

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, JULY 12, 2021
7:00 P.M.

1. Call to Order

The virtual regular meeting of the Board of Selectmen was called to order by Thomas W. Sparkman, First Selectman at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Browne

MEMBERS ABSENT: William C. Surfus

2. Previous Minutes – Motion by R. Browne second by T. Sparkman to accept the 6/28/2021 Regular Meeting minutes as presented. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Report, from Uncas Health District, dated June 20, 2021 through July 3, 2021 re: Weekly COVID19 report
- b. Copy, Letter, from CT State Library to Laurie Tirocchi, Town Clerk dated 6/30/2021 re: Approval of Historic Documents Preservation Grant #073-O1-22, FY 2022, Cycle 1, in the amount of \$5000.00.

4. Public Comment – NONE

5. Old Business

- a. Lisbon Fire Department – Mr. Sparkman reported that the Town's Financial Advisor gave a presentation at a Board of Finance Special Meeting in regard to financing options for the proposed \$13m project. She will be returning to the Board of Finance at their next meeting for further discussion. Mr. Sparkman also reported that the Fire Department gave a presentation on the proposal for the purchase of a new fire apparatus at a cost of \$96,365.00. The Board of Finance approved the purchase through bonding at that meeting, but, after discussion with the Chairman, will re-evaluate funding options for the purchase at their next meeting.
- b. Route 12 Sidewalks – LOTCIP Grant – Mr. Sparkman noted that they are still considering options.
- c. Request, Lisbon Senior Center – Window Replacement Bid – Mr. Sparkman reported that a bid opening took place on July 9, 2021, with only two companies having submitted bids. Motion by R. Browne second by T. Sparkman to award the bid for Senior Center Window Replacement to Mattern Construction in the amount of \$54,605.00. VOTE: UNANIMOUS, MOTION CARRIED
- d. Employment Opportunities – Clerk to the Assessor / Nutrition Site Server – Mr. Sparkman reported that the Clerk to the Assessor deadline for application does not close until July 23rd but that the Nutrition Site Server deadline closed on July 9th. Because the Commission on Aging would like to be involved in the interviewing process, it was the consensus of the Board to forward the three most qualified applications to the Commission on Aging for their consideration and final recommendation to the Board of Selectmen.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, JULY 12, 2021
Page 2 (cont)

6. New Business

- a. ARPA Funds – Mr. Sparkman reported that the first of two \$624,455.73 “American Rescue Plan Act of 2021” fund installments have been received by the Town and the funds will be placed in a Special Revenue account, to keep them separated from the General Fund. He also noted that the Council of Governments has offered to hire a person to act as a Regional Planner/ Recovery Coordinator and would be available to the Town for developing and vetting projects that are eligible under the funding guidelines.

Motion by R. Browne second by T. Sparkman to add the following under agenda item 7.a. and 7.b: a. “Line Item Transfer” and b. “Funding Request – CNR Designated Capital Projects”.

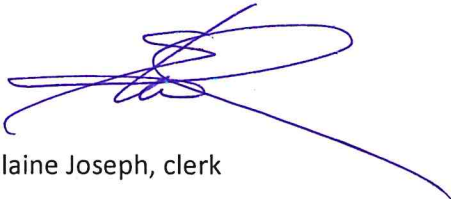
VOTE: UNANIMOUS, MOTION CARRIED

7. Any other business which may properly come before the Board

- a. Line Item Transfer – Line Item Transfer in the amount of \$2,947.00 to Line Item #60111 (Highway Department Wages) from Line Item #60130 (Street Lighting). Motion by R. Browne second by T. Sparkman to approve. VOTE: UNANIMOUS, MOTION CARRIED
- b. Funding Request – CNR Designated Capital Projects – Motion was made by R. Browne second by T. Sparkman to use \$54,605.00 from the Capital Non-Recurring Account, designated Capital Projects to fund the Senior Center Window Replacement Project, pending approval by the Board of Finance and at a Town Meeting. VOTE: UNANIMOUS, MOTION CARRIED

8. Adjournment – Motion by R. Browne second by T. Sparkman to adjourn at 7:12 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON
CT ON 7/14/2021 AT 9:50am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi