

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JUNE 13, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, William C. Surfus

MEMBERS ABSENT: Robert T. Browne

2. Previous Minutes – Motion by W. Surfus second by T. Sparkman to accept the 5/23/2022 Regular Meeting minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. CCM Prescription Drug Savings Report as of 4/30/2022
- b. Copy, Letter, from Cheryl Blanchard to the Planning and Zoning Commission dated May 31, 2022 re: resignation from her position on the Commission, effective immediately
- c. Notice, from CONNDOT dated 5/31/2022 re: Highway Use Permit Approval, permit #108-002-22
- d. Letter, from The Last Green Valley dated 6/1/2022 re: donation by Town to Walktober programs
- e. Letter, from Murtha Culina LLP dated 6/1/2022 re: P&P Investment Group Tax Appeal

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman reported that the Conservation Commission has approved the Town's Inland/Wetland's permit and that the Zoning Board of Appeals has granted a variance. DOT has denied their application, however, the engineers are in receipt of the letter and are working on a resolution.
- b. Route 12 Sidewalks – NONE
- c. ARPA Funds – Mr. Sparkman reported that the HVAC contractor is working on plans to replace the units in the Town Hall and WPCA has submitted quotes for work to the lines and pump station on Route 12.
- d. Bundy Hill Bridge - NONE
- e. Employment Opportunity – Nutrition Site Server – Mr. Sparkman noted that some applications have come in and that they will be forwarded to the Commission on Aging for their review.
- f. Puppy Hill Trail – Mr. Sparkman noted that the Trail Committee has told him that there will be no additional parking areas and that they will need to meet DOT requirements for pedestrian crossings on Route 169. He also noted that trails will not intrude on the farm fields.
- g. Spring Clean-up 2022 – Mr. Sparkman noted that Spring Clean-up begins June 27th.

6. New Business

- a. Small Town Economic Assistance Grant Program – Motion by W. Surfus second by T. Sparkman to approve the Town application for the 2022 STEAP Grant funding in the amount of \$500,000.00, with a 20% municipal match to come from the Town Aid Road account, to be

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used for Phase III of the Strawberry Fields Sidewalk Replacement Program.

VOTE: UNANIMOUS, MOTION CARRIED

- b. Connecticut Neighborhood Assistance Act Program – Motion by W. Surfus second by T. Sparkman to approve the Historical Society application to participate in the 2022 Neighborhood Assistance Act Program. VOTE: UNANIMOUS, MOTION CARRIED
- c. Recreation Committee – Reappointments - Motion by W. Surfus second by T. Sparkman to reappointment Jhady Jaffe, Andrew Lagace, Meagan Sikorsky and Juliana De Wilde to the Recreation Committee for the term 7/8/2022 – 7/8/2024. VOTE: UNANIMOUS, MOTION CARRIED
- d. Commission on Aging – Line Item Transfer, Senior Center Utilities - Motion by W. Surfus second by T. Sparkman to approve a line item transfer in the amount of \$1500.00 to LI#70141 (Senior Center Utilities) with \$500.00 from LI#70143 (Senior Van) and \$1000.00 from LI#52735 (Consulting Fees & Contracted Services). VOTE: UNANIMOUS, MOTION CARRIED
- e. Commission on Aging – Line Item Transfer, Senior Center Maintenance - Motion by W. Surfus second by T. Sparkman to approve a line item transfer in the amount of \$750.00 from LI# 70130 (Senior Citizens Services) to LI#70142 (Senior Center Maintenance). VOTE: UNANIMOUS, MOTION CARRIED
- f. Commission on Aging – Line Item Transfer, Van Driver - Motion by W. Surfus second by T. Sparkman to approve a line item transfer in the amount of \$100.00 from LI# 70114 (Senior Center Coverage) to LI# 70112 (Van Driver). VOTE: UNANIMOUS, MOTION CARRIED
- g. Zoning Board of Appeals – Line Item Transfer, Supplies & Expenses - Motion by W. Surfus second by T. Sparkman to approve a line item transfer in the amount of \$1000.00 to LI#51850 (Supplies & Expenses) from LI# 52735 (Consulting Fees & Contracted Services). VOTE: UNANIMOUS, MOTION CARRIED
- h. Planning and Zoning Commission – Line Item Transfer, Supplies & Expenses - Motion by W. Surfus second by T. Sparkman to approve a line item transfer in the amount of \$1000.00 from LI# 52751 (Advertising & Communications) to LI# 51750 (Supplies & Expenses). VOTE: UNANIMOUS, MOTION CARRIED

Motion by W. Surfus second T. Sparkman to add "Employment Opportunity - Assessor's Clerk" under agenda item 7.a.

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board
- a. Employment Opportunity - Assessor's Clerk – Mr. Sparkman reported that with the current Assessor's Clerk moving into the position of Assistant Town Clerk, the position for Assessor's Clerk has an opening and has been posted internally as a Union position.
8. Adjournment – Motion by W. Surfus to adjourn 7:09 p.m. VOTE: UNANIMOUS, MOTION CARRIED


Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 6/15/2022 AT 9:50 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
