

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, JANUARY 15, 2014
7:00 P.M.

1. Call to order

The regular meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Wayne Donaldson, Robert Dufort, Jim McCloud, Thomas Wakely,
(vacancy) Alternates Frank Burzycki,(vacancy)

MEMBERS ABSENT: Dennis Duplice, Michael Zelasky

OTHERS PRESENT: Thomas W. Sparkman, First Selectman
Anthony Ladouceur, Spencer Holzschlag, Student Ambassadors

Mr. Donaldson seated Frank Burzycki, for Dennis Duplice.

2. Reading of Previous Minutes

A motion was made by F. Burzycki, seconded by J. McCloud, to approve the previous minutes with a correction under New Business c.; Farm Abatement should read "Tax Abatement for Dairy Farms"

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence (not covered in an agenda item below) - None

4. Bills and action there on - None

5. Chairman's Report

Mr. Donaldson reported that he has been advised that the school has been awarded a state security grant. He further reported that the school is going to be over budget for insurance costs due to premium costs being under projected based on participants "choices".

6. Student Ambassadors - No comments/questions

7. Monthly Statements

The following monthly statements were distributed for review: General Government sheets through November 2013 & through December 2013; Treasurer's Report as of November 30, 2013; Board of Education Financial Statements: November 2013 & December 2013 (draft).

A motion was made by J. McCloud, seconded by T. Wakely, to return to Correspondence.

VOTE: UNANIMOUS MOTION CARRIED

3. Correspondence

1. Memo, Nate Walsh, Bookkeeper, 12/12/13, w/IRS notice of 2014 Optional Standard Mileage Rates (56 cents per mile - business)

2. 2014 Holiday Schedule

3. Memo, Wayne Donaldson, Chair., BoF, 1030/13, Re: Annual Report Narrative

8. Public Comment - None

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9. Old Business

a. Shooting Stars Special Revenue Account

Mr. Donaldson noted that this item would be discussed in Executive Session at the end of the meeting.

b. Tabled By-Law Changes

Mr. Donaldson reported that due to a technology error, Town Counsel has advised that the By Law question is just now in the process of being reviewed.

c. Financial Plan - Discussion

d. Policy Manual - Discussion

A motion was made by F. Burzycki, seconded by T. Wakely, to add "Dairy Farm Tax Abatement" to Old Business.

VOTE: UNANIMOUS MOTION CARRIED

e. Dairy Farm Tax Abatement

Mr. Donaldson called a recess at 7:31 p.m. to confer with the Assessor regarding two questions raised by the members at the November Meeting. Mr. Donaldson reconvened the meeting at 7:40 p.m. at which time he answered the questions about the assessments on the Wildowski property and number of employees.

A motion was made by F. Burzycki, seconded by R. Dufort, to approve the tax abatement.

VOTE: UNANIMOUS MOTION CARRIED

10. New Business

a. Selectmen's Requests

Mr. Sparkman reviewed his letter to the Board dated January 15, 2013, requesting the Boards approval to go to town meeting for the purchase of 7.3 acres of property at 25 Newent Road at a cost of \$180,000. He explained that the property abuts the school and was designated, in the 1994 Plan of Conservation and Development, as being immediately adjacent to the "Conceptual Municipal Campus".

A motion was made by R. Dufort, seconded by T. Wakely, to approve.

VOTE: UNANIMOUS MOTION CARRIED

b. Annual Report

Mr. Donaldson reported that the Town Clerk, Assistant Town Clerk and Administrative Assistant, have volunteered to produce the FY2012/13 report. Mr. Donaldson advised that he would work with the printer.

11. Agenda Planning - No Discussion

12. Other Business - None

13. Public Comment - None

A motion was made by J. McCloud seconded by T. Wakely to go into executive session to discuss LCS negotiations and possible litigation - Shooting Stars.

VOTE: UNANIMOUS MOTION CARRIED

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The Board went into executive session, at 7:31 p.m., which, included Selectman Sparkman. The executive session concluded at 7:40 p.m.

14. Adjournment

A motion was made by T. Wakely, seconded by R. Dufort, to adjourn at 7:40 p.m.

VOTE: UNANIMOUS MOTION CARRIED


Marlene Lefrère, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 01/16/14 AT 12:05 pm
ATTEST, LAURIE TIROGCHI, TOWN CLERK
