

MINUTES
PUBLIC HEARING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, JUNE 21, 2023
6:30 PM

1. Call to Order

The following Board of Finance Public Hearing was called to order by Wayne Donaldson, Chairman, at 6:35 PM:

Revisions to Board of Finance Purchase Policy

MEMBERS PRESENT: Wayne Donaldson, Michael Zelasky, Susan Hull, Frank Burzycki, Thomas Wakely Jr.

MEMBERS ABSENT: Randall Baah, Phillip Kinslow (Alt),

ALSO PRESENT: Thomas Sparkman, First Selectman, Robert Browne, Selectman

The draft Purchase Policy with proposed revisions was available for public inspection on the Town website, <https://www.lisbonct.com/board-finance>, or in the Town Clerk's Office, Town of Lisbon, 1 Newent Road, Lisbon, CT during normal business hours.

Chairman Donaldson asked for public comment

First Selectman, T. Sparkman proposed that on page 2 under II. Purchases - Section A to change the exception amount for small purchases from \$25 to \$50, and on page 3 - Section B to increase the "Less than or Equal to" range to \$1000 - \$3500, and accordingly to adjust the figures in Section C in the same way. Also, in Section D to increase the range to \$3500-\$20,000. He wanted correction to Section C on page 3 in the last sentence of the first paragraph to read "The email is not a legal document" and strike out the word public. The First Selectman questioned the need for Purchase Orders in general. On page 6 under VII. Further Details, Section A. Assets to change the wording by eliminating "the Bookkeeper will log the purchase" to "there shall be a log for asset control".

Chairman Donaldson asked for further public comment to which there was none.

The Public Hearing was closed at 6:50 PM.


Janet Lefevre, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON, CT
ON 6/22/23 AT 11:31 AM
ATTEST. MICHELLE GRANT, TOWN CLERK

