re: Notice of Exempt Modification - Facility Modification, 26 Mell Road, Lisbon, Connecticut
2. Monthly Police Service Report, Lt. Michael J. Thomas, Commanding Officer, Troop E, Montiville, Department of Emergency Services and Public Protection Division of State Police, July
3. Letter, LeAnn R. Power, CRM, Public Records Administrator, ST CT, Connecticut Library, 6/30/14, Re: Historical documents Preservation Grant #073-01-15, Cycle 1, FY2015
4. C: Letter, MaryAnn Bergenty, Field Manager, Connecticut Resources Recovery Authority, to CWPM LLC, 6/27/14, Re: Violation CRRA Regulations with Regard to: Non-Designated Facility
5. Letter Deborah Monahan, Ex. Dir., Thames Valley Council for Community Action, Inc. (TVCCA), 6/26/14, Re: TVCCA's Annual Report/Board Election Results
6. Letter, David Murphy, P. E., CFM, Associate, Senior Project Manager, Water Resources Engineering, 6/25/14, Re: Water Diversion Permit Application, Norwich Public Utilities, et al. Lisbon, Connecticut MMI #3570-04
7. Letter, Craig C. Fishbein, Esq, Secretary of the Board
8. A Guide for Victims of Crime, ST CT Office of the Victim Advocate
9. Memo, Wayne Donaldson, Chair., Board of Finance, 6/10/14, Re: Financial Plan

4. Public Comment - NONE

5. Old Business:

- a. Commission on Aging - Policies & Procedures - NONE
- b. Barber Farms Subdivision - NONE
- c. 486 River Road - ST DOT Facility – Waiting for Colchester facility to close
- d. Maintainer/Equipment Operator – will continue to receive applications until July 25th
- e. Town Hall - Heating/Air Conditioning System – proposal being worked on
- f. Road Repair – Update – Blueberry Lane complete; Bushnell Road being looked at
- g. Community Track Repair - LOCIP Funding Approval (Town Meeting) – Motion by R. Browne second J. Gwiazdowski to approve Community Track Repair, option #2: to repair drainage and fix the wall, and schedule a Town Meeting for funding and approval.

VOTE: UNANIMOUS, MOTION CARRIED

6. Public Comment - NONE

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, JULY 14, 2014
page 2 (cont)

7. New Business:

- a. Request Recreation Committee - Reappointments – Motion by J. Gwiazdowski second R. Browne to approve re-appointments of Nancy Smigiel and Chad Johnson for the term 7/8/2014 – 7/8/2016. VOTE: UNANIMOUS, MOTION CARRIED
- b. Request - Zoning Board of Appeals Appointment - Motion by R. Browne second J. Gwiazdowski to appoint Kirk Miles of Dogwood Drive as an alternate for the term 11/22/2011 – 11/21/2017. VOTE: UNANIMOUS, MOTION CARRIED
- c. Request, Historical Society - Planning & Survey Grant Funding/Resolution – Motion by J. Gwiazdowski second R. Browne to approve the Historical Society application and certified resolution for \$7500 Planning & Survey Grant for Burnham Tavern. VOTE: UNANIMOUS, MOTION CARRIED
- d. Town Hall Maintenance - Carpet - Motion by R. Browne second J. Gwiazdowski to accept lowest bid for Town Hall carpet cleaning. VOTE: UNANIMOUS, MOTION CARRIED
- e. Burnham Tavern Repair - LOCIP Funding Approval (Town Meeting) - Motion J. Gwiazdowski second R. Browne to send to Town Meeting for approval. VOTE: UNANIMOUS, MOTION CARRIED
- f. Line Item Transfer Request - Consulting Fees/Contracted Services – Motion by R. Browne second J. Gwiazdowski to transfer \$5000.00 from line item 51730, Planning & Zoning Purchase Services to line item 52735 Consulting Fees & Contracting Services. VOTE: UNANIMOUS, MOTION CARRIED
- g. Line Item Transfer Request - Conservation Commission Enforcement Officer – Motion by J. Gwiazdowski second R. Browne to approve line item transfer of \$1600.00 from line item #52745 Copier Maintenance to line item #52030 Enforcement Officer. VOTE: UNANIMOUS, MOTION CARRIED
- h. Line Item Transfer Request - Administrative Assistant's Wages – Motion by R. Browne second J. Gwiazdowski to transfer \$979.00 from line item #52751 Advertising & Communications, to line item #51114 Administrative Assistant's Wages. VOTE: UNANIMOUS, MOTION CARRIED
- i. Line Item Transfer Request - Employee Wages – Motion by J. Gwiazdowski second R. Browne to transfer a total of \$4588.00 from line item #52746 Town Hall Postage: \$1471.00 to line item #51114 Bookkeeper's Wages; \$613.00 to line item #51212 Assistant Town Clerk Wages; \$233.00 to line item #51412 Assessor's Clerk Wages; \$1308.00 to line item #70111 Senior Coordinator's Wages; and \$960.00 to line item #70112 Van Driver's Wages. VOTE: UNANIMOUS, MOTION CARRIED
- j. Line Item Transfer Request - End of Fiscal Year Budget Adjustments – Motion by R. Browne second J. Gwiazdowski to make a Budget Adjustment in the amount of \$50,969.00 from line item #52721 Employee Insurance: \$190.00 to line item #52723 Municipal Education; \$34,377.00 to line item #52731 Town Counsel; \$3,289.00 to line item # 52732 Town Engineer; \$8,842.00 to line item #55230 Resident Trooper Contract; \$3,572.00 to line item #55251 Resident Trooper Overtime; \$472.00 to line item #55351 Building Inspector's Supplies and Expenses; \$2.00 to line item #55353 Department of Emergency Management Supplies and Expenses; \$97.00 to line item #70143 Senior Van Maintenance; and \$128.00 to line item #70201 Recreation Committee Special Events. VOTE: UNANIMOUS, MOTION CARRIED

8. Public Comment - NONE


MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, JULY 14, 2014
page 3 (cont)

9. Any other business which may properly come before the Board. - NONE

10. Public Comment - NONE

11. Adjournment – Motion by R. Browne to adjourn at 7:20.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 07/16/14 AT 2:15
ATTEST. LAURIE TIROCCHI, TOWN CLERK
L. Tirocchi