

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, MAY 9, 2022
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

2. Previous Minutes – Motion by R. Browne second by W. Surfus to accept the 4/25/2022 Regular Meeting minutes as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter, from Lisbon Central School to Board of Selectmen dated 4/26/2022 re: Richard Herrman Scholarship Award. Mr. Sparkman noted that they will be participating and a check is to be written when the award recipient is announced.
- b. Letter, from Marjorie Wakely, Assistant Town Clerk to the Board of Selectmen dated 5/4/2022 re: resignation effective June 30, 2022.
- c. Letter, from Centerline Communications dated 4/29/2022 re: plans for proposed wireless telecommunications facility on Mell Road.

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman noted that there were four bids opened on May 6th, and that CLA Engineers is in possession of the bid packages for review for completeness. The Fire Station Building Committee will be awarding the bid based on CLA Engineer's recommendations.
- b. Route 12 Sidewalks – NONE
- c. FY 2022 / 2023 General Government Budget – Mr. Sparkman noted that the Referendum is scheduled for May 16, 2022 at the Town Hall.
- d. ARPA Funds – Mr. Sparkman reported that the Bookkeeper has submitted the Town's report of the anticipated spending for the first round of funds to the Federal Government.
- e. Bundy Hill Road Bridge – CLA Engineers has reported to the First Selectman that the application is now in final review with the Department of Transportation.
- f. Employment Opportunity – Maintainer / Equipment Operator – Mr. Sparkman reported that currently only one application has been received for the position and that a decision will be made at the next Board of Selectmen meeting.
- g. Appointment – Town Clerk – Mr. Sparkman reported that although there has been interest from a few individuals for this position, only one has submitted a resume at this point. An appointment for this position will be made at the next Board of Selectmen meeting.
- h. Appointment – Assistant Town Clerk – Mr. Sparkman noted that this is a union position and a current union employee has expressed interest in transferring to that position. It will be further addressed at the next Board of Selectmen meeting.

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- i. Employment Opportunity – Senior Coordinator / Municipal Agent – Mr. Sparkman reported that a union employee has shown interest in the position and that person has been recommend by the Senior Coordinator and the Commission on Aging for the position.
 - j. Appointment – Tax Clerk – Mr. Sparkman noted that once the new Tax Collector begins in July, the hiring of a Tax Clerk will be considered.
6. New Business
- a. FEMA – Community Assistance Contact – Mr. Sparkman reported that he, the Zoning Enforcement Officer and Town Planner met with FEMA and DEEP to discuss current flood insurance maps and plans. The plans are being revised and will be forwarded to the Town in the next few months.
 - b. Litigation Issue – Executive Session – Motion by R. Browne second by W. Surfus to pass agenda item 6.b. and take it up at the end of the meeting. VOTE: UNANIMOUS, MOTION CARRIED
 - c. MEUI Contract Negotiations – Mr. Sparkman noted that the Selectmen received a a copy of some proposals for the upcoming contract negotiations.
7. Any other business which may properly come before the Board – NONE

Motion by R. Browne second by W. Surfus to return to agenda item 6.b. and go into executive session at 7:09 p.m.. VOTE: UNANIMOUS, MOTION CARRIED

Out of executive session at 7:16 p.m. – No motions made.

8. Adjournment – Motion by R. Browne to adjourn 7:16 p.m. VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 05/11/2022 AT 9:35am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Margaret Wakely Attest