

MINUTES  
SPECIAL MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, APRIL 11, 2018  
7:00 P.M.

Call to Order

The special meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Wayne Donaldson

Alternates: Thomas Wakely, Gail Gwiazdowski

MEMBERS ABSENT: Miles LaFemina, Dennis Duplice, Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman

Motion by W. Donaldson second by R. Baah to seat T. Wakely for M. LaFemina and G. Gwiazdowski for F. Burzycki.

VOTE: UNANIMOUS, MOTION CARRIED

1. Correspondence

- a. Email, from T. Wakely to Chairman Zelasky re: request not to cancel the regular meeting.
- b. Email, from M. Zelasky to Marcia Marien re: Public Safety line item is short: error in audit, CNR schedule.
- c. Email, from C. Johnson, Chairman Recreation Committee to Thomas Sparkman, First Selectman and Chairman Zelasky re: request for town issued credit card/checking account for the Recreation Committee.
- d. Memo, from T. Sparkman re: Office Policy and Management, balancing Town's records and corrective action.
- e. Email, from Chris Maynard, Town Treasurer to Chairman Zelasky re: New line item needs to be established for Medicaid Reimbursements.
- f. Email, from Sally Keating, Superintendant of Schools re: Money from Medicaid Reimbursements need to go back to the Board of Education, per the school's attorney.
- g. Copy: Email, from Philip Kiley, BoF Alternate to Sally Keating, Superintendant of Schools and Ian Rogers, Chairman BoE re: request for information for future capitol plan projects.

2. Selectmen's Requests

- a. \$1500.00 Line Item Transfer from Line Item #70130. Senior Citizen's Services to Line Item #70142, Senior Center Maintenance. Motion to approve by W. Donaldson second by T. Wakely.  
VOTE: UNANIMOUS, MOTION CARRIED
- b. \$4610.00 Line Item Transfer from line Item #60135, Road Repair to Line Item #51351, Tax Refunds. Motion to approve by W. Donaldson second by T. Wakely.  
VOTE: UNANIMOUS, MOTION CARRIED
- c. \$1000.00 Additional Appropriation to Line Item #51750, Supplies & Expenses, Planning and Zoning Commission. Motion to approve by W. Donaldson second by R. Baah.  
VOTE: UNANIMOUS, MOTION CARRIED

Frank Burzycki entered 7:10 P.M. Motion by W. Donaldson second by T. Wakely to seat G. Gwiazdowski for D. Duplice.

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3. Medical reimbursement – Review and discussion of correspondence from Town Treasurer, Chris Maynard and Superintendent of Schools, Sally Keating (see agenda items 1.e. and 1.f.)
4. Purchasing and Competitive Bidding Ordinance – Discussion. Anything above \$2500.00 to require three quotes. Anything above \$20,000.00 to go out to bid; anything over \$10,000.00 must be reviewed by controlling authority, who will make final decision.
5. Lisbon Fire Department Special Needs Assessment – Discussion. Board to determine what they want to put in the bond. Add “Lisbon Fire Department Special Needs Assessment “ to May agenda.
6. Capitol Plan – Discussion of correspondence between Philip Kiley and Superintendent of schools, Sally Keating (see agenda item 1.g.).
7. FY2018/19 Budgets – Discussion and Vote
  - a. Motion by R. Baah second by M. Zelasky to not cut budgets and not cut transfers to CNR, and take budgets as-is to referendum. VOTE: R. BAAH, M. ZELASKY YES; MOTION DEFEATED 2-4
  - b. Motion by W. Donaldson second by T. Wakely to transfer \$93,000.00 from General Fund to CNR. VOTE: UNANIMOUS, MOTION CARRIED
  - c. Motion by W. Donaldson second by R. Baah to approve the General Budget of \$2,786,920.00 and take to Town Meeting. VOTE: UNANIMOUS, MOTION CARRIED
  - d. Motion by W. Donaldson second by R. Baah to approve the Board of Education Budget of \$9,483,998.00 and take to Town Meeting. VOTE: UNANIMOUS, MOTION CARRIED

Adjournment – A motion was made by F. Burzycki to adjourn at 8:00 p.m.

VOTE: UNANIMOUS, MOTION CARRIED

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

Elaine Joseph, clerk

RECEIVED FOR RECORD AT LISBON  
CT ON 04/16/2018 AT 10:35am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*