

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, APRIL 17, 2013
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:03 p.m.

MEMBERS PRESENT: Wayne Donaldson, Kenneth Mahler, Jim McCloud,
Alternates Frank Burzycki, Dennis Duplice

MEMBERS ABSENT: Eric Lotreck, Lauren Sylvestre, Thomas Wakely

Mr. Donaldson noted that Frank Burzycki would be sitting in for Thomas Wakely then seated Dennis Duplice for Eric Lotreck.

2. Reading of Previous Minutes

a. 03/20/13 Reg.

A motion was made by K. Mahler, seconded by D. Duplice, to approve as presented.

VOTE: UNANIMOUS MOTION CARRIED

b. 03/28/13 Spec.

A motion was made by D. Duplice, seconded by J. McCloud, to accept as presented.

VOTE: UNANIMOUS MOTION CARRIED

c. 04/03/13 Spec.

A motion was made by D. Duplice, seconded by F. Burzycki, to accept as presented.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below) - None

4. Bills and action there on

-BoF Monthly Exp. Report through March 2013, BAL: LI #51630, Auditor - \$4,825; LI #51650, Supplies & Expenses-\$1,048.08

1. \$127.97, Norwich Bulletin, #00145757, 4/4/13, Re: LN Budget Hearing

A motion was made by D. Duplice, seconded by J. McCloud, to pay the Norwich Bulletin \$127.97.

VOTE: UNANIMOUS MOTION CARRIED

2. \$883, Minuteman Press, Inv. No. 85135, 3/28/13, Re: Annual Report (175)

A motion was made by D. Duplice, seconded by J. McCloud, to approve the \$883 for Minuteman Press.

VOTE: UNANIMOUS MOTION CARRIED

3. \$117.78, Minuteman Press, Inv. No. 84783, 2/25/13, Re: Envelopes (1,000, #10)

A motion was made by D. Duplice, seconded by Frank Burzycki, to approve the \$117.78 for Minuteman Press.

VOTE: UNANIMOUS MOTION CARRIED

5. Chairman's Report

Mr. Donaldson advised that he will be setting up a committee to oversee the expenditures concerning the LCS Security monies.

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6. Student Ambassadors - None Present

7. Monthly Statements

- Treasurer's Report as of February 28, 2013 - Distributed and reviewed with no questions/ comments from the Board.
- General Government through March 2013 - Distributed and reviewed with no questions/comments from the Board.

8. Public Comment - None

9. Old Business

a. Shooting Stars Special Revenue Account

After a lengthy discussion a motion was made by D. Duplice, seconded by J. McCloud, to table action on the Special Revenue Account until the next meeting.

VOTE: UNANIMOUS MOTION CARRIED

b. Review and reconsideration of fire department budget approval.

Mr. Donaldson noted a procedural error at the last meeting regarding the vote on the fire department's budget after which a motion was made by D. Duplice, seconded J. McCloud, to approve Line Item #55100, Fire Protection at \$154,800.

VOTE: UNANIMOUS MOTION CARRIED

c. Proposed FY2013/2014 Budgets

A motion was made by D. Duplice, seconded by J. McCloud, to approve the General Government budget at \$2,449,939 and forward it to the Selectmen for the call of a town meeting.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Duplice, seconded by J. McCloud, to approve the Board of Education budget at \$9,389,636 and forward to the Selectmen for the town meeting.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Duplice, seconded by J. McCloud, to approve the TAR (Town Aid Road) budget at \$88,038 and forward to the Selectmen for the town meeting.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Duplice, seconded by J. McCloud, to approve the Capital Nonrecurring Expenditures at \$215,000 with \$65,000 designated for Capital Projects; \$55,000 for Public & Safety Vehicles; \$10,000 for Future Land Purchases; \$10,000 for Revaluation; \$15,000 for Salt Shed; \$25,000 for Plan of Conservation and Development; \$10,000 for LCS Water Tank; and \$25,000 for LCS Security and forward to the Selectmen for the town meeting.

VOTE: UNANIMOUS MOTION CARRIED

A motion was made by D. Duplice, seconded by F. Burzycki, to authorize the release of the \$10,000 in Capital Nonrecurring for the LCS Water Tank repair.

VOTE: OPPOSED - K. Mahler, IN FAVOR - All Others MOTION CARRIED

A motion was made by D. Duplice, seconded by F. Burzycki, to authorize the release of the \$25,000 for LCS Security.

VOTE: OPPOSED - K. Mahler, IN FAVOR - All Others MOTION CARRIED

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10. New Business

a. Auditor's Appointment

Memo, W. David LeVasseur, Acting Undersecretary, Intergovernmental Policy Division, ST CT Office of Policy and Management, 4/3/13, Re: Appointment of Auditor Notification/Electronic Filing of Reports

A motion was made by D. Duplice, seconded by K. Mahler, to forward to the state Marcia's information as the auditor for the next year. VOTE: UNANIMOUS MOTION CARRIED

b. Selectmen's Requests - None

11. Agenda Planning

It was the general consensus of the Board to add Financial Plan and Policy Manual to future agendas.

12. Other Business

At this time a motion was made by K. Mahler, seconded by D. Duplice, to return to 9. a. Shooting Stars Special Revenue Account. VOTE: UNANIMOUS MOTION CARRIED

9. a. Shooting Stars Special Revenue Account

A motion was made by K. Mahler, that the Chairman send the Shooting Stars a letter indicating that based on their tax number being a "for profit" organization, they may not use the town's sales tax exempt number for any purchases they make. The motion was seconded by D. Duplice. VOTE: UNANIMOUS MOTION CARRIED

13. Public Comment - None

14. Adjournment

A motion was made by F. Burzycki, seconded by J. McCloud, to adjourn at 8:12 p.m.

VOTE: UNANIMOUS MOTION CARRIED



Marcia LeVasseur, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 04/18/2013 AT 2:20pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Maryanne Mahler, asst