

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, JANUARY 12, 2015  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Browne, Sr., John D. Gwiazdowski

2. Previous Minutes:

- a. 12/08/14 Reg. Mtg.
- b. 12/22/14 Cancellation

A motion was made by R. Browne, seconded by J. Gwiazdowski, to accept the previous minutes.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

- 1. Email, Robert Rabinowitz, 01/06/15, Re: Advertisement/Promotion for OutFunked Jazz Band
- 2. Notice, Direct Energy, Re: Fixed Rate Ends 1/31/15 (\$0.0839/kWh)
- 3. Monthly Police Service Report, Lt. Michael J. Thomas, Commanding Officer, Troop E, Montville, ST CT Department of Emergency Services and Public Protection Division of State Police, 12/3/14
- 4. C: Lisbon Resident Trooper Annual Report (TFC Michael Browning)
- 5. Letter, Allison M. Ellis, Vice President, Regulatory Affairs, Frontier Communications Corp., 12/17/14, Re: docket No. 14-01-46 - Joint Application of Frontier Communications Corporation and AT & T, Inc. for Approval of a Change of Control - Order No. 3 Compliance Filing (Connecticut Emergency Response Plan)
- 5. Letter-of-Resignation, Nancy R. Gosselin, Town Treasurer, 12/30/14 (Effective 3/1/15) w/ email, response to T. Sparkman, First Selectman's inquiry regarding appointment time frame from Kari Olson, Murtha Cullina, Town Counsel, (CT Gen. Stat. 9-220), 1/5/15
- 6. Memo, Lynda St. Pierre, Bookkeeper, 12/29/14, Re: Standard Mileage Reimbursement Rate (.575)
- 7. Letter w/Budget & Audit, Mr. Michael J. Carroll, General Manager, Southeast Area Transit District (SEAT), 12/22/14, Re: SEAT - Towns of Griswold & Lisbon - FY2016 Transit Subsidy (\$14,509)
- 8. Letter-of-Resignation, Chris Harris, 12/18/14, Re: Farmers Market Committee
- 9. Letter, Christopher Stone, P. E., Stormwater Permit Engineer, ST CT Department of Energy & Environmental Protection, Bureau of Materials Management & Compliance Assurance Permitting & Enforcement Division, Re: Annual Report for the MS4 Stormwater General Permit
- 10. Analytical Data Report, (Town Hall), 1/7/2015, Premier Laboratory, Inc.,
- 11. Letter, John Horgan, Facility Manager, 1/8/15, Wheelabrator Lisbon, Inc., Holiday Schedule - Facility Closed for Receiving (2015)

4. Public Comment - None

5. Old Business

- a. 486 River Road - ST DOT Facility

Mr. Sparkman reported that there are no significant problems at the 486 River Road facility then referenced the following: Letter, Amy N. Martinez, Assistant Director, Appraisals/Property Management Section, Division of Rights of Way, ST CT Department of Transportation, 1/6/15, Subject: Sale of State Owned Property-Lisbon, Location - River Road (Conn. Route 12), File No. 72-000-56B (sale price - \$29,500)

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Mr. Sparkman explained that the property is a small section of land located along the left side of the entrance to the 486 River Road facility.

A motion was made by J. Gwiazdowski, seconded by R. Browne, to respond that the Town is not interested in acquiring the parcel of land referenced by File no. 72-000-56 B.

VOTE: UNANIMOUS MOTION CARRIED

b. Sergeants Way Sidewalks/LFD Renovations - Update

Mr. Sparkman advised the he is still awaiting a decision regarding the "STEAP" (Small Town Economic Assistance Program) grant.

c. Town Hall - HVAC System Update

Mr. Sparkman reported meeting with a representative from North East Utilities (NEU) to explore available funding for energy efficient projects. He advised that NEU will review the projects, noting that the representative was not optimistic. After noting the \$250,000 cost estimate for a revamped system, he discussed other less costly options that he is exploring.

d. Proposal - Town Wide Wi-Fi Update

Mr. Sparkman reported that he has submitted the Resolution to join the non-binding Request for Qualifications (RFQ) regarding the Connecticut Municipalities Broadband Infrastructure Upgrade and Expansion Project.

6. Public Comment - None

7. New Business

a. Conservation Commission Recommendation - Open Space (Lisbon Country Club)

Letter, Richard Hamel, Chair., Conservation Commission, 11/18/14, Re: Open Space Recommendation, 77, 78, 94 Kendall Rd. (Lisbon Country Club) w/ Grant Application for Open Space Funding, CT Land Conservation Council (3/1/15)

Mr. Sparkman advised that he has sent a referral to the Planning and Zoning Commission and will contact the owner or bank to find out the cost of the property.

b. Request WPCA - Appointment

Letter-of-Request, Robert LaChapelle w/ Minutes Water Pollution Control Authority (12/18/14) recommending Mr. LaChapelle's appointment (1/1/15 - 12/31/18)

A motion was made by R. Browne, seconded by J. Gwiazdowski, to reappoint Robert LaChapelle as a member of the Town of Lisbon Water Pollution Control Authority, for the term 01/01/15 - 01/01/18.

