

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JUNE 9, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, John D. Gwiazdowski

2. Previous Minutes:

a. 05/12/14 Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Application to Trap Beaver Causing Beaver Damage or Threats to Public Health and Safety

Mr. Sparkman advised that he has submitted the application to trap beavers that are causing flooding on local roads.

2. Letter, Russell J. Bonaccorso, Jr., Director – Military Relief Fund, 3/27/14, Subject Military Relief Fund

3. CCM Prescription Discount Card Program Results, Linda Calabro, Dir., of Member Services and Marketing, Connecticut Conference of Municipalities, (CCM), May 30, 2014 (47 claims/\$1,490 savings)

4. C: Memo, Wayne Donaldson, Chair., Board of Finance, 5/29/14, Re: FY2014/15 Mill Rate (19.5)

5. Letter, George A. Sartor, III, EEO/AA Compliance Manager, Waste Management, Re: Compliance Commitment with Nondiscrimination and Affirmative Action Requirements

6. Letter, John F. Bolduc, RCE, Chief Executive Officer, Eastern Connecticut Association of Realtors, Inc., 5/2014, Re: Placemaking Initiative Grant

7. C: Letter, Albert Gosselin, Registered Sanitarian, to Bank of New York Trustees, 5/16/14, Re: Health Code Violation, 147 Ross Hill Road.

8. Letter, Leonora Szruba, Chair., Commission on Aging, 5/9/14, Re: COA Representation/Sr. Coordinator Hiring Process (Leonora Szruba, Judith Jencks)

9. Letter, Dean C. Desautels, Manager – Emergency Management, The Connecticut Light and Power Company, 5/14/14, Re: 2014 CT Emergency Planning and Preparedness Initiative (EPPI) Exercise June 21st & 23rd

10. Thank-you Note, LCS Environmental Team, Re: Selectmen's Support LMP Silt Fencing Project

11. Letter, Christine Vaughan, Vice President – Rates and Regulatory, Northeast Utilities Services Company As Agent for CL&P to Mr. Nicholas E. Neeley, Acting Executive Secretary Public Utilities Regulatory Authority, 5/9/14, Re: Docket No. 14-xx-xx – Notice of Intent to File Amended Rate Schedules by The Connecticut Light and Power Company

4. Public Comment - None

5. Old Business:

a. Request, Commission on Aging - Policies & Procedures – No update

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, JUNE 9, 2014
Page 2 Old Business contd.

- b. Request, Barber Farms Subdivision – No Update
- c. 486 River Road - ST DOT Facility – No Update
- d. Equipment Maintainer/Operator
A motion was made by R. Browne, seconded by J. Gwiazdowski, to advertise for the Equipment Maintainer/Operator position.
VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business:

- a. Town Hall - Heating/Air Conditioning System
After noting the numerous failures, repairs, leaks and inefficiency of the town hall heating/air system, Mr. Sparkman reviewed a proposal, from Frank Zaino & Associates, to provide mechanical design documentation (\$8,500) and construction and administration for the town hall heating/air conditioning system project (\$4,000).
A motion was made by J. Gwiazdowski, seconded by R. Browne, to hire Frank Zaino & Associates to provide the mechanical design documentation for the HVAC system in the town hall at a cost not to exceed \$8,500 and be the project construction administrator at an estimated cost of \$4,000.
VOTE: UNANIMOUS MOTION CARRIED
- b. Road Repair/Maintenance - Bushnell Road
After noting that Bushnell Road has not been paved since 1998, Mr. Sparkman reviewed the Proposal Contract, Charles Pasteryak Jr. Inc., 6/5/14, Re: Bushnell Rd., \$133,019.
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the proposal by Charles Pasteryak, Jr., Inc., to resurface Bushnell Road with paving costs from the State of Connecticut bid list.
VOTE: UNANIMOUS MOTION CARRIED
- c. Request, Commission on Aging - Additional Appropriation
\$2,000 additional appropriation to Line Item 70141, Senior Center Utilities, to cover balance of fiscal year.
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve an additional appropriation in the amount of \$2,000 to Line Item #70141, Senior Center Utilities.
VOTE: UNANIMOUS MOTION CARRIED
- d. Request, Board of Selectmen - Additional Appropriation
\$800 additional appropriation to Line Item #52611, Clerk to the Board's Assistant's Wages, needed due to un-budget meetings and hours working on Building Department files.
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a line item transfer of \$800 from Line Item #51351, Tax Refunds, to Line Item #52611, Clerk to the Board's Assistant's Wages.
VOTE: UNANIMOUS MOTION CARRIED
- e. Resolution, Board of Selectmen - Targeted Historic Documents Preservation Grant
Letter, Laurie Tirocchi, Town Clerk, 6/2/14, Re: Targeted Historic Documents Preservation Grant Resolution
RESOLVED: That Thomas W. Sparkman, First Selectman, is empowered to execute and deliver in the name and on behalf of this municipality a contract with the Connecticut State Library for a Historic Preservation Grant.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, JUNE 9, 2014
Page 3 New Business e. contd.

A motion was made by J. Gwiazdowski, R. Browne, to approve the targeted Historic Documents Preservation Grant application for Fiscal Year 2015 Resolution.

VOTE: UNANIMOUS MOTION CARRIED

f. Community Track – Proposed

Mr. Sparkman advised the Board of significant erosion and drainage issues on the back corner of the community track. He then discussed two proposals to correct the problem (\$42,000 & \$52,000) submitted at his request by Boundaries LLC (the engineering firm that designed the track). He explained that the proposals are essentially the same except one includes two sets of bleachers. He noted that he has forward the plans to the Board of Education for review.

8. Public Comment - None

9. Any other business which may properly come before the Board.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to add: Resident Trooper – Line Item Transfer, Board of Selectmen – Additional Appropriation, and Web Page to the agenda.

VOTE: UNANIMOUS MOTION CARRIED

a. Resident Trooper – Line Item Transfer

\$900 line item transfer from Line Item #51351, Tax Refunds, to Line Item #55250, Supplies & Expenses, Resident Trooper.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a \$900 line item transfer from Line Item #51351, Tax Refunds, to Line Item #55250, Supplies & Expenses, Resident Trooper.

VOTE: UNANIMOUS MOTION CARRIED

b. Board of Selectmen – Additional Appropriation

\$5,000 additional appropriation to Line Item #52735, Consulting Fees/Contracted Services, for costs associated with work to have the Burnham Tavern placed on the Historic Register (\$4,700 - Laurie P. Lamarre, \$300 - Noah Fellman); \$2,500 of which will be reimbursed through the Town's Survey and Planning Grant from The Connecticut Trust for Historic Preservation. Mr. Sparkman noted that he has been advised that the building is now on the Historic Register.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve an additional appropriation of \$5,000 to Line Item #52735, Consulting Fees/Contracted Services.

VOTE: UNANIMOUS MOTION CARRIED

c. Web Page

Mr. Browne suggested including the town's web address on all new stationery. It was the general consensus of the Board to do so.

10. Public Comment

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:14 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 06/10/14 AT 10:25am
ATTEST, LAURIE TIROCCHI, TOWN CLERK