

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, AUGUST 17, 2016
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:04 p.m.

MEMBERS PRESENT: Michael Zelasky, Robert Dufort, Frank Burzycki

MEMBERS ABSENT: Thomas Wakely, Jim McCloud, Dennis Duplice
Alternates: Miles LaFemina, Wayne Donaldson, Leo MacDonald

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

Thomas W. Sparkman, First Selectman, was recognized by Chairman M. Zelasky to complete a quorum.

2. Reading of Previous Minutes

Motion by R. Dufort second F. Burzycki to approve the minutes with the correction of the spelling of "Zelasky" under item #1. VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence (not covered in an agenda item below) -

- a. Memo: Lisbon Quarterly Newsletter submissions due by September 1
- b. Copy, Memo: to L. St. Pierre from O'Connor Davies re" Aug 25 – Sept 2 audit
- c. Memo: from M. Zelasky to T. Sparkman re: items pertaining to last meeting
- d. Email: from M. LePine re: RFP audit bids (6 years in contract)
- e. Email: from M. Zelasky to M. LaFemina re: draft policy
- f. from M. LePine re: spreadsheet, line item requests/transfers
- g. Email: from L. St. Pierre, Bookkeeper re: all FY15/16 invoices needed by Aug 11.

4. Bills and action thereon- NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of July 2016)
- b. General Government – Review (July 2016 through August 2016)
- c. Board of Education – Review (July 2016)

6. Reports

- a. Chairman's Report – NONE

7. Public Comment – NONE

8. Old Business – NONE

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9. New Business

a. Selectmen's Requests

1. Motion by F. Burzycki second by R. Dufort to approve a line item transfer request in the amount of \$22,585.00 to line item #52733 (Insurance and Bonding), from line item #52721 (Employee Insurance). VOTE: UNANIMOUS, MOTION CARRIED
2. Motion by F. Burzycki second by R. Dufort to approve a line item transfer request in the amount of \$13,751.00 to line item #52721 (Employee Insurance), with \$10,000.00 from Line Item #60132 (Road Repair) and \$3751.00 from Line Item #60143 (Town Equipment and Trucks). VOTE: UNANIMOUS, MOTION CARRIED
3. Motion by F. Burzycki second by R. Dufort to approve a line item transfer request in the amount of \$4,111.00 to line item #52731 (Town Counsel), from line item #60131 (Contracted Services). VOTE: UNANIMOUS, MOTION CARRIED
4. Motion by F. Burzycki second R. Dufort to approve an up-to amount of \$110,000.00 for a new town truck. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment – NONE

12. Adjournment – A motion was made by F. Burzycki to adjourn at 7:26 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 8/24/16 AT 9:01 am
ATTEST, LAURIE TIROCCHI, TOWN CLERK
