

MINUTES  
SPECIAL MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, MARCH 22, 2023  
7:00 PM

1. Roll Call

The Special Meeting of the Board of Finance was called to order by Chairman Wayne Donaldson, at 7:00 pm.

MEMBERS PRESENT: Wayne Donaldson, Michael Zelasky, Randy Baah, Frank Burzycki, Susan Hull, Thomas Wakely Jr.

MEMBERS ABSENT: Ken Washburn (Alt)

ALSO PRESENT: Thomas Sparkman, First Selectman  
Sally Keating, Lisbon Central School Superintendent  
Rachel Ricard, Lisbon Central School Business Manager

M. Zelasky enters the meeting at 7:03pm

2. FY 2023/2024 General Government Proposed Budget Presentation

Thomas Sparkman, First Selectman, presented the proposed General Government Budget of \$3,192,393.00, increased by \$68,098 (2.17962%) over the last (2022/2023) Fiscal Year. The Chairman asks for a report of ARPA funds which are not reflected in the budget.

a. 2023/2024 General Government Budget (previously distributed)

Questions and clarifications for the board in an open discussion.

3. FY 2023/2024 Board of Education Proposed Budget Presentation

Sally Keating, Superintendent, and Rachel Ricard, Business Manager, presented the proposed Education Budget of \$10,685,997, increased by 4.97% over the last (2022/2023) Fiscal Year. Supporting documents distributed to the members of the Board.

Lyman High School in Lebanon has been added as an option for LCS students.

Ms. Keating highlighted key components of the budget including increase in wages associated with union contracts and retirement contributions, increase in health insurance costs, increase in transportation costs, increase in high school tuition costs, and special education costs. The BOF had questions, some that were answered and some that would require additional clarification.

4. Discussion of the Audit with the Board of Education

The auditor had reported to the Chairman that he was not getting requested information from the BOE regarding a discrepancy. It was later discovered that the Auditor's BOE contact had left the employment of the BOE and there was a communication issue. The Superintendent takes full responsibility for this omission. There is no suspicion of fraud or missing funds, rather missing paperwork and documentation. The Superintendent agrees that concern is warranted and will submit a plan of corrective action to the

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Auditor. The Chairman suggests that the Superintendent provide excel spread sheets to the auditor. Also, the Chairman questioned the existence of the BOE policy regarding the email accounts of terminated employees.

12. Adjournment

Motion by M. Zelasky second by F. Burzycki to adjourn at 8:00 PM

VOTE UNANIMOUS, MOTION CARRIED

Wayne Donaldson, Chairman

  
Janet Lefevre, Clerk

RECEIVED FOR RECORD AT LISBON, CT  
ON 3/24/23 AT 9:13AM  
ATTEST. MICHELLE GRANT, TOWN CLERK

