

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, APRIL 13, 2015
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order at 7:00 p.m. by Thomas Sparkman, First Selectman.

PRESENT: Thomas W. Sparkman, John D. Gwiazdowski
ABSENT: Robert T. Browne, Sr.

2. Previous Minutes

a. 3/23/15 Reg.

J. Gwiazdowski moved to approve the previous minutes. T. Sparkman seconded the motion.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Email, Sandra Amado, Member Services Administrative Assistant, Connecticut Conference of Municipalities (CCM), 4/7/15, Re: Town of Lisbon CT Discount Card Report February 2015 (81 claims/residents savings \$2,100)
2. Letter, Melanie Bachman, Acting Executive Director, ST CT, CT Siting Council, 3/26/15, Re: EM-T-MOBILE-073-150320 - T-Mobile notice of intent to modify an existing telecommunications facility located at 26 Mell Road, Lisbon, Connecticut
3. Email, Joseph P. Ouillette, State Safety Engineer, CT Department of Transportation, 3/4/15, Subject: High Risk Rural Roads in Connecticut Horizontal Curve safety Project
4. Report, Lt. Michael J. Thomas, Commanding Officer, Troop E, Montville, ST CT Department of Emergency Services and Public Protection, Division of State Police, Troop E, 4/1/15, Re: March 2015 Monthly Police Service Report
5. Letter, Chris Maynard, Town Treasurer, March 31, 2015, Re: Deputy Treasurer Appointment (Laurie Tirocchi)
6. Request for Proposals (RFP), Historical Society seeking proposals for consultant services for a Burnham Tavern Conditions Assessment Report.
7. Email, Christopher D. Roy, Supervising Sanitary Engineer, ST CT Department of Public Health, 3/24/15, Re: Federal Environmental Protection Agency National Primary Drinking Water Standards

4. Public Comment - None

5. Old Business

- a. 486 River Road - ST DOT Facility - No Update
- b. Town Hall - HVAC System

Mr. Sparkman reported meeting with a representative from World Energy, a CL & P contractor, who after performing an inspection of the town hall, senior center and fire house, advised that while the interior lighting is up to date and energy efficient, the town would benefit by applying to participate in a program to update exterior perimeter lighting and upgrade the HVAC to the Mitzubichi system as recommended by the town's HVAC contractor.

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- c. Conservation Commission Recommendation - Open Space (Lisbon Country Club)
Mr. Sparkman reported that he has been advised that the town can purchase the 78 Kendall Road parcel (golf course site adjacent to Lisbon Meadows Park) for \$219,000.
J. Gwiazdowski, moved to forward to the Board of Finance and town meeting, a request to purchase the 78 Kendall Road parcel for not more than \$219,000 with funds available in the Capital Non-Recurring designated future land purchases and funds available for the purchase of open space. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- d. Request, Armetta LLC - 486 River Road
Mr. Sparkman advised that the request has been tabled by the Planning and Zoning Commission for lack of information.
- e. Request, Wheelabrator Lisbon - Fuel Delivery Times
Letter, Robert Adams, Chairman, Planning and Zoning Commission, 4/13/15, advising that the applicant would have to go through the Special Permit process to change or amend Condition #4 (hours of operation) in the original Special Permit.
- f. Conservation Commission Recommendation - Open Space, Lisbon Industrial Park
Letter, Robert Adams, Chairman, Planning and Zoning Commission, 4/13/15 advising that the request can only be considered via an application by the land owner for subdivision of property.
- g. Request, Recreation Committee - Sand Volleyball Courts
Mr. Sparkman reported that the Recreation Committee will be advised by the Planning and Zoning Commission that they will need to apply for a Special Permit and site plan approval.

6. Public Comment - None

7. New Business

- a. Request, Additional Appropriation - Clerk to the Boards Assistant's Wages
\$3,000, additional appropriation to Line Item #52611, Clerk to the Boards Assistant's Wages needed due to the line item being depleted by un-budgeted meeting cancellations, special meetings and public hearings.
J. Gwiazdowski moved to approve a \$3,000, additional appropriation to Line Item #52611, Clerk to the Boards Assistant's Wages. The motion was seconded by T. Sparkman.
VOTE: UNANIMOUS MOTION CARRIED
- b. Request, Eagle Scout Project - Building Permit Fee Waiver
Letter, Ryan Tirocchi, Member Boy Scout Troop 73, 4/6/15, Re: Re-Shingling LMP (Lisbon Meadows Park) Pavilion
J. Gwiazdowski moved to approve Ryan Tirocchi's request for a building permit fee waiver regarding the re-shingling and repairs to the Lisbon Meadows Park pavilion. T. Sparkman seconded the motion.
VOTE: UNANIMOUS MOTION CARRIED
- c. Request, Line Item Transfer - Fire Marshal Supplies & Expenses
\$100, line item transfer from Line Item #52721, Employee Insurance, to Line Item #55352, Fire Marshal's Supplies & Expenses needed for cell phone expenses through the remainder of the fiscal year.
J. Gwiazdowski, moved to approve a \$100, line item transfer from Line Item #52721, Employee Insurance, to Line Item #55352, Fire Marshal's Supplies & Expenses
VOTE: UNANIMOUS MOTION CARRIED

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RECEIVED FOR RECORD AT LISBON
CT ON 04/14/2015 AT 10:10am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Marjorie Wakely, Asst

- d. Request, Line Item Transfer - Fire Protection Hydrant Rental
\$285 line item transfer from #52721, Employee Insurance, to Line Item #55134, Hydrant Rental needed for additional funding for yearly payment to the Jewett City Water Company; the billing was higher than anticipated.
J. Gwiazdowski moved to approve a \$285 line item transfer from Line Item #52721, Employee Insurance, to Line Item #55134, Hydrant Rental. VOTE: UNANIMOUS MOTION CARRIED
- e. Request, Line Item Transfer - Selectmen, Consulting Fees/Contracted Services
\$4,842, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52735, Consulting Fees/Contracted Services
J. Gwiazdowski moved to approve a \$4,842, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52735, Consulting Fees/Contracted Services. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- f. Request, Line Item Transfer - Town Engineer
\$5,000, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52732, Town Engineer, needed for the end of the year projects that include bridge review for two bridges to be included in a state grant funding request and site review for the former Lisbon golf course property.
J. Gwiazdowski moved to approve a \$5,000, line item transfer from Line Item #52721, Employee Insurance, to Line Item #52732, Town Engineer. VOTE: UNANIMOUS MOTION CARRIED
- g. Town Hall Perimeter Lighting
Mr. Sparkman reported that the perimeter lighting is in need of repair; the broken fixtures (14 @ \$600 plus labor) need to be replaced along with some underground wiring. He advised that some of the cost may be reimbursed as part of the CL&P efficiency program.
J. Gwiazdowski moved to replace the perimeter lights with Comtempo LED Series 245L lights. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment - None
9. Any other business which may properly come before the Board.
J. Gwiazdowski moved to add "Request Additional Appropriation - Unemployment Compensation", to the agenda. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
- a. Request Additional Appropriation - Unemployment Compensation
\$7,300 additional appropriation to Line Item #52724, Unemployment Compensation, needed due to an increase in unemployment claims.
J. Gwiazdowski moved to approve a \$7,300 additional appropriation to Line Item #52724, Unemployment Compensation. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED
10. Public Comment - None
11. Adjournment
J. Gwiazdowski moved to adjourn at 7:14 p.m. T. Sparkman seconded the motion. VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman