

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, AUGUST 23, 2021
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne, William C. Surfus

2. Previous Minutes – Motion by R. Browne second by W. Surfus to accept the 8/9/2021 Regular Meeting minutes as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Letter, from SECCoG dated 8/18/2021 re: Recommendation for masking
- b. Reports, from Uncas Health District, dated August 1, 2021 through August 14, 2021 re: Weekly COVID19 reports
- c. Letter, from Board of Selectmen to Janet LeFevre dated 8/10/2021 re: Position offer, Clerk to the Assessor
- d. Letter, from Planning and Zoning Commission to Board of Selectmen dated 8/10/2021 re: Zoning/Subdivision Regulations Text Amendments (MS4)
- e. Copy, Application from Town of Lisbon to Conservation Commission 8/17/2021 re: Emergency Culvert Repair, 20 Strnad Road

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Motion by R. Browne second by W. Surfus to call a Special Town Meeting followed by a Referendum on the \$13-million-dollar bond for the construction of a new fire station. VOTE: UNANIMOUS, MOTION CARRIED
It is noted for the record that the Fire Chief would like the meeting to be held at the Fire Station.
- b. Route 12 Sidewalks – LOTCIP Grant – NONE
- c. ARPA Funds – NONE

6. New Business

- a. Tax Collector's Request – Tax Refund, Ernest P. Cassidy – Motion by R. Browne second by W. Surfus to approve a tax refund to Ernest P. Cassidy in the amount of \$6.25. VOTE: UNANIMOUS, MOTION CARRIED
- b. Tax Collector's Request – Tax Refund, Mark E. Smigiel – Motion by R. Browne second by W. Surfus to approve a tax refund to Mark E. Smigiel in the amount of \$37.47. VOTE: UNANIMOUS, MOTION CARRIED
- c. Affordable Housing Plan Technical Assistance Program – Resolution - Mr. Sparkman noted that the Department of Housing is offering a grant program to prepare and adopt an affordable housing program in each town and city. The Town Planner has prepared an application for a grant to assist in the cost of implementing such a program in Town. Part of the package requires a

TOWN OF LISBON
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AFFORDABLE HOUSING PLAN GRANT RESOLUTION

- Whereas, The State of Connecticut seeks to have eligible municipalities prepare and adopt an Affordable Housing Plan under the provisions of CGS 8-30j; and
- Whereas, Said planning opportunity is intended to enable municipalities to undertake a proactive planning process and layout a strategy for meeting the housing needs of existing and future resident and workers; and
- Whereas, Addressing the Town's housing affordability issues with thoughtful planning to meet the housing needs of individuals and families at different income levels and stages of life is an economic imperative to sustain the local community; and
- Whereas, Funding for said grant is available to the Town of Lisbon, and the Town is committed to the preparation and adoption of an Affordable Housing Plan with the assistance of the Southeastern Connecticut Council of Governments.

NOW, THEREFORE, BE IT RESOLVED,

That the Town of Lisbon Board of Selectmen authorizes the SCCOG Consulting Planner to apply for the Affordable Housing Plan-Planning Grant offered by the State of Connecticut Department of Housing to fund preparation of an Affordable Housing Plan; and

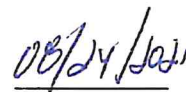
BE IT FURTHER RESOLVED,

That Thomas Sparkman, as First Selectman of the Town of Lisbon, is authorized and directed to execute and deliver any and all documents required for the grant application on behalf of the Board of Selectmen and to take and/or perform all actions which he deems to be necessary or appropriate to carry out the terms of such documents, including, but not limited to, executing and delivering all agreements and materials contemplated by such documents.

