

MINUTES
SPECIAL MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MARCH 29, 2023
7:00 P.M.

The special meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

1. Roll Call

MEMBERS PRESENT: Wayne Donaldson, Michael Zelasky, Randy Baah, Frank Burzycki, Susan Hull

MEMBERS ABSENT: Thomas Wakely, Kenneth Washburn (ALT)

OTHERS PRESENT: Thomas W. Sparkman, First Selectman; Sally Keating, Superintendent of Schools; Ian Rogers, Board of Education

2. FY 2023/2024 General Government Proposed Budget - Discussion and possible action thereon – Motion by R. Baah second by F. Burzycki to send the proposed General Government Budget to Public Hearing, as presented.

VOTE: UNANIMOUS, MOTION CARRIED

It is noted for the record that the proposed FY 2023 / 2024 General Government Budget is in the amount of \$3,192,393.00.

3. FY 2023/2024 Board of Education Proposed Budget - Discussion and possible action thereon – Mr. Ian Rogers of the Board of Education handed out “LEA FTE/Salary for 2023/2024 General Fund Budget” spreadsheets to the Board members. He noted that all teacher salaries are correct, and that each position changes a step each year. It was also noted that the Custodian line item was in error in the current fiscal year budget, as four custodians were placed a stepped higher than they should have been for FY 22/23. This amounts to approximately \$3000.00 difference. Motion by R. Baah second by F. Burzycki to send the proposed Board of Education Budget to Public Hearing, as presented.

VOTE: UNANIMOUS, MOTION CARRIED

It is noted for the record that the proposed FY 2023 / 2024 Board of Education Budget is in the amount of \$10,685,997.00.

4. Discussion of the Audit with the Board of Education – Mrs. Sally Keating reported that she contacted the auditor, Chris King, with her draft Corrective Action Plan, a copy of which was submitted to the First Selectman and Chairman Donaldson at the meeting. She noted that the auditor had asked for a “two-line action plan”, but she could not limit it that way. She noted that the Board of Finance would have a say in the Corrective Action Plan.

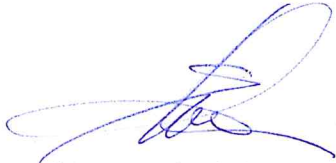
5. Budget Hearing – Discussion and possible action thereon – Chairman Donaldson noted that required publishing dates for the legal notices for both the public (budget) hearing and Town meeting, and special and regular meeting dates for the Board of Finance, required the public hearing be held on Tuesday, April 4th. It was noted that the legal notice for the public hearing would be published on March 31st and that the Notice of Town Meeting and budgets would need to be prepared for publication prior to the April 19th regular meeting, to meet statutory requirements for the May 1st Town Meeting.

6. Purchase Policy – Chairman Donaldson requested that this agenda item be taken up on the April 5, 2023 Special Meeting, noting that the Board has received marked-up copies with his suggested edits.

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7. Adjournment – Motion by R. Baah second by F. Burzycki to adjourn at 7:23 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 03/31/23 AT 9:00am
ATTEST. MICHELLE GRANT, TOWN CLERK

