

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JULY 13, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order at 7:00 p.m. by Thomas Sparkman, First Selectman.

PRESENT: Thomas W. Sparkman, Robert T Browne, Sr., Daniel T. Ostrowski

2. Previous Minutes

a. 6/22/15 Reg.

R. Browne, moved to approve the previous minutes as presented. D. Ostrowski seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- a. Letter, Dora B. Schriro, Commissioner, Department of Emergency Services and Public Protection, 6/25/15, Re: Resident Trooper Contracts (contracts and current billings extended through July 31st)
- b. Letter, LeAnn R. Power, CRM, Public Records Administrator, 6/30/15, Re: Historic Documents Preservation Grant #073-SF-16, Cycle 1, FY2016 (Approved-\$3,000)
- c. Letter, Edward Schneider, Manager - Construction Engineering, Eversource Energy, 6/23/15, Re: Notification of Construction/Installation of Utility Equipment by Eversource Energy adjacent to: 160 Paper Mill Road, Lisbon, CT
- d. Newsletter Deadline Notice (August 14, 2015)
- e. Announcement, LyAnn Graff, Office Coordinator, The Last Green Valley, 6/25/15, Re: The Last Green Valley Announces Small Grant Round for Historic and Cultural Resources (application deadline - 8/20/15)
- f. Notice of Grant Award, ST CT Department of Emergency Services and Public Protection, Division of Emergency Management and Homeland Security, 10/1/14 - 9/30/15, \$6,000 (\$3,000 Fed./\$3,000 town match)
- g. Letter, Lt. Eric Cooke, Commanding Officer, Troop E, Montville, ST CT Department of Emergency Services and Public Protection, Division of State Police, Troop E., 7/1/15, Re: June 2015 Monthly Police Service Report
- h. Memo, Meg Riding, 7/6/15, Re: Resident Trooper Contract Template (July 1, 2015 - June 30, 2017 w/noted revisions; the town's share has been increased from 72% to 85%)

4. Public Comment - None

5. Old Business

a. 486 River Road - Fuel Tank Leak Test Results

Service Station Equipment, Inc., 7/7/15, Re: Test Results, 486 River Road Lisbon DPW (Passed Line Test & Leak Detector Test)

Mr. Sparkman advised that going forward, the town will be required to test annually for leaks in the underground diesel fuel tanks.

b. Town Hall - HVAC System

Proposals the following proposals were reviewed; \$290,000 (complete redesign/renovation); \$77,600 Mitsubishi System (Demolition of existing Petec units and removal of boiler which will no longer

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be needed); \$19,454 - Replace the Petec units with like unites, Islandaire Series 16, and address the vault issue with the State approved Mitsubishi unit.

R. Browne moved to have American Heating and Cooling replace the McQuay units in the town hall with the Islandaire Series 16 units and install a Mitsubishi high efficiency heating and air conditioning unit to service the vault. Mr. Brown withdrew his motion as did Mr. Ostrowski his second.

Mr. Browne then motioned to install the Mitsubishi high efficiency heating and cooling system in the town hall (4 units) at a cost of \$77,600 with \$3,400 for mounted thermostats in the offices. The motion was seconded by D. Ostrowski. VOTE: UNANIMOUS MOTION CARRIED

c. Kendall Road - Golf Course Property

Mr. Sparkman advised, after noting the town approved purchase of the 78 Kendall Road property, that the parcel includes a building in such poor condition that the Building Inspector recommends its demolition. Based on that information, Mr. Sparkman reported speaking with the bank (officials) and property owner to request that the portion of the property with the house (3/4 +/- acre) be cut from the land the town intends to purchase.

D. Ostrowski moved to not include the structure in the purchase of the land at 78 Kendall Road and proceed with the closing on the property as approved by residents at town meeting.

VOTE: UNANIMOUS MOTION CARRIED

6. Public Comment - None

7. New Business

1. Paving Project - Bushnell Road

Proposal, \$138,019, Charles Pasteryak Jr. Inc, 7/6/15

Mr. Sparkman advised that there are drainage issues and numerous pot holes on Bushnell Road that need to be addressed. He noted that the proposal from Charles Pasteryak Jr. Inc. is based on the State bid list.