Adopted by the TOWN OF LISBON in the month of August, 2021



Thomas Sparkman, First Selectman



Date



**DECLARATION OF LOCAL STATE OF EMERGENCY
FOR THE TOWN OF LISBON, CONNECTICUT**

WHEREAS, on August 21, 2021, the Governor of the State of Connecticut declared civil preparedness emergency for the State of Connecticut pursuant to Connecticut General Statute Section 28-9 as a result of severe weather conditions predicted to affect the State, specifically the National Weather Service/National Hurricane Center issuance of forecasts indicating that all or parts of Connecticut is under a hurricane watch; and

WHEREAS, all or parts of Connecticut face potential rainfall, strong winds and coastal and inland flooding over a potentially prolonged period of time; and

WHEREAS, on August 22, 2021, the President of the United States declared that an emergency exists in the State of Connecticut and ordered Federal assistance to supplement State, tribal and local response efforts due to the emergency conditions resulting from Tropical Storm Henri beginning on August 21, 2021; and

WHEREAS, due to significant danger to public health posed and possible threat of a catastrophe, the First Selectman, as Chief Executive Officer, must take action for the purpose of ensuring civil preparedness and mitigating the effects of this civil preparedness and mitigating the effects of this situation upon the residents of the Town of Lisbon; and

WHEREAS, it is critically important that the Chief Executive Officer have all authorities necessary to protect public health and safety within the Town of Lisbon; and

WHEREAS, upon the declaration of a local state of emergency by the Chief Executive Officer, the Chief executive officer shall have the authority of do whatever he may deem necessary for the purpose of meeting the emergency.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED pursuant to Connecticut General Statutes Sections 28-8a(a), 28-1(8) and 28-22a, it is hereby declared that a state of civil preparedness emergency now exists in the Town of Lisbon; and

IT IS FURTHER PROCLAIMED AND ORDERED, that during the existence of said emergency, the Chief Executive Officer of the Town of Lisbon, Connecticut shall assume the powers, functions and duties prescribed and provided by law, including but not limited to Connecticut General Statutes Sections 28-8a(a), 28-1(8) and 28-22a, and may take such action as necessary to protect and mitigate this emergency; and

IT IS FURTHER PROCLAIMED AND ORDERED, that this state of emergency shall remain in effect until declared terminated; and

IT IS FURTHER PROCLAIMED AND ORDERED, that this order shall be available for review and inspection in the Office of the Town Clerk of the Town of Lisbon during regular business hours and shall be posted on the Town website.

Dated: 08/24/2021



Thomas W. Sparkman
Chief Executive Officer

Attested: Aimee Fusco
Town Clerk



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resolution. – Motion by W. Surfus second by R. Browne to approve the Affordable Housing Plan Technical Assistance Program Resolution. VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Browne second by W. Surfus to add the following to the agenda under item 7: 7.a. Strawberry Fields Sidewalk Bids; 7.b. Declaration – Hurricane/Tropical Storm Henri.

VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

a. Strawberry Fields Sidewalk Bids – Mr. Sparkman noted that the opening of the sidewalk project bids took place on Friday, August 20 at 10:00 AM. Town Engineer was present and reviewed each bid package. A total of five bids were received. Motion by R. Browne second by T. Sparkman to award the Strawberry Fields Sidewalk Replacement – Phase II, to Eleuthra Associates, LLC, in the amount of \$218,280.00 with STEAP funding in the amount of \$178,205.00 and \$90,075.00 from Town Aid Road.

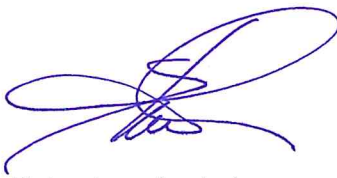
VOTE: UNANIMOUS, MOTION CARRIED

b. Declaration – Hurricane/Tropical Storm Henri – Mr. Sparkman reported that the Governor has declared a Civil Preparedness Emergency in the State as a result of the storm. On August 22, the President of the United States declared that a State of Emergency exists in the State of Connecticut and ordered federal assistance to supplement State, Tribal and Local response efforts. In order to apply for assistance, a declaration declaring a state of civil preparedness emergency is needed. Motion by R. Browne second by W. Surfus to approve a declaration of local State of Emergency for the Town of Lisbon due to the emergency conditions resulting from Tropical Storm Henri.

VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by W. Surfus second by R. Browne to adjourn at 7:10 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 8/25/2021 AT 9:35am
ATTEST. LAURIE TIROCCHI, TOWN CLERK.
Laurie Tirocchi