

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
LISBON TOWN HALL
MONDAY, OCTOBER 24, 2011
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman at 7:00 p.m.

PRESENT: Thomas W. Sparkman, Robert T. Grant

ABSENT: Raymond J. Stearns

OTHERS PRESENT: Madeline Azenedo, Student Ambassador

2. Previous Minutes:

a. 09/29/2011 Reg. Mtg.

A motion was made by R. Grant, seconded by T. Sparkman, to accept the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Analytical Data Report, Premier Laboratory, Inc., 10/17/11, Re: Town Hall

2. Letter, Catherine Zeiner, Executive Director, Women's Center of Southern Connecticut, Inc., 9/30/11, Re: Contribution Acknowledgment

3. Municipal Management Bulletin, 9/18/11, Re: New Requirements for Subdivision and Site Plan Bonds

4. Public Comment - None

5. Old Business

a. LVFD Space Needs Assessment - No Report

b. Blissville Pond - No Report

6. Public Comment - None

7. New Business:

a. Board of Selectmen - 2012 Schedule of Meetings - Attached

A motion was made by R. Grant, seconded by T. Sparkman, to approve the 2012 schedule of meetings to be held on the second and fourth Monday of each month, unless noted otherwise, in the town hall at 7:00 p.m.

VOTE: UNANIMOUS MOTION CARRIED

b. Commission on Aging - Appointment

Memo, Leonora Szruba, Chair., Commission on Aging, 10/10/11, Re: Appointment Recommendation

A motion was made by R. Grant, seconded by T. Sparkman, to approve the appointment of Cava Castagnaro to the Commission on Aging for the term of 3/1/11-2/29/13.

VOTE: UNANIMOUS MOTION CARRIED

c. Lisbon Senior Center - Code of Conduct

Mr. Sparkman advised that Town Council has returned a revised version (as recommended by their labor and employment group) of the Commission's Code of Conduct. He further advised that he will forward it to the COA for their review before the Selectmen act upon it.

MINUTES
REGULAR MEETING
BOARD OF SELECTMEN
MONDAY, SEPTEMBER 24, 2011
Page 2 New Business contd.

- d. Tax Collector's Request - Tax Refund, Christopher Burns
A motion was made by R. Grant, seconded by T. Sparkman, to approve a tax refund in the amount of \$11.85 to Christopher Burns. VOTE: UNANIMOUS MOTION CARRIED
- e. Tax Collector's Request - Tax Refund, Lawrence Couture
A motion was made by R. Grant, seconded by T. Sparkman, to approve a tax refund in the amount of \$34.93 to Lawrence Couture. VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

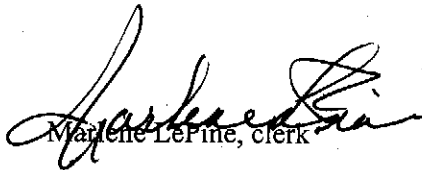
9. Any other business which may properly come before the Board.
A motion was made by R. Grant, seconded by T. Sparkman, to add: Request - WPCA to the agenda. VOTE: UNANIMOUS MOTION CARRIED

- a. Request - WPCA
Letter, Robert LaChapelle, Chair., WPCA, 10/23/2011, Re: \$20,000 Manhole Cover Repair
A motion was made by R. Grant, seconded by T. Sparkman, to approve the request and send it on to Town Counsel and then the Board of Finance for their approval. VOTE: UNANIMOUS MOTION CARRIED

10. Public Comment - None

11. Adjournment

Mr. Sparkman adjourned the meeting at 7:10 p.m.


Marlene LePine, clerk

APPROVED: _____
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON.
CT ON 10-25-2011 AT 1:15 PM
ATTEST. BETSY M. BARRETT, TOWN CLERK

2012 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes #1-255
Notice is hereby given that the regularly scheduled meeting of the

BOARD OF SELECTMEN
(Name of Board or Commission)

will be held on the following dates:

January 9, 23

February 13, 27

March 12, 26

April 9, 23

May 14

June 11, 25

July 9, 23

August 13, 27

September 10, 24

October 22

November 26

December 10

The above meetings will be held at 7 o'clock P m in the
Town Hall Conference Room in Lisbon.

Signed: [Signature] Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman not later than December 1, 2011 a schedule of the regular meetings that will be held in 2012.

RECEIVED
1:15pm
OCT 25 2011

TOWN CLERKS OFFICE
TOWN OF LISBON