

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, FEBRUARY 24, 2014
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

2. Previous Minutes

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter, Harry B. Heller, Heller, Heller & McCoy, 2/12/14, Re: Barber Farm Estates Subdivision (propose walking trails/picnic area on 19.48 acre conveyed to town for open space)
2. Letter, Donna Harris, Chair., Farmers Market Comm. 2/16/14, Re: Description of Requirements-Farmers Market-Zoning Regulations
3. Memo, Vickie Crafa, Adm. Assistant, ST CT Department of Transportation, 2/7/14, Re: Local Traffic Authority Form
4. Letter, Robert D. Adams, Chair., Planning and Zoning Commission, 01/02/14, Re: Appointments-Southeastern Council of Governments Regional Planning Commission (Ronald Giroux, Ryan Donaldson-Alternate)
5. Letter, Leonora J. Szruba, Chair., Commission on Aging, 2/13/14, Re: Time Line/Hiring Procedure/Senior Coordinator's Retirement

4. Public Comment

Many residents from the Strawberry Fields subdivision spoke in favor of proceeding with the sidewalk replacement project.

5. Old Business

a. Lisbon Fire Department - Update

Mr. Sparkman advised that he is awaiting approval of the STEAP Grant for the fire department's upgrades.

b. 25 Newent Road - Update

Mr. Sparkman reported that the town's Engineer has completed a review and mapping which indicates the parcel to be 8.5 acres. He further reported that the title is clear with the only outstanding issue remaining being back taxes. He noted that when that issue is resolved the proposed purchase can go to town meeting.

c. Lower Blissville Pond Dam - Inspection

Mr. Sparkman had no update on this item.

d. FY2014/15 General Government Budget - Update

After Mr. Sparkman noted an adjustment and correction to the proposed FY2014/15 budget approved at the Selectmen's 2/10/14 meeting, a motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the proposed Fiscal Year 2014/15 General Government budget in the amount of \$2,545,963 and forward to the Board of Finance. VOTE: UNANIMOUS MOTION CARRIED

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e. Strawberry Fields Sidewalk Replacement

Mr. Sparkman advised that according to Town Counsel, although the Planning and Zoning Commission has no oversight over the sidewalks once they become part of the town's infrastructure, any proposal to abandon them requires the Commission's review and possibly town meeting approval.

A motion was made by R. Browne, seconded by T. Sparkman, to approve a "STEAP" (Small Town Economic Assistance Program) grant application in the amount of \$435,000 for Phase 1 of the Strawberry Fields sidewalk replacement project, along Sergeants Way and Penny Lane.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

a. Tax Collector's Request - Additional Appropriation

\$4,000 additional appropriation to Line Item #51351, Tax Refunds, needed due to refund an overpayment (both attorney and escrow paid the taxes)

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a \$4,000 additional appropriation to Line Item # 51351, Tax Refunds. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to add the following items to the agenda: Additional Appropriation - LI #40143, Senior Van Maintenance and COA Policies and Procedures.

VOTE: UNANIMOUS MOTION CARRIED

a. Additional Appropriation - LI # 40143, Senior Van Maintenance

\$1,000 additional appropriation to Line Item # 70143, Senior Van Maintenance needed due to unbudgeted costs associated with unexpected van repairs.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a \$1,000 additional appropriation to Line Item # 70143, Senior Van Maintenance.

VOTE: UNANIMOUS MOTION CARRIED

b. COA Policies and Procedures

Copies of revised Commission on Aging Policies and Procedures were distributed for review.

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:34 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Mariene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 02/25/14 AT 11:58 am

ATTEST. LAURIE PROCCHI, TOWN CLERK

