

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, SEPTEMBER 14, 2015  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., Daniel T. Ostrowski

2. Previous Minutes

- a. 7/27/15 Reg. Mtg., 8/10/15 Can., 8/24/15 Can.

R. Browne moved to approve the previous minutes as presented. D. Ostrowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence:

1. Certf. Mail, Kenneth C. Baldwin, Robinson & Cole, 9/2/15, Re: Installation of a Roof-Top Telecommunications Facility at the Griswold High School, 303 Slater Avenue, Griswold, CT
2. C: Letter, Robert D. Adams, Chair., Planning & Zoning Commission, to Chris Maynard, Treasurer, 9/2/15, Re: Surety Reduction (Gavin Way - Subdivision Surety)
3. Email Memo, Patrick A. Warzecha, CTDOT Project Engineer, 9/1/15, Re: Installation of Epoxy Resin Pavement Markings (Rt. 169), 8/17/15 - 11/30/15
4. Letter, Denise Howard, Secretary, Lisbon Fall Festival/Community Center Committee, 8/10/15, Re: Town Assistance Request for the Fall Festival
5. Email Memo, James Rabbitt, AICP, Senior Planner, SCCOG, Lisbon Town Planner, 8/24/15, Re: SEAT Action/Lisbon Membership SEAT Board of Directors w/Sept. 23, 2013 Letter of Request/Action, Lisbon Board of Selectmen
6. Letter of Request, Denny Gates, Chief Executive Officer, Make-A-Wish, 8/10/15, Re: Donate Cars 4 Wishes
7. Memo, Secretary of the State, Denise W. Merrill, 7/29/15, Re: New Educational Requirements for Registrars of Voters
8. Letter, Dennison Allen, Chairman, Southeastern Connecticut Water Authority, 7/29/15, Re: Vacancy (2), Lisbon's Representatives to the Advisory Board to Southeastern Connecticut Water Authority (SCWA). (Biennial, 2-year appointment, valid until 9/1/17)
9. Email Memo, Emma Cimino on behalf of Malloy Gov Affairs, 7/30/2015, Subject: Gov. Malloy Announces Community Development Block Grant (CDBG) Small Cities Award Recipients (Lisbon-\$400,000 Housing Rehabilitation)
10. Letter, Dawn Mahoney, Esq., General Counsel, Doosan Fuel Cell America, Inc., Re: Petition of Doosan Fuel Cell America, Inc. to the Connecticut Siting Council for a Declaratory Ruling for the Location and Construction of two 400K Fuel Cells at Amgraph Packaging Inc., 90 Inland Road, Sprague, CT
11. Letter, Melanie A. Bachman, Acting Executive Director/Staff Attorney, ST CT CT Siting Council, 8/5/15, Re: PETITION NO. 1173 - Doosan Fuel Cell America, Inc. Petition for a declaratory ruling that no Certificate of Environmental Compatibility and Public Need is required for the installation of two 400-kilowatt Customer-Side Fuel Cells to be located at Amgraph Packaging, Inc. 90 Inland Road, Sprague, Connecticut

4. Public Comment -None

5. Old Business

- a 486 River Road - ST DOT Facility - No Update

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- b. Kendall Road - Golf Course Property, Update  
Mr. Sparkman advised that once the iron boundary pins are set by the bank's surveyor, the closing on the property will take place.
- c. Local Bridge Grant Program - School House Road, Bundy Hill Road  
Mr. Sparkman reported that the appropriate paperwork has been filed with the State noting that this item will be on the next town meeting agenda.
- d. Bushnell Road Paving Project - Culvert Repairs, Bid Award  
Mr. Sparkman reported that the bid opening took place on September 11<sup>th</sup> at 10:00 a.m. The bids were as follows: Charles Pasteryak, Jr., Inc. - \$47,375; Pazz Construction, LLC - \$43,400; KA Green Construction, LLC - \$41,313; Dichello Construction, LLC - \$135,250.  
Letter, Re: Town Engineer's Review/Recommendation: Robert A. DeLuca, P.E., CLA Engineers, 9/14/15  
D. Ostrowski moved to award the Bushnell Road culvert repair bid to KA Green Construction, LLC of Canterbury, Connecticut in the amount of \$41,313.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

- a. Revaluation - RFP  
Mr. Sparkman reported that the RFP's (Request for Proposals) for the full revaluation will take place on September 25<sup>th</sup> at 10:00 a.m. He noted that this item will need to go to town meeting once a contractor is chosen for approval to transfer funds out of the Capital Non-recurring fund designated for the project
- b. Request, Jewett City Little League - Funding  
Email, John Spillane, Jewett City Little League, 9/9/15, Re: Funding Request  
It was the general consensus of the Board to respond that the understanding with Jewett City Little League has always been that in lieu of a monetary donation, Lisbon makes town fields available for practices and games.
- c. Request, Nathaniel Beardsworth - P & Z Alternate's Vacancy  
Letter, Nathaniel Beardsworth, 7/31/15, Re: Alternate's Vacancy-Planning and Zoning Commission  
Mr. Sparkman noted that the Planning and Zoning Commission voted to forward Mr. Beardsworth name to the Board of Selectmen.  
R. Browne moved to appoint Nathaniel Beardsworth to fill the vacant Alternate's position on the Planning and Zoning Commission for the term of 11/17/15 - 11/19/19. D. Ostrowski seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- d. Request, John Dempsey - P & Z Alternate's Vacancy  
Letter, John F. Dempsey, Jr., 8/4/15, Re: Alternate's Vacancy - Planning and Zoning Commission  
Mr. Sparkman noted that the Planning and Zoning Commission voted to forward Mr. Dempsey's letter to the Board of Selectmen.  
R. Browne moved to appoint John Dempsey to fill the vacant Alternate's position on the Planning and Zoning Commission for the term of 11/19/13 to 11/17/17. D. Ostrowski seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- e. Tax Collector's Request - Tax Refund, Brian C. or Lindsey Roode  
Request, Gail L. Izbicki, CCM, Tax Collector - \$84.14, Tax Refund, Brian or Lindsey Roode  
D. Ostrowski moved to approve an \$84.14 tax refund to Brian or Lindsey Roode. R. Browne seconded the motion.  
VOTE: UNANIMOUS MOTION CARRIED
- f. Tax Collector's Request - Tax Refund, Pete J. or Jessica Rainville  
Request, Gail L. Izbicki, CCM, Tax Collector - \$22.88 Tax Refund, Peter J., or Jessica Rainville



