

MINUTES
SPECIAL MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MAY 24, 2023
7:00 P.M.

The special meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman,
at 7:00 p.m.

1. Roll Call

MEMBERS PRESENT: Wayne Donaldson, Randy Baah, Susan Hull, Philip Kinslow (ALT)

MEMBERS ABSENT: Michael Zelasky, Frank Burzycki, Thomas Wakely, Kenneth Washburn (ALT)

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

Alternate Philip Kinslow was seated for member Michael Zelasky by Chairman Donaldson.

2. Appointment of Auditor and Extension of Auditor's Contract – Discussion and possible action thereon –

Chairman Donaldson noted that the contract for the Town's auditor, King, King & Associates, P.C. ends at the end of this fiscal year and that auditing services need to go out to bid every five years. He notes the Board should have sent auditing services out to bid prior to this point. He recommends the Board consider extending the contract with King, King & Associates, P.C. into the next fiscal year in order to give the Board time to send it out to bid again. Motion by R. Baah second by S. Hull to extend the King, King & Associates, P.C. contract for Fiscal Year 2023.

VOTE: UNANIMOUS, MOTION CARRIED

It is noted for the record that members of the Board are concerned with the Auditor's inability to complete the audit in a timely manner as well as their lack of communication with the Board.

Chairman Donaldson noted that the Treasurer needs to appoint an auditor for the 2022/2023 Fiscal Year Audit and must report the appointment to the State in a timely manner. Motion by R. Baah second by S. Hull to appoint King, King & Associates, P.C. as auditors for the 2022/2023 Fiscal Year.

VOTE: UNANIMOUS, MOTION CARRIED

3. FY 2023/2024 General Government Budget – The First Selectman reported that due to a typographical error on the ballot at the referendum, the budget amount passed was \$3,192,303.00, not \$3,192,393.00. Mr. Sparkman noted that the summary spreadsheets for the proposed General Government Budget that were submitted for public inspection to the Town Clerk's office, uploaded to the website, distributed at the Public Hearing and at the Annual Town Meeting, reflected the correct proposed budget amount of \$3,192,393.00. This is a difference of \$90.00. It is noted for the record that, at the recommendation of Town Counsel and the Town's Auditor, the budget spreadsheets have been marked with a notation regarding the adjustment to reflect an adopted budget of \$3,192,303.00. The spreadsheet has been received by the Town Clerk a third time. Copies with the adjustment were distributed to the Board members present at this meeting and Mr. Sparkman also noted that it is on the website as the adopted budget in the amount of \$3,192,303.00. Motion by R. Baah second by P. Kinslow to correct the scrivener's error on the budget amount that went to the referendum as \$3,192,303.00 instead of what was approved to go to referendum in the amount of \$3,192,393.00.

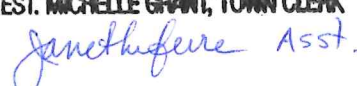
VOTE: UNANIMOUS, MOTION CARRIED

4. Adjournment – Motion by S. Hull to adjourn at 7:09 P.M.

VOTE: UNANIMOUS, MOTION CARRIED


Elaine Joseph, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 5/25/23 AT 9:05
ATTEST. MICHELLE GRANT, TOWN CLERK
 Asst.