

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, JANUARY 26, 2015  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

2. Previous Minutes:

a. 1/12/15 Reg. Mtg.

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

Mr. Sparkman noted that the Board of Finance corrected incorrect line item numbers that were used on two of the appropriation requests approved at the previous Selectmen's meeting (Line Item #60151, should have been #60150 for Highway Dept. Supplies & Expenses; Line Item #52735, should have been #52732, for Town Engineer)

3. Correspondence

1. Letter, Terrence J. Obey, Director of Rights of Way, Bureau of Engineering and Construction, ST CT Department of Transportation, 1/21/15, Subject: Master Municipal Agreement for Rights of Way Projects
2. Email, Sandra Amado, Member Services Administrative Assistant, Connecticut Conference of Municipalities (CCM), Subject: CCM Prescription Discount Card Program Results Town of Lisbon April 2013 - January 2016 (66 Claims = \$1,800 savings)
3. C: Letter, Thomas Sparkman, First Selectman, to Mr. Benjamin Barnes, Secretary, Office of Policy and Management (OPM), 1/20/15, Re: Granting a One (1) Month Extension (October 2014 Grand List)
4. C: Letter, Nancy Smigiel, Member, Recreation Committee, Re: Resignation as Chairman
5. Letter, Robert C. And Betty A. Kingsbury, 1/10/15, Re: 43 Rex Road Driveway Access
6. Letter, Joseph DiRoma, Member, Recreation Committee, 1/14/15, Re: Resignation
7. Letter, Benjamin Barnes, Secretary, ST CT Office of Policy and Management (OPM), 1/21/15, Re: Grant Recipients Announcement Spring 2015
8. Newsletter Deadline Notice 2/13/15

4. Public Comment - None

5. Old Business:

a. 486 River Road - ST DOT Facility

Mr. Sparkman reported that the DEEP has sent confirmation that the underground storage tank notification has been received and DOT is beginning the application process for site clean-up issues.

b. Sergeants Way Sidewalks, LFD Renovations - 2015 STEAP Grant Application

Mr. Sparkman referred to the letter under Correspondence (7.) noting a delay announcing recipients.

c. Town Hall - HVAC System - No Update

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d. Proposal, Town-Wide Wi-Fi

Referring to a newspaper article, Mr. Sparkman advised that State Comptroller, Kevin Lembo, reported that 46 communities, to date, have signed on to the CTGig project.

e. Conservation Commission Recommendation - Open Space (Lisbon Country Club)

Letter, Richard Hamel, Chair., Conservation Commission, 11/18/15, Open Space Recommendation - 77, 78 & 94 Kendall Road.

Mr. Sparkman noted the determination made by the Planning and Zoning Commission that acquisition of the property meets with the intent of the town's Plan of Conservation and Development (P & Z minutes 01/06/15).

A motion was made by R. Browne, seconded by J. Gwiazdowski, to begin the process to obtain the parcel which includes Board of Finance Approval and town meeting approval.

VOTE: UNANIMOUS MOTION CARRIED

d. Request, Armetta LLC - 486 River Road

Mr. Sparkman reported that the request regarding Armetta LLC leasing a portion of the former DOT property at 486 River Road has been forwarded to the Planning and Zoning Commission for review.

e. Request, Wheelabrator Lisbon - Fuel Delivery Times

Mr. Sparkman advised that per Town Counsel, the request needs to go before the Planning and Zoning Commission as that subject is part of the Host Town Agreement.

f. Small Cities Grant Program - Application

A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve the Town of Lisbon Grant Application for the 2015 Small Cities Community Development Program.

VOTE: UNANIMOUS MOTION CARRIED

g. Employment Application(s)

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the appointment of Adam Little as our next employee with the Department of Public Works.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by R. Browne, seconded by J. Gwiazdowski, to go into Executive Session. ( 7:08 p.m.)

VOTE: UNANIMOUS MOTION CARRIED

The Board of Selectmen came out of Executive Session at 7:30 p.m.

6. Public Comment - None

7. New Business:

a. Request, Recreation Committee - Sand Volleyball Courts

-Letter, Nancy L. Smigiel, 01/21/15, Re: Request for the Installation of Two (2) Sand Volleyball Courts at Lisbon Meadows Park

A motion was made by J. Gwiazdowski, seconded by R. Browne, to forward the request to the Planning and Zoning Commission for 8-24 Review.

VOTE: UNANIMOUS MOTION CARRIED

b. Conservation Commission Recommendation - Open Space, Lisbon Industrial Park

Letter, Richard Hamel, Chair., Conservation Commission, 1/20/15, Re: Open Space Recommendation - Lisbon Industrial Park (in conjunction with the development of the northern part of the industrial park property off South Burnham Hwy.)



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A motion was made by R. Browne, seconded by J. Gwiazdowski, to forward this to the Planning and Zoning Commission for their review and recommendations.

VOTE: UNANIMOUS MOTION CARRIED

c. Tax Collector's Request - Tax Refund, Susan Blanchard

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a \$44.56 Tax Refund to Susan Blanchard.

VOTE: UNANIMOUS MOTION CARRIED

d. Tax Collector's Request - Chase Auto Finance Corporation

A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a tax refund of \$135.39 to Chase Auto Finance Corporation.

VOTE: UNANIMOUS MOTION CARRIED

e. Request - Bushnell Road Traffic Calming

Mr. Sparkman advised the Board of a request to consider installing speed bumps on Bushnell Road as a way of slowing speeding traffic. He reported that the Resident Trooper will be running radar there and will place a note for increased traffic enforcement, in that area, on the roll call board at the barracks. Mr. Sparkman also reported that an additional speed limit sign has been placed in the area of the cul-de-sac noting that he is not in favor of placing any manufactured road defect on public roads as a way of slowing down vehicles.

f. Town Treasurer - Vacancy Discussion

Mr. Sparkman advised that one person who was interested has withdrawn his name and that a second person is now considering taking the position. He further advised that the town committees have been notified of the vacancy. It was the general consensus of the board to advertise the position possibly through a newspaper article.

g. Special Town Meeting

Mr. Sparkman reminded the Selectmen of the special town meeting on February 4<sup>th</sup> in the town hall.

8. Public Comments - None

9. Any other business which may properly come before the Board. - None

10. Public Comment - None

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 7:38 p.m.

VOTE: UNANIMOUS MOTION CARRIED

  
MacLene Lepine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 01/29/2015 AT 10:20am  
ATTEST, LAURIE TIROCCHI, TOWN CLERK  
