

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, AUGUST 8, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne

MEMBERS ABSENT: William C. Surfus

2. Previous Minutes – Motion by R. Browne second by T. Sparkman to accept the 7/25/2022 Regular Meeting minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Letter, from Daniel Barrett. to Mary Grant, Registrar of Voters dated 8/3/2022 re: Resignation as Republican Deputy Registrar
- b. Copy, Letter, from Mary Grant, Registrar of Voters to Michelle Grant, Town Clerk dated 8/3/2022 re: Recommendation to appoint Betsy Barrett as Republican Deputy Registrar
- c. Copy, Letter, from Melissa Cassidy, board clerk to Clerk to the Boards dated 7/24/2022 re: resignation as board clerk effective August 19, 2022
- d. Memo, from Uncas Health District re: Monkeypox
- e. Copy, Letter from DEEP, Office of Communications and Broadband to Representative Brian Lanoue dated 8/8/2022 re: Lack of reliable broadband infrastructure at Pleasnat View Cove

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman reported that the Committee will be advertising for Clerk to the Works proposals, which will be opened and read on either September 9th or September 23rd. Mr. Browne reported that the Committee continues to wait for Eversource to move the power lines.
- b. Route 12 Sidewalks – NONE
- c. ARPA Funds – Mr. Sparkman reported that bid specifications are being prepared for Town Hall window replacement and old Town Garage roof replacement. He also noted that the Fall Festival Committee and Historical Society are preparing bids for qwork at the Community Center and Burnham Tavern.
- d. Bundy Hill Bridge – Motion by R. Browne second T. Sparkman to approve the resolution authorizing the First Selectman to sign the Local Bridge Program Supplemental Application and any associated agreements between the State and the Town of Lisbon.

VOTE: UNANIMOUS, MOTION CARRIED

- e. Small Town Economic Assistance Grant Program – Motion by R. Browne second by T. Sparkman to submit an application for the Strawberry Fields Sidewalk Repair Phase 3 2022 Small Town Economic Assistance Grant Program and Authorizing Resolution of the Town of Lisbon Board of Selectmen.

VOTE: UNANIMOUS, MOTION CARRIED

- f. Blight Ordinance – NONE

RESOLUTION

Project Description:

Local Bridge Program

State Project No. 9072-0004

Bridge Number: 072004

Bridge Location: BUNDY HILL ROAD OVER BLISSVILLE BROOK

Town/City/Borough of LISBON

Be it RESOLVED, that, THOMAS SPARKMAN, First Selectman
nametitle

of the Town/City/Borough of LISBON is authorized to sign the LOCAL
BRIDGE PROGRAM SUPPLEMENTAL APPLICATION and any associated agreements
between the State of Connecticut and the Town/City/Borough of LISBON
for BUNDY HILL ROAD OVER BLISSVILLE BR, Bridge No. 072004.
(road carried over feature crossed)

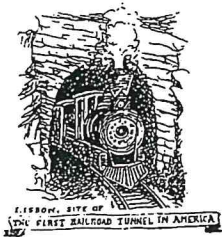
ADOPTED by the BOARD OF SELECTMEN of the Town/City/Borough of
(legislative body)
LISBON, Connecticut

on 08/08/2004.
(date)

(Municipal Seal)

Signature of Clerk

08/10/2004
Date



TOWN OF LISBON

INCORPORATED 1786

BOARD OF SELECTMEN

1 NEWENT ROAD
LISBON, CONN. 06351-2926
TEL. (860) 376-3400
FAX. (860) 376-6545



AUTHORIZING RESOLUTION OF THE TOWN OF LISBON BOARD OF SELECTMEN

I, Michelle Grant, the Town Clerk of the Town of Lisbon, do hereby certify that the following is a true and correct copy of a resolution adopted by the Board of Selectmen at its duly called and held meeting on Monday, August 8, 2022, at which a quorum was present and acting throughout, and that the resolution has not been modified, rescinded, or revoked and is at present in full force and effect:

RESOLVED, that the Board of Selectmen may enter into with and deliver to the **State of Connecticut, Office of Policy and Management, Intergovernmental Policy and Planning Division, 2022 Small Town Economic Assistance Program**, any and all documents which it deems to be necessary or appropriate; and

FURTHER RESOLVED: that Thomas W. Sparkman, as First Selectman of the Town of Lisbon, Board of Selectmen is authorized and directed to execute and deliver any and all documents on behalf of the Town of Lisbon, Board of Selectmen and to do and perform all acts and things which he deems necessary or appropriate to carry out the terms of such documents, including but not limited to, executing and delivering all agreements and documents contemplated by such documents.

The undersigned further certifies that Thomas W. Sparkman now holds the office of First Selectman, of the Town of Lisbon and that he has held that office since November 19, 1997.

IN WITNESS WHEREOF: The undersigned has executed this certificate this 10th day of August, 2022.

Michelle Grant, Town Clerk
Town of Lisbon

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- g. FEMA, National Flood Insurance Program – Community Assistance Act – Mr. Sparkman reported that the Town is scheduled for a Community Assistance visit on September 22, 2022. He noted that the Town Planner is working with the Planning and Zoning Commission to update the Town's regulations to be compatible with FEMA requirements.
- h. Old Stone Mill vs. Town of Lisbon – Mr. Sparkman noted that there has been an agreement.

6. New Business

- a. Tax Collector's Request – Tax Refund, Toby B. Arpin – Motion by R. Browne second by T. Sparkman to approve the tax refund in the amount of \$94.18 to Toby B. Arpin.
VOTE: UNANIMOUS, MOTION CARRIED
- b. Tax Collector's Request – Tax Refund, Joshua T. Hess - Motion by R. Browne second by T. Sparkman to approve the tax refund in the amount of \$38.38 to Joshua T. Hess.
VOTE: UNANIMOUS, MOTION CARRIED
- c. Tax Collector's Request – Tax Refund, Gary Raymond - Motion by R. Browne second by T. Sparkman to approve the tax refund in the amount of \$43.14 to Gary Raymond.
VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Browne second by W. Surfus to add "Line Item Transfer Requests" to the agenda under 7.a. through 7.d.

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

- a. Motion by R. Browne second by T. Sparkman to approve a line item transfer in the amount of \$1428.41 to line item #51312 (Tax Clerk Wages) from Line Item #51351 (Tax Refunds).
VOTE: UNANIMOUS, MOTION CARRIED
- b. Motion by R. Browne second by T. Sparkman to approve a line item transfer in the amount of \$825.99 to line item #52727 (Town Share Retirement Compensation) from Line Item #52721 (Employee Insurance).
VOTE: UNANIMOUS, MOTION CARRIED
- c. Motion by R. Browne second by T. Sparkman to approve a line item transfer in the amount of \$1036.15 to line item #60111 (Highway Department Wages) from line item #60131 (Contracted Services).
VOTE: UNANIMOUS, MOTION CARRIED
- d. Motion by R. Browne second by T. Sparkman to approve a line item transfer in the amount of \$1884.90 to line item #60141 (Town Garage Utilities) from Line Item #60131 (Contracted Services).
VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by R. Browne second by T. Sparkman to adjourn 7:10 p.m.

VOTE: UNANIMOUS, MOTION CARRIED


Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON, CT
ON August 11 AT 09:22am
ATTEST. MICHELLE GRANT, TOWN CLERK