VOTE: UNANIMOUS MOTION CARRIED

c. Request, Conservation Commission - Appointment

Letter, Richard Hamel, Chair., Conservation Commission, 1/7/15, Re: Appointment Recommendation (Mark Robinson 12/1/14 - 11/30/16)

A motion was made by J. Gwiazdowski, seconded by R. Browne, to appoint Mark Robinson to the Conservation Commission for a two year term, 12/01/14 - 11/30/16.

VOTE: UNANIMOUS MOTION CARRIED

d. Request, Armetta LLC - 486 River Road

Letter, Randy Roberge, Business Development, Armetta LLC, 12/17/14, Re: Discussion/Summary of Meeting Regarding 425 South Burnham Road Property Proposal (to lease a portion of the 486 River Road property along the Providence Worcester Railroad property at \$2,500 per month for three years for the purpose of constructing a rail siding to load and transport rock from a proposed project (construction and demolition materials recycling facility) site at 425 South Burnham Hwy.



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- e. Request, Commission on Aging - Appointment  
Letter, Leonora J. Szruba, Chair., Commission on Aging, 1/8/15, Re: Appointment Recommendation Donna Gahram, 19 Pleasant View Cove to fill the unexpired term of 3/1/14 - 2/28/16  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the appointment of Donna Gahram to the Commission on Aging for the term of 3/1/14 - 2/28/16.  
VOTE: UNANIMOUS MOTION CARRIED
  - f. Tax Collector's Request - Tax Refund, Neil R. & Sharron G. Patrie (\$1,182.97)  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a tax refund in the amount of \$1,182.97, to Neil R. & Sharron G. Patrie.  
VOTE: UNANIMOUS MOTION CARRIED
  - g. Request, Line Item Transfer - Town Garage Maintenance  
\$6,000 from Line Item #60135, Road Repair, to Line Item #60142, Town Garage Maintenance  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a \$6,000 line item transfer from Line Item #60135, Road Repair, to Line Item #60142, Town Garage Maintenance.  
VOTE: UNANIMOUS MOTION CARRIED
  - h. Request, Line Item Transfer - Highway Department Supplies & Expenses  
\$3,000 from Line Item #60135, Road Repair, to Line Item #60151, Highway Dept. Supplies & Expenses  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve a \$3,000 line item transfer from Line Item #60135, Road Repair, to Line Item #60151, Highway Dept. Supplies & Expenses.  
VOTE: UNANIMOUS MOTION CARRIED
  - i. Request, Line Item Transfer - Town Engineer  
\$5,000 from Line Item #60135, Road Repair, to Line Item #52735, Town Engineer  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to approve a \$5,000 line item transfer of \$5,000 from Line Item #60135, Road Repair, to Line Item #52735, Town Engineer.  
VOTE: UNANIMOUS MOTION CARRIED
  - j. Employment Application(s) - Review/Discussion  
A motion was made by J. Gwiazdowski, seconded by R. Browne, to move this item to the end of the agenda.  
VOTE: UNANIMOUS MOTION CARRIED
8. Public Comment - None
9. Any other business which may properly come before the Board.  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to add the following items to the agenda: a. Request, Wheelabrator Lisbon - Fuel Deliveries Times & Holidays; b. Proposal, Lisa Low & Associates - Small Cities Housing Rehab Program; c. Community Center Lights.  
VOTE: UNANIMOUS MOTION CARRIED
- a. Request, Wheelabrator Lisbon - Fuel Deliveries Times & Holidays  
C: Letter to Mr. S. Derek Phelps, Ex. Dir. Connecticut Siting Council, from John Horgan, Plant Manager, Wheelabrator Technologies, 1/2015, Re: Request to Amend Decision & Order, Docket No 11A. - Fuel Deliveries Times & Holidays  
A motion was made by R. Browne, seconded by J. Gwiazdowski, to approve the request (hours M-F 5 a.m. - 7:00 p.m.; Sat. 5:00 a.m. - 2:00 p.m.) and forward to Town Counsel in case the change effects the Host Town Agreement.  
VOTE: UNANIMOUS MOTION CARRIED

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- b. Lisa Low & Associates - Small Cities Housing Rehabilitation Program  
Response to RFP for Small Cities Grant Writing & Technical Assistance by Lisa Low, PH. D.  
Mr. Sparkman tabled the proposal until the next meeting.
- c. Community Center Lights  
Mr. Browne led a discussion regarding adding lighting at the Community Center. It was the general consensus of the Board that before adding lighting, the current lighting should be turned on.

10. Public Comment - None

7. j. Employment Application(s) - Review/Discussion  
At 7:25 p.m. a motion was made by J. Gwiazdowski, seconded by R. Browne, to go into executive session to review and discuss employment applications.

VOTE: UNANIMOUS MOTION CARRIED

The Selectmen came out of executive session at 8:00 p.m.

11. Adjournment

A motion was made by R. Browne, seconded by J. Gwiazdowski, to adjourn at 8:00 p.m.

  
Marlene Lepine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 1/13/2015 AT 10:55 am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
