

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, FEBRUARY 12, 2024
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

OTHERS PRESENT: Lydia Gosselin, Andromeda Eruek-Nance, LCS Student Ambassadors

2. Previous Minutes – Motion by R. Browne second by W. Surfus to approve the Regular Meeting minutes of 1/22/2024 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Legal Notice, Re-Request for Proposals for Auditing Services, dated 2/5/2024; deadline for submissions March 15, 2024, 11:00 AM
- b. Memo, Assessor, 2023 Grand List
- c. Audit, Office of Policy and Management, dated 1/30/2024 re: Veteran's Exemption Grant Program reimbursement of \$1968.12
- d. Boundary of Annexation Survey, US Census Bureau
- e. Copy, 2024 Holiday/Closing Schedule (Revised 1/30/2024)
- f. Letter, from Attorney Michael Zizka, Counsel for the Planning and Zoning Commission, to the Commisison and Zoning Board of Appeals dated 1/26/2024 re: Land Use Training Requirements for Board and Commission Members
- g. Letter, from Eversource re: Vegetation Management Plan (powerlines)
- h. Letter, TEC Associates dated 1/24/2024 re: Vegetation Management Plan (railroad)
- i. Memo re: Request for submissions, Lisbon Quarterly Newsletter Spring 2024
- j. Memorandum of Decision in favor of the Town of Lisbon re: 423/425 North Burnham Highway

4. Public Comment – A resident asked that the Board of Selectmen wait to make a decision regarding a reduction in the number of members for the Recreation Committee, as she believes there are residents willing to join. It was explained that the number of Recreation Committee members is goverened by Town Ordinance and to reduce that number, the subject must be voted on at the next Town Meeting in May.

5. Old Business

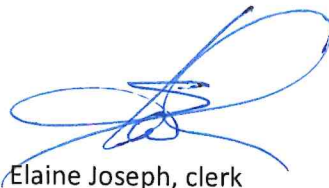
- a. Lisbon Fire Department – Mr. Browne gave a brief report regarding the status of the project, specifically regarding the kitchen, noting that so far, the project is coming in under budget.
- b. Route 12 Sidewalks – NONE
- c. ARPA Funds – NONE
- d. Bundy Hill Road Bridge – Mr. Sparkman noted the culvertr has been constructed and is in storage waiting for warmer weather to install.

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- e. Trail Committee – Mr. Sparkman noted he has had correspondence from The Last Green Valley regarding the assessment of trails for determining whether or not trails systems are accessible to those with mobility challenges.
 - f. Urban Act Grant – Mr. Sparkman reported that DOT Engineering Official has submitted the final package and that final authorization to advertise for bids will be forthcoming..
 - g. Opioid Funds – Mr. Sparkman reported that the Town has received \$13,065.68 thus far and can anticipate additional funding over the next 15 years, noting that the school, Resident State Trooper and Fire Department have requested funding for drug prevention supplies.
 - h. EV Charging Stations – Mr. Sparkman reported that the Town is currently waiting for construction plans.
 - i. Culvert Repair – Autumn View Drive – Mr. Sparkman reported that the Town Engineer is working to complete the bid package. Letters of approval have been received from those residents who agreed to allow storing materials on their properties while the culvert is repaired.
 - j. Newent Meeting House Siding RFP – Mr. Sparkman noted that the Town Meeting regarding funding for the Newent Meeting House Siding Project is scheduled for Thursday, February 15, 2024 at 7:00 PM in the Meeting House.
6. New Business
- a. Tax Collector's Request – Tax Refund, Bernice M. Gauthier - Motion by R. Browne second by W. Surfus to approve tax refund of \$182.05. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Tax Collector's Request – Tax Refund, Theodore Szarzynski - Motion by R. Browne second by W. Surfus to approve tax refund of \$27.00. VOTE: UNANIMOUS, MOTION CARRIED
 - c. Local Traffic Authority – Highway Use Permit, Fall Festival Road Race - Motion by R. Browne second by W. Surfus to approve the Fall Festival Highway Use Permit application for the Fall Festival Road Race to be held September 22, 2024 beginning at 10:00 AM. VOTE: UNANIMOUS, MOTION CARRIED
 - d. Local Traffic Authority – Highway Use Permit, A Reason To Ride - Motion by W. Surfus second by R. Browne to approve the Reason to Ride Highway Use Permit Application for the Bike Run through Town to be held June 9, 2024. VOTE: UNANIMOUS, MOTION CARRIED
 - e. Request, Farmers' Market Committee – Location Change - Motion by R. Browne second by W. Surfus to approve and support the Farmers' Market request and application to the Planning and Zoning Commission to move the Farmers' Market from Lisbon Meadows Barn to to the Newent Meeting House Green. VOTE: UNANIMOUS, MOTION CARRIED
 - f. Appointment – Cable Television Advisory Committee – Motion by W. Surfus second by R. Browne to approve the appointment of James Carignan for the Selectmen's term on the Cable Advisory Council. VOTE: UNANIMOUS, MOTION CARRIED
 - g. Appointment – Conservation Commission - Motion by W. Surfus second by R. Browne to approve the appointment of Joseph Lewerk and Stephen MacLaren to the Conservation Commisison, for the term 2/12/2024 – 2/11/2026. VOTE: UNANIMOUS, MOTION CARRIED
 - h. Appointment – Alternate, Conservation Commission - Motion by R. Browne second by W. Surfus to approve the appointment of Jason Calouro as an alternate to the Conservation Commisison, for the term 2/12/2024 – 2/11/2026. VOTE: UNANIMOUS, MOTION CARRIED

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- i. Appointment – Alternate, Board of Finance - Motion by W. Surfus second by R. Browne to approve the appointment of Jonathan Maynard as an alternate to the Board of Finance for the term 11/21/2023 – 11/18/2025. VOTE: UNANIMOUS, MOTION CARRIED
 - j. Appointment – Alternate, Board of Finance - Motion by R. Browne second by W. Surfus to approve the appointment of Richard Rogers as an alternate to the Board of Finance for the term 11/21/2023 – 11/16/2027. VOTE: UNANIMOUS, MOTION CARRIED
 - k. Request, Recreation Committee – Membership Reduction - Motion by R. Browne second by W. Surfus to approve the Lisbon Recreation Committee's request to reduce their membership from 9 to 7 and put the question on the agenda of the next Town Meeting. VOTE: UNANIMOUS, MOTION CARRIED
 - l. FY 2024 – 2025 Budget - Mr. Sparkman reported that the Board of Selectmen held a budget workshop on February 10, 2024 and will be scheduling a second workshop for February 17.
 - m. Appointment – Alternate, Planning and Zoning Commission - Motion by R. Browne second by W. Surfus to approve the appointment of Cheryl Blanchard as an alternate to the Planning and Zoning Commission for the term 11/20/2023 – 11/16/2027. VOTE: UNANIMOUS, MOTION CARRIED
 - n. Appointment – Farmers' Market Committee - Motion by W. Surfus second by R. Browne to approve the appointment of Cheryle Jolly as a member of the Farmers' Market Committee for the term 11/21/2023 – 11/16/2027. VOTE: UNANIMOUS, MOTION CARRIED
7. Any other business which may properly come before the Board - NONE
8. Adjournment – Motion by R. Browne second W. Surfus to adjourn 7:16 p.m. VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON, CT
ON 02/14/24 AT 9am
ATTEST. MICHELLE GRANT, TOWN CLERK
