

MINUTES  
REGULAR MEETING  
BOARD OF SELECTMEN  
LISBON TOWN HALL  
MONDAY, SEPTEMBER 26, 2011  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Selectmen was called to order by Thomas Sparkman, First Selectman, at 7:00 p.m.

MEMBERS PRESENT: Thomas W. Sparkman, Robert T. Grant

MEMBERS ABSENT: Raymond J. Stearns

2. Previous Minutes:

a. 08/29/2011 Reg. Mtg.

b. 9/12/11 Can.

A motion was made by R. Grant, seconded by T. Sparkman, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Letter, Brenda K. Halpin, Director, Retirement Division, State of Connecticut Retirement Services Division, Office of the State Comptroller, 9/15/11, Re: Important Information Regarding Municipal Employees Retirement System Benefits
2. Note w/flyer, Pamela D. Toohey, Legislative Aide/Senator Prague - 19<sup>th</sup> District, Re: Senior Fair, 9/30/11, Three Rivers Community College
3. Letter, State of Connecticut Department of Transportation, 9/7/11, Re: Notification Emergency Relief Program (Federal-aid Highways and Roads)
4. Letter, David W. Whitehead, President and Chief Executive Officer, Backus, 9/6/11, Re: Storm Irene
5. Letter, Robert D. Adams, Chairman, Planning and Zoning Commission, 9/2011, Re: Open Space Recommendation
6. Letter, Kevin Lembo, State Comptroller, State of Connecticut Comptroller's Office, 9/19/11, Re: Request for Membership Recommendation on the Newly Established Nonstate Public Health Care Advisory Committee.

4. Public Comment - None

5. Old Business

a. LVFD Space Needs Assessment - No Update

b. Blissville Pond

Mr. Sparkman reported that he has been advised that the environmental report should be available in a week.

c. HHW/E-Waste Collection Update

Mr. Sparkman reported that a total of 13,000 pounds of e-waste was collected from the 203 residents (160 Lisbon) who participated in the HHW/E-Waste Collection Day held in Lisbon on the 17<sup>th</sup>, with the town of Canterbury.

6. Public Comment - None

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7. New Business:

- a. Tax Collector's Request - Tax Refund, David Wallick  
\$195.18 tax refund - David Wallick

A motion was made by R. Grant, seconded by T. Sparkman, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- b. Tax Collector's Request - Tax Refund, Cynthia Lonardelli  
\$16.22 tax refund - Cynthia Lonardelli

A motion was made by R. Grant, seconded by T. Sparkman, to approve the refund.

VOTE: UNANIMOUS MOTION CARRIED

- c. FY2010/2011 Budget - Auditor's End-of-Fiscal Year Budget Adjustments:  
Communication, Susan Macione, CPA, MSA, Senior Accountant, Marien + Co., Town Auditor,  
9/21/11

A motion was made by R. Grant, seconded by T. Sparkman, to approve the following end-of-fiscal year budget adjustments:

(\$1,605) from Line Item #52731, Town Counsel  
\$149 to Line Item #51115, Administrative Assistant  
\$157 to Line Item #51411, Assessor's Wages  
\$115 to Line Item #55318, Zoning Enforcement Officer's Wages  
\$103 to Line Item #70111, Senior Coordinator  
\$38 to Line Item #70112, Van Driver's Wages  
\$633 to Line Item #70141, Senior Center Utilities  
\$410 to Line Item #70110, Senior Coordinator Grant

VOTE: UNANIMOUS MOTION CARRIED

8. Public Comment - None

9. Any other business which may properly come before the Board. - None

10. Public Comment - None

11. Adjournment

Mr. Sparkman adjourned the meeting at 7:05 p.m.

  
Marlene Lefine, clerk

APPROVED: \_\_\_\_\_  
Thomas W. Sparkman, First Selectman

RECEIVED FOR RECORD AT LISBON.  
CT ON 9/27/2011 AT 10:20 AM  
ATTEST. BETSY M. BARRETT, TOWN CLERK