

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, JUNE 27, 2022  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, William C. Surfus

MEMBERS ABSENT: Robert T. Browne

2. Previous Minutes – Motion by W. Surfus second by T. Sparkman to accept the 6/13/2022 Regular Meeting minutes and Public Hearing minutes as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Identification for door to door salesperson for Trinity Solar
- b. Copy, Email, from Eversource dated 6/16/2022 re: Vegetation Management Work
- c. Copy, Letter from Planning and Zoning Commisison to the Board of Selectmen dated 6/22/2022 re: Zoning Text Amendments adopted 6/7/2022 with an effective date of 7/1/2022
- d. Copy, Letter from CLA Engineers to Town Planner dated 6/22/2022 re: 240 Paper Mill Road
- e. Copy, Letter from CLA Engineers to Roma Construction dated 6/23/2022 re: Award of the \$1,250,000.00 bid for Lisbon Fire Department Site Preparation.
- f. Copy, Affordable Housing Plan, adopted June 7, 2022 by the Planning and Zoning Commission
- g. Copy, signed agreement, King, King & Associates as Town Auditor, dated 6/2/2022
- h. Copy, 2022/2023 Data Base Report from Wayne Donaldson, Chairman, Board of Finance
- i. Abutters' Notice, from Sunfox Campground dated 6/20/2022 re: Public Hearing July 5, 2022

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman reported that the Planning and Zoning Commission has approved the Special Permit application and the the Notice of Approval and Grant of Special Permit has been recorded on the land records.
- b. Route 12 Sidewalks – NONE
- c. ARPA Funds – Mr. Sparkman reported that the Water Pollution Control Authority and the Fall Festival Committee have submitted numbers for sewer line work and roof repair to the Community Center, respectively.
- d. Bundy Hill Bridge - NONE
- e. Employment Opportunity – Nutrition Site Server – Motion by W. Surfus second T. Sparkman to hire Robyn Brooks as Nutrion Site Server. VOTE: UNANIMOUS, MOTION CARRIED
- f. Puppy Hill Trail – Mr. Sparkman reported that he is waiting to hear from CONNDOT regarding pedestrian crossing on Route 169.
- g. Spring Clean-up 2022 – Mr. Sparkman noted that Spring Clean-up began June 27<sup>th</sup>.
- h. Small Town Economic Assistance Grant Program – Mr. Sparkman noted that the Board of Finance approved the request for applying for the grant with a 20% municipal match.

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- i. Connecticut Neighborhood Assistance Act Program - It is noted for the record that the application has been submitted to the State.
- j. Employment Opportunity – Clerk to the Assessor – Motion by W. Surfus second T. Sparkman to hire Karen Arremony as Clerk to the Assessor with a start date of July 6, 2022.

VOTE: UNANIMOUS, MOTION CARRIED

6. New Business

- a. Appointment, Planning and Zoning Commission - Alternate - Motion by W. Surfus second by T. Sparkman to appoint Kelly Clatt as an alternate member (Republican) to the Planning and Zoning Commission for the term 11/19/2019 – 11/21/2023.

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board - NONE

8. Adjournment – Motion by W. Surfus to adjourn 7:06 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

  
Elaine Joseph, clerk

APPROVED: \_\_\_\_\_

Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON  
CT ON 6/29/2022 AT 9:00am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
