

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, NOVEMBER 14, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne , William C. Surfus

2. Previous Minutes – Motion by R. Browne second by W. Surfus to accept the 10/24/2022 Regular Meeting minutes as presented, noting that “Brown” should be “Browne” under the motion for Adjournment.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter, from Betsy M. Barrett, Republican Registrar of Voters dated 11/1/2022 re: naming Daniel Barrett as Lisbon Republican Deputy Registrar.
- b. Memo, re: FOIA Workshop to be held November 29th
- c. Letter, from Leonora Szruba, Chairman, Commission on Aging dated 11/14/2022 re: Nutrition Site Server Position

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – It is noted for the record that Mark Robinson, Chairman of the Fire Station Building Committee, was present. He reported that the FSBC is researching the potential for HVAC incentives, and will be sending the building project out for re-bid, to include a deduct alternate for the HVAC system.
- b. Route 12 Sidewalks – Mr. Sparkman reported that he will be meeting with the Town Planner and Town Engineer within the week for discussions.
- c. ARPA Funds – Motion by R. Browne second by W. Surfus to send out to bid the window and sidewalk projects for the Town Hall and re-roofing of Fall Festival Barn and Town Garage.

VOTE: UNANIMOUS, MOTION CARRIED

- d. Bundy Hill Bridge – Mr. Sparkman reported that Mattern has ordered the box culvert but does not expect to receive it until the spring. He notes that the Town is still waiting on the State to sign the contract.
- e. Trail Committee – Puppy Hill Trail – Mr. Sparkman reported that the DOT Policy & Planning Bureau has reached out to him and they will be investigating for a potential crosswalk on Route 169.
- f. STEAP Grant – Strawberry Fields Sidewalks, Phase III – Mr. Sparkman reported that the Department of Transportation is finalizing the CONNDOT STEAP Administrative Guidelines for this round of funding and that it is now too late in the season to begin this project.



TOWN OF LISBON

INCORPORATED 1786



BOARD OF SELECTMEN

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LISBON, CONN. 06351-2926
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AUTHORIZING RESOLUTION OF THE TOWN OF LISBON BOARD OF SELECTMEN

I, Michelle Grant, the Town Clerk of the Town of Lisbon, do hereby certify that the following is a true and correct copy of the resolution adopted by the Board of Selectmen on its duly called and held meeting on Monday, November 14, 2022, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Board of Selectmen hereby opts out of the Accessory Dwelling Unit provisions pursuant to section 6 (f) of Public Act 21-29 and certain Residential Parking provisions pursuant to section 5 of said Public Act 21-29 ; and

FURTHER RESOLVED, that Thomas W. Sparkman, as First Selectman of the Town of Lisbon, Board of Selectmen is authorized and directed to execute and deliver any and all documents and/or notifications on behalf of the Town of Lisbon, Board of Selectmen and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents and/or notifications.

The undersigned further certifies that Thomas W. Sparkman now holds the office of the First Selectman, of the Town of Lisbon and that he has held that office since November 19, 1997.

IN WHITNESS WHEREOF: The undersigned has executed this certificate this 16th day of November, 2022.

Michelle Grant, Town Clerk
Town of Lisbon

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6. New Business

- a. Tax Collector's Request – Tax Refund, Honda Lease Trust – Motion by R. Browne second by W. Surfus to approve the tax refund in the amount of \$211.40 to Honda Lease Trust from Line Item #41100.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Browne second by W. Surfus to add the following under agenda item 7.a. and 7.b.: "An Act Concerning the Zoning Enabling Act – Authorizing Resolution" and "Nutrition Site Server".

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

- a. An Act Concerning the Zoning Enabling Act – Authorizing Resolution – Motion by R. Browne second by W. Surfus to approve the Opt-Out of the Accessory Dwelling Unit Provisions pursuant to Section 6(f) of Public Act 21-29 and certain residential parking provisions pursuant to Section 5 of said Public Act 21-29, and the Authorizing Resolution of the Town of Lisbon Board of Selectmen (see attached).

VOTE: UNANIMOUS, MOTION CARRIED

- b. Nutrition Site Server – Motion by R. Browne second by W. Surfus to go into Executive Session at 7:08 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

Out: 7:11 p.m.

Motion by R. Browne second by W. Surfus to approve the recommendations of the Commission on Aging regarding the Nutrition Site Server Position.

VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by R. Browne second by W. Surfus to adjourn 7:18 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON, CT
ON 11/16/2022 AT 9:19
ATTEST. MICHELLE GRANT, TOWN CLERK
Janet Hufner Asst.