

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, SEPTEMBER 19, 2018
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Miles LaFemina, Wayne Donaldson, Thomas Wakely (ALT), Gail Gwiazdowski (ALT), Philip Kiley (ALT)

MEMBERS ABSENT: Dennis Duplice

OTHERS PRESENT: Thomas Sparkman, First Selectman

Motion by F. Burzycki second by W. Donaldson to seat Thomas Wakely for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by W. Donaldson second by F. Burzycki to approve the previous minutes of 7/18/2018 with the following amendments: Agenda Item 5.d.: Remove the "G" before "W. Donaldson"; Item 9.b.5.: the amount should be "\$1507.00".

VOTE: UNANIMOUS, MOTION CARRIED

Motion by W. Donaldson second by F. Burzycki to approve the August 1, 2018 Special Meeting minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by M. LaFemina second by W. Donaldson to approve the August 15, 2018 Cancellation Notice.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Email, from Ian Rogers, BoE Chairman to M. Zelasky re: 2020-23 LEA Negotiations
- b. Email, from Ian Rogers, BoE Chairman re: Salaries for staff at LCS
- c. Email, from CIRMA to Diana Cormier and Marcia Marien
- d. Email, from T. Wakely re: letter from Marcia Marien
- e. Email, from Lee Szruba, CoA Chairman re: CoA credit card acceptance
- f. Email, from Marcia Marien, dated 8/16/2018 re: Joe Centofanti to handle the audit
- g. Memo, from O'Connor Davies re: audit to start 11/19/2018
- h. Memo, from State Comptroller to Town Treasurer re: Town Payment Report (grants)
- i. Copy, Memo: from Laurie Hall to Thomas Sparkman, First Selectman re: fire department
- j. Memo, CCM Convention
- k. Memo, from Office of Policy and Management dated July 19, 2018 re: Annual Report
- l. Memo, from Chairman Zelasky to Mr. Sparkman re: July 19th actions

4. Bills and action thereon - NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of August, 2018)
- b. General Government – Review (July 2018 - August 2018)
- c. Board of Education – Review (August 2018)
- d. CNR Report – Review. No action will be taken until after audit is complete.

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, SEPTEMBER 19, 2018
Page 2 (cont)

6. Reports
 - a. Chairman's Report – NONE
7. Public Comment – NONE
8. Old Business
 - a. Purchase Policy and Procedures – Chairman Zelasky to send out draft in a few weeks.
 - b. Senior Center Credit Card Payments – Commission on Aging is to provide a plan to the Board. Thomas Sparkman, First Selectman, to help the CoA draft their policy.
9. New Business
 - a. Annual Report – Chairman Zelasky to do Annual Report this year.
 - b. Auditor's Contract – Going Out to Bid – Chairman Zelasky to determine if modifications are needed for RFP
 - c. Pension Obligations – Wait till Audit Report to take possible action
 - d. Netting of CIRMA Member's Equity Distribution Check to Board of Education's Budget – Motion by F. Burzycki second W. Donaldson to send \$4798.00 back to the General Fund.
VOTE: UNANIMOUS, MOTION CARRIED
 - e. Selectmen's Requests – Mr. Sparkman reported that Moody's rating of the Town is an AA3, and the negative outlook was removed.

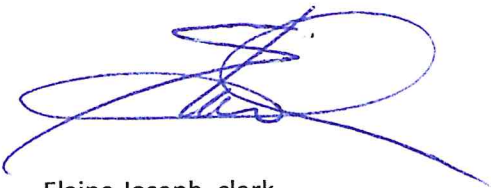
Motion by M. LaFemina second by W. Donaldson to add "Veteran's Property Tax Exemption Ordinance" and "Fire House Bond" to the agenda. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board
 - a. Veteran's Property Tax Exemption Ordinance – Motion by M. LaFemina second by W. Donaldson to approve the ordinance and recommend the Board of Selectmen send it to Town Meeting.
VOTE: R. BAAH, F. BURZYCKI ABSTAINS; MOTION CARRIES 4-0
 - b. Fire House Bond – Discussion

11. Public Comment – NONE

12. Adjournment – Chairman Zelasky moved to adjourn the meeting at 7:51 P.M

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 9/26/18 AT 6:00pm
ATTEST. LAURIE TIROCCHI, TOWN CLERK
Laurie Tirocchi