

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 26, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., Daniel T. Ostrowski

2. Previous Minutes

a. 9/28/15 Reg.

R. Browne moved to accept the previous minutes as presented. D. Ostrowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Memo, Conservation Commission 10/20/15, Re: Open Space Recommendation, 77 & 94 Kendall Road (Lisbon Country Club)
2. Letter, Denise Ruzicka, Director, Planning & Standards, Bureau of Water Protection and Land Reuse, Re: Environmental Impact Evaluation
3. Letter-of-Resignation, Donna Harris, 9/17/15, Re: Farmers Market Committee
4. Letter, Lt. Eric Cooke, Commanding Officer, Troop E, Montville, ST CT Department of Emergency Services and Public Protection, 10/10/15, Re: September 2015 Monthly Service Report

4. Public Comment - None

5. Old Business

a. 486 River Road - ST DOT Facility

Confirmation Notice, Connecticut Department of Energy & Environmental Protection, 10/09/15, Re: Receipt of Application Package (Underground Storage Tank Notification-Appl. No. 201507499)

b. Kendall Road - Golf Course Property

Email, Bridget D'Angelo, 10/08/15, Re: Real Estate Purchase and Sale Agreement

Mr. Sparkman noted that the Phase 1 Environmental Review of the property is underway.

d. Revaluation - RFP

Mr. Sparkman advised that the three RFP's opened on September 25th were rejected as the quotes were for a statistical revaluation instead of the required full revaluation. He further advised that a second RFP was advertised and opened on October 16th with two respondents for the town's reappraisal and revaluation: Vision Government Solutions - \$112,900; Tyler Technologies - \$140,100.

D. Ostrowski moved to confirm the rejection of the September 25th RFPs submitted by Vision Government Solutions, Tyler Technology and Equality Valuation Services, LLC and approve the RFP submitted by Vision Government Solutions on October 16th in the amount of \$112,900 for the reappraisal and revaluation program for the Town of Lisbon and call a town meeting to approve a request to transfer \$112,900 from the Capital Nonrecurring Fund designated for revaluation to the General Fund as approved by the Board of Finance at their meeting on Wednesday, October 21st.

R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

AUTHORIZING RESOLUTION OF THE

TOWN OF LISBON

CERTIFICATION:

I, Laurie Tirocchi, the Town Clerk of the Town of Lisbon, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on October, 26, 2015, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Town of Lisbon may enter into with and deliver to the State of Connecticut Division of Emergency Management and Homeland Security, Department of Emergency Services and Public Protection any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED, that Thomas W. Sparkman, as First Selectman of the Town of Lisbon, is authorized and directed to execute and deliver any and all documents on behalf of the Town of Lisbon and to do and perform all acts and things which he/she deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Thomas W. Sparkman, now holds the office of First Selectman and that he/she has held that office since November, 19, 2013.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 27th day of October, 2015.

Laurie Tirocchi, Town of Lisbon, Town Clerk



TOWN OF LISBON
2016 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-255, notice is hereby given that the regularly scheduled meeting of the

Board of Selectmen
Name of Board/Commission/Committee

will be held on the following dates:

January 11, 25

July 11, 25

February 8, 22

August 8, 22

March 14, 28

September 12, 26

April 11, 25

October 24

May 9, 23

November 14, 28

June 13, 27

December 12

The above meetings will be held at 7:00 o'clock Pm in the
Lisbon Town Hall Conference Room in Lisbon.

Signed: , Chairman
_____, Secretary

Notice:

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2015 a schedule of the regular meetings that will be held in 2016.

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7. New Business

- a. 2015 Homeland Security Grant Program - 2015 MOA/Resolution
Memo, Mike Caplet, DEMHS, 10/07/15, Re: 2015 Homeland Security Grant Program - Region 4
R. Browne motioned to approve the FFY Homeland Security Grant Program Omnibus Memorandum of Agreement and Authorizing Resolution of the Town of Lisbon. D. Ostrowski seconded the motion. (attached) VOTE: UNANIMOUS MOTION CARRIED
- b. Request, Michelle Landry - Farmers Market Committee
Letter-of-Interest, Michelle Landry, Re: Farmers Market Committee
R. Browne moved to approve the appointment of Michelle Landry to the Farmers Market Committee for the term of 11/20/13 - 11/19/17. D. Ostrowski seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- c. Board of Selectmen - 2016 Schedule of Meetings
D. Ostrowski moved to approve the 2016 Board of Selectmen schedule of meetings as presented to be held at 7:00 p.m. in the Lisbon Town Hall conference room.
VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - A member of the Fall Festival Committee expressed gratitude for the clearing of brush behind the barn.

9. Any other business which may properly come before the Board.

- R. Browne moved to add a. Request, Farmers Market Committee - Reappointments and b. Request, Town Clerk - Historic Preservation Account to the agenda. D. Ostrowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

- a. Request, Farmers Market Committee - Reappointments
Letter, Elaine Joseph, Secretary, Lisbon Farmers Market Committee, 10/21/15, Re: Reappointments (Sharon Gabiga, Terry Joseph, Adeline Jurnstrom)
Mr. Sparkman noted that Mrs. Jurnstrom's term isn't due to expire until 2017.
D. Ostrowski moved to appoint Sharon Gabiga and Terry Joseph to the Farmers Market Committee for the term of 11/20/15 - 11/20/19. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- b. Request, Town Clerk - Historic Preservation Account" to the agenda.
Request, Laurie Tirocchi, Town Clerk, to transfer \$6,100 from the Restricted Reserved Fund Historic Document Preservation Account to Line Item #51252, Historic Preservation.
D. Ostrowski moved to approve the transfer \$6,100 from the restricted reserved fund Historic Document Preservation Account to Line Item #51252, Historic Preservation. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

- R. Browne moved to adjourn at 7:08 p.m. D. Ostrowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 10/27/15 AT 11:50am
ATTEST: LAURIE TIROCCHI, TOWN CLERK