

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JULY 25, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

2. Previous Minutes – Motion by R. Browne second by W. Surfus to accept the 6/27/2022 Regular Meeting minutes and 7/11/2022 Cancellation Notice as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter, from DRS Seismic Consultants, LLC dated 7/20/2022 re: Scheduling pre-blasting inspections
- b. Letter, from Darci F. Roy, Sign Consultant dated 7/20/2022 re: Abutters' Notice, Public Hearing for Kohls + Sephora on August 2, 2022, 160 River Road
- c. Letter, from Greater Norwich Chamber of Commerce dated 7/19/2022 re: Confirmation of membership renewal
- d. Report, CCM Drug Program, May 2022
- e. Copy, Letter from Representative Brian Lanoue to Office of Communications and Broadband dated 7/20/2022 re: Lack of reliable broadband infrastructure at Pleasnat View Cove
- f. Copy, Email from Senator Cathy Osten dated 7/20/2022 re: Brownfield Applications (Round 16) being accepted by DECD
- g. Memo re: Request for Submissions, Lisbon Quarterly Newsletter Fall 2022
- h. Copy, Letter from Senator Cathy Osten to Law Enforcement Professionals dated 7/12/2022 re: Available grant funding
- i. Letter, from CONNDOT dated 6/17/2022 re: Town's participation in Emergency Vehicle Pre-emption System (EVPS)
- j. Copy, Email from Travelers Claim Customer Service dated 7/12/2022 re: Workers Compensation Claim
- k. Letter, from New London Homeless Hospitality Center dated 6/27/2022 re: Acknowledgement of Town's donation
- l. Letter, from CONNDOT dated 6/30/2022 re: Inspection report of bridge #04022 (Ross Hill Road)
- m. Copy, Contract, SECCoG dated 6/29/2022 re: Town Planner's Services

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman reported that the Fire Station Building Committee has approved hiring Mike Gardner of CLA Engineers as the Site Inspector for Construction Oversight. Motion by W. Surfus second by T. Sparkman to approve the Lisbon Fire Department Building Committee Recommendation to hire Mike Gardner, of CLA Engineers for the site construction/oversight inspection services. VOTE: R. BROWNE ABSTAINED; MOTION CARRIED

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Page 2 (Old Business, cont)

- b. Route 12 Sidewalks – Mr. Sparkman noted that CLA Engineers has copied the Town on a letter to the Counsel of Governments, noting that the pre-application continues to be reviewed, and that the cost estimate is currently \$3.9 M and will likely increase.
- c. ARPA Funds – Mr. Sparkman reported that the Town has received notice that the second round of funding has been requested and that the anticipated amount is \$624,455.73.
- d. Bundy Hill Bridge – Mr. Sparkman reported that the notice of the project bid opening has been noticed in the paper, online and on the State contracting portal. Bid opening is scheduled for August 19, 2022.
- e. Spring Clean-up 2022 – Mr. Sparkman reported that it has been completed.
- f. Small Town Economic Assistance Grant Program – Mr. Sparkman noted that the application is being prepared and will be submitted on schedule.
- g. FEMA, National Flood Insurance Program – Community Assistance Act – Mr. Sparkman reported that the Town is scheduled for a Community Assistance visit on September 22, 2022

6. New Business

- a. Blight Ordinance – Mr. Sparkman noted that the Town has been having some blight issues and that it may be in the best interest of the Town to revisit a Blight Ordinance.
- b. Tax Collector's Request – Tax Refund, Joseph A. Cuff – Motion by R. Browne second by W. Surfuis to approve a tax refund to Joseph A or Sasser Cuff, in the amount of \$207.68.
VOTE: UNANIMOUS, MOTION CARRIED
- c. Local Traffic Authority – Crosswalk Request – Mr. Sparkman reported that the Town received a request to consider a crosswalk on Mell Road in front of a resident's house to her mailbox across the street, but he is not in favor of supporting the installation of a crosswalk there due to site line and other possible safety issues. He recommended that the resident contact Representative Lanoue for assistance with the issue of her mailbox being across the street.

Motion by R. Browne second by W. Surfuis to add "Tax Collector's Requests" to the agenda under 7.a. and 7.b.


VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

- a. Tax Collector's Request – Tax Refund, Victor S. or Judith B. Moore – Motion by R. Browne second by W. Surfuis to approve a tax refund to Victor S. or Judith B. Moore, in the amount of \$74.14.
VOTE: UNANIMOUS, MOTION CARRIED
- b. Tax Collector's Request – Tax Refund, Kevin B. or Joanne P. Sherrick – Motion by R. Browne second by W. Surfuis to approve a tax refund to Kevin B. or Joanne P. Sherrick, in the amount of \$73.70.
VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by R. Browne second by W. Surfuis to adjourn 7:15 p.m.

VOTE: UNANIMOUS, MOTION CARRIED


Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON

CT ON 7/28/22

AT 9:12 AM

ATTEST. LAURIE TIROCCHI, TOWN CLERK

 Asst