

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, MARCH 10, 2014  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, John D. Gwiazdowski  
OTHERS PRESENT: Katie Kelly, Student Ambassador

2. Previous Minutes

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Freedom of Information Commission Annual Conference, Featured Topic: "The Ever-Changing Landscape of Electronic Records and the FOI Act", 4/4/14, Haddam, CT
2. Letter, Scott A. Hill, P.E., 2/28/14, Subject: Bridge Inspection Reports for Local Structures, Town of Lisbon
3. Announcement, the Last Green Valley, Re: Funds Availability for 2014 Earth Month or River Cleanups
4. Memo, Kevin B. Sullivan, Commissioner, 2/26/14, Re: 2014 Neighborhood Assistance Act (NAA) - Program Application
5. Letter, CT-Trust for Historic Preservation, 3/2014, Re: Membership Renewal
6. Letter, Aimee Bliven, BA, Coordinator, SAFE KIDS NLC, 2/10/14, Re: Coalition Breakfast 3/5/14
7. C: Extension Request for Filing Financial and State Single Audits (3/31/14)
8. Letter, Mark A. Robinson, Chief, Lisbon Volunteer Fire Department, 2/28/14, Re: Replacement of 1989, Ford L9000, Engine-Tanker 254

4. Public Comment - None

5. Old Business

a. 25 Newent Road

A motion was made by J. Gwiazdowski, seconded by R. Browne, to call a special town meeting for Thursday, March 20, 2014 at 7:00 p.m. in the Lisbon Central School cafeteria/gymnasium for approval to purchase the 8.5 +/- acre parcel located at 25 Newent Road for \$180,000 with the sale to be financed with \$180,000 from the General Fund.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

a. Request, Farmers Market Committee - Event/Vendor Requirements

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the request of the Farmers Market Committee to submit a description of the requirements to the Planning and Zoning Commission.

VOTE: UNANIMOUS MOTION CARRIED

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- b. Request, Barber Farms Subdivision - Open Space  
Letter, Harry B. Heller, Heller, Heller & McCoy Attorneys at Law, 2/12/14, Re: Barber Farms Estates Subdivision (Request for authorization to develop recreational improvements on the 19.48 acre open space in the subdivision.)  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to send this to the Planning and Zoning Commission for CGS 8-24 approval and request that Tucker Development Group, LLC, provide additional information regarding for example: who would be responsible for maintaining the area. VOTE: UNANIMOUS MOTION CARRIED
- c. Request, Commission on Aging - Policies & Procedures  
Mr. Sparkman advised that this item is still under review.
- d. FFY2013 Homeland Security Grant Program - MOU/Resolution  
Memo, James S. Butler, Ex. Dir., Southeastern CT Council of Governments, 2/28/14, Re: FFY 2013 Homeland Security Grant Program  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the FFY2013 Homeland Security Grant MOA (Memorandum of Agreement) and Authorizing Resolution. VOTE: UNANIMOUS MOTION CARRIED
- e. Request, Additional Appropriation - Town Counsel  
\$19,000 additional appropriation to Line Item # 52731, Town Counsel, needed due to unanticipated costs associated with a bond sale, tax issues and land use issues.  
A motion was made by R. Browne, seconded by T. Sparkman, to approve a \$19,000 additional appropriation to Line Item # 52731, Town Counsel.  
VOTE: YES R. Browne, T. Sparkman  
NO J. Gwiazdowski MOTION CARRIED
- f. Request, Additional Appropriation - Town Engineer  
\$10,000 additional appropriation to Line Item #52732, Town Engineer, needed due to unanticipated costs associated with site review of the Hoydila property, the affordable housing appeal, the house demolition and fire house improvements.  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a \$10,000 additional appropriation to Line Item #52732, Town Engineer. VOTE: UNANIMOUS MOTION CARRIED
- g. Request, Line Item Transfer - Consulting Fees/Contracted Services (\$8,000)  
\$8,000 needed for Consulting Fees/Contracted Services which was generated by the Quality Data hosted server for the Tax Department.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a line item transfer of \$8,000 to Line Item #52735, Consulting Fees/Contracted Services with: \$3,000 from Line Item #52724, Unemployment Compensation; \$4,000 from Line Item #52751, Advertising/Communications; \$500 from Line Item #52726, Deferred Compensation, \$500 from Line Item #52741, Town Hall Utilities. VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment - None
9. Any other business which may properly come before the Board.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to add: Request, Additional



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Appropriation - Resident Trooper Grant Overtime; Request, Additional Appropriation - Site Server Wages; Request, Veterans to Washington DC Memorial Funding.

VOTE: UNANIMOUS MOTION CARRIED

- a. Request, Additional Appropriation - Resident Trooper Grant Overtime  
\$15,851, additional appropriation to Line Item #55251, Resident Trooper Grant Overtime; needed for the annual request to pay for unbudgeted amount to be reimbursed; the town only budgets for it's share. (In the future this item will be handled via a special revenue fund.)  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve an \$15,851, additional appropriation to Line Item #55251, Resident Trooper Grant Overtime

VOTE: UNANIMOUS MOTION CARRIED

- b. Request, Additional Appropriation - Nutrition Site Server Wages  
\$4,500 additional appropriation to Line Item #70113, Nutrition Site Server Wages, needed for unbudgeted additional hours and wage increase.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a \$4,500 additional appropriation to Line Item #70113, Nutrition Site Server Wages

VOTE: UNANIMOUS MOTION CARRIED

- c. Request, Veterans to Washington DC Memorial Funding  
Referring to material from the Connecticut Town Clerk's Association regarding American Warrior Day of Honor, Mr. Sparkman led a discussion regarding their request for donations towards their mission "to transport Connecticut WWII & Korean War Veterans to the Washing DC Memorials" which costs over \$250 to fund one veteran for the day.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a donation of \$275, to the New Haven County Town Clerk's Association, noting "American Warrior", to assist in sending one Veteran to Washington, DC to visit the memorials.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 8:19 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene Lefine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 03/11/2014 AT 1:10pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
