

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JANUARY 22, 2024
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

OTHERS PRESENT: Lydia Gosselin, Andromeda Eruek-Nance, LCS Student Ambassadors

2. Previous Minutes – Motion by R. Browne second by W. Surfus to approve the Regular Meeting minutes of 1/8/2024 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Notice, from DEEP dated 1/16/2024 re: IWWC Jurisdictional Review, Blissville Pond Dam Inspection for 2024
- b. Memo, from Clerk to the Boards dated 1/19/2024 re: the addition of new student ambassadors to various boards, including Board of Selectmen

4. Public Comment – Prior to accepting public comment, the First Selectman notified the public that he will ask for a motion to add “Meeting House Siding RFP” to the agenda under 7.a. A resident questioned why the “Public Comment” item was still agenda item #4 and not at the end of the agenda, as he requested at the last meeting. He was told that his request would be covered under agenda item 6.a., “Agenda Questions”.

5. Old Business

- a. Lisbon Fire Department – Mr. Browne gave a brief report regarding the status of the project.
- b. Route 12 Sidewalks – NONE
- c. ARPA Funds – Mr. Sparkman reported that ARPA funds have been expended, although a balance remains on projects not yet completed.
- d. Bundy Hill Road Bridge – Mr. Sparkman noted the Town received the \$264,881.33 grant from the State, but that the Town is responsible for the balance remaining of the \$474,209.00 total cost of the project.
- e. Trail Committee – NONE
- f. Urban Act Grant – Mr. Sparkman reported that the General Municipal Certification, Certification of Engineer of Record, Final Design Submission Checklist Engineer’s Opinion of Probable Construction Cost for the Four Projects and Site Plan Drawings have been submitted to the State. He also noted that the State Historic Preservation Office sent a letter indicating no historic properties will be affected.
- g. Opioid Funds – Mr. Sparkman reported that the Town has received \$13,065.68 thus far and can anticipate additional funding over the next 15 years.

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- h. EV Charging Stations – Mr. Sparkman reported that the contract has been signed and submitted to Resource Lighting and Energy for the installation of EV Charging Stations at the Town Hall and Senior Center, the cost of which is totally funded by grants.
- i. Culvert Repair – Mr. Sparkman noted that the Board is in receipt of a letter of approval from the Conservation Commission for the culvert repair project on Autumn View Drive. The Town Engineer is putting together a bid package.

6. New Business

- a. Agenda Question - It was the consensus of the Board that having "Public Comment" further up on the agenda allows the public to comment on items listed further down. If Public Comment was at the end of the agenda, their comments would not have any bearing on any given topic once a decision was made by the Board. The current position of Public Comment on the agenda allows the Board to hear questions and comments as they pertain to agenda items they will later be voting on, giving the public a better opportunity to have their comments considered before a motion is made.

Motion by R. Browne second by W. Surfus to add "Newent Meeting House Siding RFP" to agenda item 7.a.

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

- a. Newent Meeting House Siding RFP – Mr. Sparkman noted that only two RFPs were received for the second request for Proposals, one for \$64,400.00 and the other for \$36,850.00. Motion by W. Surfus second by R. Browne to approve the Pro-Vynal siding proposal to side the Newent Meeting House in the amount of \$36,850.00 and to call a Special Town Meeting to approve funding of the project with funds from the Capital and Nonrecurring Fund assigned Capital Projects, which has a current balance of \$393,054.00.

VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by R. Browne second W. Surfus to adjourn 7:11 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON, CT
ON 1/23/24 AT 11:02am
ATTEST. MICHELLE GRANT, TOWN CLERK
Janet Hefner ASST.