

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, AUGUST 21, 2013
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Thomas Wakely, Vice Chairman, at 7:00 p.m.

MEMBERS PRESENT: Kenneth Mahler, Jim McCloud, Thomas Wakely
Alternates Dennis Duplice, Frank Burzycki
MEMBERS ABSENT: Wayne Donaldson, Eric Lotreck, Lauren Sylvestre

Mr. Wakely seated Dennis Duplice for Eric Lotreck, and Frank Burzycki for Lauren Sylvestre.

2. Reading of Previous Minutes

A motion was made by D. Duplice, seconded by F. Burzycki, to accept the previous minutes as printed.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

1. Letter, Lauren Sylvestre, BoF Member, 8/5/13, Re: Resignation
2. Letter, Kenneth Washburn, Chair., Recreation Committee, 8/19/13, Re: Resignation as Chairman, Recreation Committee
3. Town Newsletter Deadline Notice - 8/23/13

4. Bills and action there on - None

July Financial Statement Bal.: LI #51630, Auditor - \$22,800; LI #51650, Supplies & Expenses - \$1,250

5. Chairman's Report - None

6. Student Ambassadors

7. Monthly Statements

The following reports were distributed for review. There were no questions or comments:
Treasurer's Report as of June 30, 2013,
Board of Education: Final 2013 Financial Statement; July 2013 Financial Statement,
General Government July 2013.

8. Public Comment - None

9. Old Business

a. Shooting Stars Special Revenue Account

A motion was made by D. Duplice, seconded by F. Burzycki, to table this item.

VOTE: UNANIMOUS MOTION CARRIED

b. Tabled By Law Changes

A motion was made by D. Duplice, seconded by J. McCloud, to table until next month.

VOTE: UNANIMOUS MOTION CARRIED

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c. Financial Plan

A motion was made by J. McCloud seconded by D. Duplice, to table.

VOTE: UNANIMOUS MOTION CARRIED

d. Policy Manual

A motion was made by F. Burzycki, seconded by D. Duplice, to table.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business

a. Selectmen's Requests

\$35,000, line item transfer from Line Item #90213, Lisbon Landing/LCS Interest, to Line Item #51730, Planning Services (Planning and Zoning Commission)

Mr. Sparkman advised that, per the Town Auditor, this line item transfer is to correct the \$35,000 additional appropriation made in error at the Board's June 19th meeting.

A motion was made by D. Duplice, seconded by K. Mahler, to approve the line item transfer.

VOTE: UNANIMOUS MOTION CARRIED

b. Commission on Aging Procedures

Mr. Wakely reviewed a copy of a memo to the Commission on Aging from the Board of Finance chairman dated June 24, 2013, regarding Commission on Aging bills (approval and payment procedure) after which he distributed copies of a letter from Leonora J. Szruba, Chair., Commission on Aging, dated August 8, 2013.

A motion was made by K. Mahler, seconded by D. Duplice, to have the chairman, if he deems it appropriate, to write another letter directing the COA to follow the same procedure all of the other boards and commissions follow in regard to the payment of bills.

VOTE: UNANIMOUS MOTION CARRIED

11. Agenda Planning - No Discussion

12. Other Business

A motion was made by D. Duplice, seconded by J. McCloud, to add "Special Meeting" to the agenda.

VOTE: UNANIMOUS MOTION CARRIED

a. Special Meeting

A motion was made by D. Duplice, seconded by K. Mahler, to schedule a special meeting to take place on Wednesday, August 28, 2013 at 7:00 p.m. to fill a vacancy.

VOTE: UNANIMOUS MOTION CARRIED

13. Public Comment - None

14. Adjournment

A motion was made by D. Duplice, seconded by F. Burzycki, to adjourn at 7:30 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Mariene Lepine, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON

CT ON 08/22/2013 AT 12:50pm

ATTEST. LAURIE TIROCCHI, TOWN CLERK

