

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, JULY 17, 2013
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Wayne Donaldson, Eric Lotreck, Kenneth Mahler, Jim McCloud,
Thomas Wakely; Alternates: Dennis Duplice, Frank Burzycki
MEMBERS ABSENT: Lauren Sylvestre

A motion was made by J. McCloud seconded by T. Wakely to seat Dennis Duplice for Lauren Sylvestre, and Frank Burzycki for Eric Lotreck.

2. Reading of Previous Minutes

A motion was made by D. Duplice seconded by T. Wakely, to approve the previous minutes as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below)

1. C: Field Work Letter, to Nate Walsh, Bookkeeper, from Katherine McNair, CPA, MSA, O'Connor Davies, Town Auditor, 7/11/13
2. Mr. Donaldson reported that Lauren Sylvestre has advised him via an email of her intention to resign from the Board. She will submit a formal letter-of-resignation.

Erik Lotreck arrived at this time. Mr. Burzycki stepped down.

4. Bills and action there on - None

5. Chairman's Report

Mr. Donaldson advised that regarding the Shooting Stars, arrangements haven't been made to meet with Mr. Sparkman, the Town Auditor and Town Council.

6. Student Ambassadors - None Present

7. Monthly Statements

The General Government monthly expenditure report through June 2013 was distributed for review as was the Board of Education's Financial Report for June 2013. There were no comments.

8. Public Comment - None

9. Old Business

- a. Shooting Stars Special Revenue Account - Discussed under Chairman's report
- b. Lisbon Central School Security Committee

Mr. Donaldson advised that the proposed LCS Safety Committee as appointed last month was incomplete as the three members from the Board of Education were not appointed to complete the committee's membership. He then distributed copies of a "School Security Competitive Grant

MINUTES
BOARD OF FINANCE
WEDNESDAY, JULY 17, 2013
Page 2 Old Business contd.

Program” document which included the priority list of items to be purchased that was developed as a result of a ‘walk through’ by representatives from the school, fire department, State Police, Emergency Management, Board of Selectmen, etc.

A motion was made by D. Duplice, seconded by E. Lotreck, to release the \$25,000 from Capital Nonrecurring, to the Board of Education for items on the priority list developed by the State Police.
VOTE: UNANIMOUS MOTION CARRIED

D. Duplice motioned to move the question. E. Lotreck seconded.

VOTE: IN FAVOR D. Duplice, W. Donaldson, E. Lotreck, J. McCloud
OPPOSED K. Mahler, T. Wakely MOTION CARRIED

VOTE ON MOTION: IN FAVOR D. Duplice, W. Donaldson, E. Lotreck, J. McCloud
OPPOSED K. Mahler, T. Wakely MOTION CARRIED

c. Discussion and possible action on By Law changes

A motion was made by T. Wakely, seconded by D. Duplice, to table.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business

a. Selectmen’s Requests

1. \$1,000 line item transfer from Line Item #52723, Municipal Education, to Line Item #51252, Document Preservation Grant, to cover the shortage of grant funds budgeted.

A motion was made by K. Mahler, seconded by D. Duplice, to approve a \$1,000 line item transfer from Line Item #52723, Municipal Education, to Line Item #51252, Document Preservation Grant, to cover the shortage of grant funds budgeted.

VOTE: UNANIMOUS MOTION CARRIED

b. Financial Plan

A motion was made by D. Duplice, seconded by K. Mahler, to table.

VOTE: UNANIMOUS MOTION CARRIED

c. Policy Manual

A motion was made by K. Mahler, seconded by T. Wakely, to table.

VOTE: UNANIMOUS MOTION CARRIED

11. Agenda Planning - No additions

12. Other Business

A motion was made by K. Mahler, seconded by D. Duplice, to add “Last Month’s Appropriations”

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by T. Wakely, seconded by D. Duplice, to add “Lisbon Central School Safety Committee” to the agenda.

VOTE: UNANIMOUS MOTION CARRIED

1. Last Month’s Appropriations

Referring to the \$35,000 additional appropriation to a P & Z line item approved at last’s meeting, Mr. Mahler questioned if, since it was over \$20,000, it should have gone to town meeting. Mr. Donaldson stated that he will follow up with the Town Auditor.

2. Lisbon Central School Safety Committee

MINUTES
BOARD OF FINANCE
WEDNESDAY, JULY 17, 2013
Page 3 Other Business contd.

A motion was made by T. Wakely, seconded by E. Lotreck, to reconsider setting up the subcommittee.
VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Duplice, seconded by J. McCloud, to negate the actions at last month's meeting to set up the subcommittee.
VOTE: UNANIMOUS MOTION CARRIED

13. Public Comment - None

14. Adjournment

A motion was made by D. Duplice, seconded by K. Mahler, to adjourn at 7:44 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene LePine, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 07/18/13 AT 11:02 am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