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- D. Ostrowski moved to approve a \$22.88 tax refund to Peter J., or Jessica Rainville. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- g. Tax Collector's Request - Tax Refund, Bernice Larochelle  
Request, Gail L. Izbicki, CCM, Tax Collector - \$188.82 Tax Refund, Bernice Larochelle  
R. Browne moved to approve a \$188.82 tax refund to Bernice Larochelle. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- h. Tax Collector's Request - Tax Refund, Samuel J. Giancarlo  
Request, Gail L. Izbicki, CCM, Tax Collector - \$55.83 Tax Refund, Samuel J. Giancarlo  
D. Ostrowski moved to approve a \$55.83 tax refund to Samuel J. Giancarlo. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- i. Tax Collector's Request - Tax Refund, Peter J. Rainville, Jr.  
Request, Gail L. Izbicki, CCM, Tax Collector - \$8.02 Tax Refund, Peter J. Rainville, Jr.  
R. Browne moved to approve an \$8.02 tax refund to Peter J. Rainville, Jr. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- J. Tax Collector's Request - Tax Refund, Christopher M. Vane  
Request, Gail L. Izbicki, CCM, Tax Collector - \$.62 Tax Refund, Christopher M. Vane  
D. Ostrowski motioned to approve a \$.62 tax refund to Christopher M. Vane. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- k. Tax Collector's Request - Tax Refund, Donald J., Eleanor S. Grant  
Request, Gail L. Izbicki, CCM, Tax Collector - \$28.42 Tax Refund, Donald J., JNT Eleanor S. Grant  
R. Browne moved to approve a \$28.42 tax refund to Donald J., JNT Eleanor S. Grant. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- l. Tax Collector's Request - Tax Refund, Marie C. Hobbs, John T. Hobbs  
Request, Gail L. Izbicki, CCM, Tax Collector - \$15.92 Tax Refund, Marie C. Hobbs, John T. Hobbs  
D. Ostrowski moved to approve a \$15.92 tax refund to Marie C. Hobbs. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- m. Tax Collector's Request - Tax Refund, Deborah M. Adams  
Request, Gail L. Izbicki, CCM, Tax Collector - \$22.82 Tax Refund, Deborah M. Adams  
R. Browne moved to approve a \$22.82 tax refund to Deborah M. Adams. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- n. Tax Collector's Request - Tax Refund, Joseph A. or Julia A. Berthiaume  
Request, Gail L. Izbicki, CCM, Tax Collector - \$3.07 Tax Refund, Joseph H. or Julia A. Berthiaume  
R. Browne moved to approve a \$3.07 tax refund to Joseph H. or Julia A. Berthiaume. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- o. Tax Collector's Request - Tax Refund, Joseph J. or Julia A. Berthiaume  
Request, Gail L. Izbicki, CCM, Tax Collector - \$14.41 Tax Refund, Joseph H. or Julia A. Berthiaume  
D. Ostrowski moved to approve a \$14.41 tax refund to Joseph H. or Julia A. Berthiaume. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- p. Tax Collector's Request - Tax Refund, Maynard Electric LLC  
Request, Gail L. Izbicki, CCM, Tax Collector - \$31.32 Tax Refund, Maynard Electric, LLC  
D. Ostrowski moved to approve a \$31.32 tax refund to Maynard Electric, LLC. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- q. Tax Collector's Request - Tax Refund, Shawn P. Semeneshen  
Request, Gail L. Izbicki, CCM, Tax Collector - \$5.42 Tax Refund, Shawn P. Semeneshen  
R. Browne moved to approve a \$5.42 tax refund to Shawn P. Semeneshen. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- r. Tax Collector's Request - Tax Refund, Robert L. Jr., COM Robert Louis Johnson  
Request, Gail L. Izbicki, CCM, Tax Collector - \$111.35 Tax Refund Robert L. Johnson, Jr. COM Robert Lewis Johnson

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D. Ostrowski moved to approve a \$111.35 tax refund to Robert L. Johnson, Jr. COM Robert Lewis Johnson. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board

R. Browne moved to add "Tax Collector's Request" to the agenda. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

a. Tax Collector's Request

Referring to the refunds, in an amount much less than the costs associated with processing them, Mr. Sparkman relayed a discussion that he had with the Tax Collector regarding waiving such small amounts. He noted that the Board of Finance has denied a request for same in the past.

D. Ostrowski moved to request, from the Board of Finance, that we adopt a policy under Section 12-144c. of the Connecticut General Statutes to waive any property tax due in an amount less than five dollars. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

D. Ostrowski moved to adjourn at 7:17 p.m. R. Browne seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

  
Marlene LePine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 9/16/2015 AT 11:10am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
