

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 24, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne , William C. Surfus

Mr. Sparkman asked for a moment of silence in memory of Mary Grant, Registrar of Voters.

2. Previous Minutes – Motion by R. Browne second by W. Surfus to accept the 9/12/2022 Regular Meeting minutes and 9/26/2022 Cancellation Notice as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter, from State of CT Department of Housing dated 10/7/2022 re: final closeout, Affordable Housing Plan Technical Assistance Grant in the amount of \$11,300.00
- b. Letter, from Planning and Zoning Commission dated October 6, 2022 re: Approval of Zoning and Subdivision Regulations Text Amendments
- c. Report, from CCM dated 8/31/2022 re: Prescription Drug Program Cost Savings
- d. Letter of Resignation, from Jenny Danburg, Lisbon Farmers' Market Committee, effective 9/15/2022
- e. Conceptual Signage from the Lisbon Historical Society for Bishop House Museum and Anshei Israel Synagogue
- f. 2023/2024 Budget Schedule, Board of Finance
- g. Memo, Request for Submissions, Lisbon Quarterly Newsletter

4. Public Comment – A resident questioned if the proposed signage for the historic buildings mentioned under "Correspondence" had been through the proper permitting channels, to which Mr. Sparkman confirmed that they were.

5. Old Business

- a. Lisbon Fire Department – Mr. Browne gave a brief report on the status of the preliminary ground work. It is noted that bids were opened for the construction of the building, but not yet awarded. Clerk to the Works was awarded to Construction Advocacy Professionals, LLC.
- b. Route 12 Sidewalks – Mr. Sparkman reported that CLA estimates the cost to be at approximately \$3.9 million, and will likely increase.
- c. ARPA Funds – Mr. Sparkman reported that the second distribution of funds in the amount of \$409,842.76 has been received. The WPCA is preparing to proceed with their projects that the Board of Selectmen recently approved, and the projects for the Town Hall HVAC systems and Town Garage roof are also in preparation stages. He continues to wait for proposed projects from the Historical Society and Fall Festival Committee (Community Center).
- d. Bundy Hill Bridge – Mr. Sparkman reported that the Town continues to wait on the State in order to sign the contract with Mattern.
- e. Blight Ordinance – NONE

TOWN OF LISBON

2023 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

BOARD OF SELECTMEN

(Name of Board/Commission/Committee)

will be held on the following dates:

January 9, 23

July 10, 24

February 13, 27

August 14, 28

March 13, 27

September 11, 25

April 10, 24

October 23

May 8, 22

November 13, 27

June 12, 26

December 11

The above meetings will be held at 7:00 o'clock P m in the

Town Hall Conference Room in Lisbon.

Signed:

[Signature]


Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1st of the current year, a schedule of regular meetings to be held in the following calendar year.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, OCTOBER 24, 2022
Page 2 (cont)

- f. FEMA, National Flood Insurance Program – Mr. Sparkman reported this was covered under “Correspondence”, noting that the Town’s regulations needed amending in order to come into compliance with FEMA requirements to qualify for the National Flood Insurance Program.
 - g. National Opioid Settlements – Mr. Sparman reported that the School, Fire Department and Resident Trooper will make proper use of the funding.
 - h. Trail Committee – Trail Extension – Mr. Sparkman reported that he is still waiting to hear back from the State DOT regarding the proposed crosswalk on Route 169 by the Burnham Tavern.
6. New Business
- a. Nutrition Site Server – Motion by R. Browne second by W. Surfus to approve the recommendation of the Commission on Aging and hire Mary Carignan as Nutrition Site Server at Lisbon Senior Center. VOTE: UNANIMOUS, MOTION CARRIED
 - b. Board of Selectmen – 2023 Schedule of Meetings – Motion by W. Surfus second by R. Browne to approve the 2023 Schedule of Meetings as presented (see attached). VOTE: UNANIMOUS, MOTION CARRIED
 - c. Conservation Commissions – Reappointments – Motion by W. Surfus second by R. Browne to approve the reappointments of Richard Hamel, Mark Robinson and William McIntosh, SR., to the Conservation Commission for the term 12/1/2022 – 11/30/2024. VOTE: UNANIMOUS, MOTION CARRIED
 - d. Senior Center – Name Change – Motion by W. Surfus second by R. Browne to approve the Commisison on Aging request for a new sign and name change for the Senior Center, with condition that they come to the Board of Selectmen before finalizing. VOTE: UNANIMOUS, MOTION CARRIED
 - e. Tax Collector’s Request – Tax Refund, John S. Decastro – Motion by R. Browne second by W. Surfus to approve the tax refund in the amount of \$30.94 to to John S. Decastro from Line Item #41100. VOTE: UNANIMOUS, MOTION CARRIED
 - f. Tax Collector’s Request – Tax Refund, Vault Trust – Motion by R. Browne second by W. Surfus to approve the tax refund in the amount of \$706.02 to Vault Trust from Line Item #41100. VOTE: UNANIMOUS, MOTION CARRIED
 - g. Commission on Aging – Vacancy – Motion by R. Browne second by W. Surfus to approve the appointment of Karen Washington to the Commission on Aging to fill the vacancy left with the passing of Mary Grant, for the term ending 2/28/2023. VOTE: UNANIMOUS, MOTION CARRIED
7. Any other business which may properly come before the Board - NONE
8. Adjournment – Motion by R. Brown second by W. Surfus to adjourn 7:15 p.m. VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON, CT
ON 10/26/22 AT 9:40 AM
ATTEST. MICHELLE GRANT, TOWN CLERK
