

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, NOVEMBER 9, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., Daniel T. Ostrowski

2. Previous Minutes

a. 10/26/15 Reg.

R. Browne moved to approve the previous minutes with a correction under No. 1, "Board of Finance" should read "Board of Selectmen" VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Memo, Wayne Donaldson, Chair., Board of Finance, 10/14/15, Re: Annual Report Narrative, (Due 01/31/16)
2. Letter, Katy Coyle, Assistant Vice President, R. Christopher Goodwin & Associates, Inc., 10/21/15, Re: Inventory of Dams
3. Letter, Scott D. Jackson, Undersecretary, Intergovernmental Policy Division, ST CT Office of Policy and Management, 10/26/15, Re: TAR Certification Per Section 13a-175a(a) CGS
4. Savings Report, PRO ACT Inc., RX Claims and Savings: 2013, 2014 & 2015 through Sept.5 (CCM Prescription Discount Card Program)

4. Public Comment - None

5. Old Business

- a. 486 River Road - ST DOT Facility - No Update
- b. Kendall Road - Golf Course Property

Phase I Environmental Site Assessment, 78 Kendall Road, Lisbon, Connecticut, Submitted by: Paul Burgess, P.E., LEP, Paul Burgess, LLC

Mr. Sparkman reviewed the Phase I Environmental Site Assessment noting that herbicides and pesticides were previously stored (removed 1998) on the property advising that the town has filed for an exemption of the Transfer Act requirements (municipal exemption) as well as requesting an extension on the closing date to purchase the property in order to complete the Transfer Act filing.

6. Public Comment - None

7. New Business

- a. Conservation Commission – Open Space Recommendation

Memo, Conservation Commission, 10/20/15, Re: Open Space Recommendation, 77 and 94 Kendall Rd. (Lisbon Country Club)

Mr. Sparkman advised that he will request to be on the agenda for the next Conservation Commission's meeting to discuss the recommendations.

- b. Request, Additional Appropriation – Town Hall Computer

\$4,800 additional appropriation to Line Item #52744, Town Hall Computers, needed for the purchase of a new server (town hall) including configuration and installation.

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Page 2 New Business b. contd.

D. Ostrowski moved to approve a \$4,800 additional appropriation to Line Item #52744, Town Hall Computers. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board.

D. Ostrowski moved to add "Appointment - Route 169 Scenic Highway Advisory Committee", "Additional Appropriation - Insurance and Bonding", and "Request, Lisbon Fire Department - Ambulance". R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

a. Appointment - Route 169 Scenic Highway Advisory Committee

R. Browne moved to appoint Kenneth Mahler as the Town of Lisbon representative to the Connecticut Route 169 National Scenic Byway Advisory Committee. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

b. Additional Appropriation - Insurance and Bonding

Mr. Sparkman advised that an additional appropriation of \$4,000 to Line Item # 52733, Insurance and Bonding, is needed due to rising insurance costs, additional properties and buildings, and the recent bonding issues.

D. Ostrowski moved to approve an additional appropriation of \$4,000 to Line Item # 52733, Insurance and Bonding. VOTE: UNANIMOUS MOTION CARRIED

c. Request, Lisbon Fire Department - Ambulance

Letter, Mark A. Robinson, Chief, Lisbon Fire Department, 11/9/15, Re: Request Approval for the Transfer of Ownership of the 2003 Ford F450 PL Custom Ambulance from the Town to the Fire Department

Chief Robinson explained that the fire department has purchased a second ambulance with revenue recovery funds and would like to remount the current ambulance, to keep it in service, also with revenue recovery funds. He explained further that having two reliable ambulances will help maintain and enhance the EMS services to the town.

D. Ostrowski moved to support the request pending procedural approval by Town Counsel and approval by the Board of Finance. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

At this time, Mr. Browne led a short discussion regarding increasing two-year terms to four-year terms.

11. Adjournment

D. Ostrowski moved to adjourn at 7:14 p.m. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lepine, clerk

APPROVED: _____

Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 11/10/2015 AT 9:45am

ATTEST. LAURIE TIROCCHI, TOWN CLERK