R. Browne moved to approve having Charles Pasteryak, Jr., Inc. pave Bushnell Road at a cost of \$138,019. D. Ostrowski seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

2. Request, Recreation Committee - Music in the Meadows

Emails (4), Ed Hogan, Member, Recreation Committee, 6/1/15 - 7/9/15, Re: Request to allow concerts in Lisbon Meadows Park.

Mr. Sparkman explained that the proposal doesn't need zoning approval since it is in conjunction with a town committee. He advised that it does need to be reviewed by the Fall Festival Committee since the event is proposed to take place in the parking lot next to the barn. The proposal is for a summer concert series once a month, June through August, and at the Fall Festival.

3. Request, Conservation Commission - Additional Appropriation, Supplies & Expenses

\$76.19 additional appropriation to Line Item #52050, Supplies and Expenses

D. Ostrowski, moved to approve a \$76.19 additional appropriation to Line Item #52050, Supplies and Expenses. R. Browne seconded the motion. VOTE: UNANIMOUS MOTION CARRIED

4. Request, Recycling - Line Item Transfer Purchased Services

\$871 line item transfer from Line Item # 52721, Employee Insurance to Line Item #52130, Purchased Services

D. Ostrowski, moved to approve a \$871 line item transfer from Line Item # 52721, Employee Insurance to Line Item #52130, Purchased Services. R. Browne, seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

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5. Request, Non-Allocated Expenditures - Line Item Transfer, Social Security/Medicare-Town Share
\$2,265 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52722, Social Security/Medicare - Town Share
D. Ostrowski moved to approve a \$2,265 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52722, Social Security/Medicare - Town Share. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
6. Request, Non-Allocated Expenditures - Line Item Transfer, Town Share Retirement Compensation
\$3,685 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52727, Town Share Retirement Compensation.
R. Browne moved to approve a \$3,685 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52727, Town Share Retirement Compensation. D. Ostrowski seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
7. Request, Non-Allocated Expenditures - Line Item Transfer, Consulting Fees/Contracted Services
\$1,358 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52735, Consulting Fees/Contracted Services
R. Browne moved to approve a \$1,358 line item transfer from Line Item #52721, Employee Insurance, to Line Item #52735, Consulting Fees/Contracted Services. D. Ostrowski seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
8. Request, Non-Allocated Expenditures - Line Item Transfer, Town Hall Maintenance
\$742, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52742, Town Hall Maintenance
R. Browne moved to approve a \$742, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52742, Town Hall Maintenance. D. Ostrowski, seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
9. Request, Other Protection & Prevention - Line Item Transfer, Emergency Mgt. Dir. Supplies & Expenses
\$47 line item transfer from Line Item #55351, Building Inspector's Supplies and Expenses, to Line Item #55353, Emergency Management Dir. Supplies and Expenses
D. Ostrowski moved to approve a \$47 line item transfer from Line Item #55351, Building Inspector's Supplies and Expenses, to Line Item #55353, Emergency Management Dir. Supplies and Expenses.
R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
10. Request, Highway and Streets - Line Item Transfer, Street Lighting
\$135 line item transfer from Line Item #60131, Contracted Services, to Line Item #60130, Street Lighting
D. Ostrowski moved to approve a \$135 line item transfer from Line Item #60131, Contracted Services, to Line Item #60130, Street Lighting. R. Browne seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment - None
9. Any other business which may properly come before the Board.
At this time Mr. Browne asked for an update regarding bank charges. Mr. Sparkman advised that Bank of America will not waive or reduce the recent increase in their charges noting that he has encouraged Chris Maynard, Town Treasure, to contact other banks.

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10. Public Comment - None

11. Adjournment

R. Browne moved to adjourn at 7:25 p.m. D. Ostrowski seconded.


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 7/14/2015 AT 10:20am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
