

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MARCH 16, 2016
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelazsky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Thomas Wakely, Jim McCloud, Frank Burzycki, Dennis Duplice, Robert Dufort, Leo MacDonald (Alternate)

MEMBERS ABSENT: Miles LaFemina (Alternate)

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

2. Reading of Previous Minutes

Motion by D. Duplice second by T. Wakely to accept previous minutes of 2/17/2016 with changes: the attachment, "Line Item Authorizations", were not discussed and should not be included.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence (not covered in an agenda item below) -

- a. Memo, from M. Zelasky to Board of Selectmen re: line item transfers from February meeting.
- b. Memo, from M. Zelasky to First Selectman re: \$880 short in budget (not short now).
- c. Memo, from Stephen Brown re: Student Ambassadors
- d. Letter, from Treasurer re: approval of Line Item Approval Policy
- e. Email, from M. LePine re: auditor's bill and line item transfer reminders
- f. Email, from O'Connor Davies to M. Zelasky re: will straighten out errors in Capitol and Non-Recurring Fund
- g. Memo, from Treasurer to M. Zelasky re: errors in Capitol and Non-recurring Fund
- h. Movement of dollar amounts assigned to part of CNR Account Tax Mapping and SCBA Equipment
- i. Revenue Projections Spreadsheet for 2015 from former BoF Chairman
- j. From Town Clerk re: Revenue Estimates
- k. Email, from M. LePine re: column headers
- l. Memo, from Board of Education Chairman re: Will be providing 2016/2017 budget info for annual report
- m. Memo, from Board of Education Chairman re: Anthem 2016/2017 quote

4. Bills and action thereon

- a. O'Connor Davies, \$4435.00, inv#251793 dated 12/31/2015 changed to \$1235.00 after \$3200.00 credit. Motion to approve payment of \$1235.00 by D. Duplice second F. Burzycki.

VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements

- a. Treasurer's Report – Review (as of February 29, 2016)
- b. General Government – Review (July 2015 through February 2016)
- c. Board of Education – Review (February 2016)

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6. Reports

- a. Chairman's Report – NONE

7. Public Comment – Ian Roger, Chairman Board of Education, submitted updated reports from Anthem for the 2016/2017 budget.

8. Old Business

- a. Additional Appropriation for Auditor Line Item – NONE
b. Capital Improvement Plan – Motion by T. Wakely second D. Duplice to table.

VOTE: UNANIMOUS, MOTION CARRIED

9. New Business

- a. Board of Education and General Government 2016-17 Budgets – Motion by J. McCloud second D. Duplice to table and set special meeting for Thursday, March 24, 6:00 PM.

VOTE: UNANIMOUS, MOTION CARRIED

b. Selectman's Requests

1. Motion to approve an additional appropriation of \$18,000.00 to line item #60141 (Town Garage Utilities) by D. Duplice second T. Wakely. VOTE: UNANIMOUS, MOTION CARRIED
2. Motion to approve a line item transfer in the amount of \$3500.00 from Line Item #52731 (Town Counsel) to Line Item #52733 (Insurance and Bonding) by D. Duplice second by J. McCloud. VOTE: UNANIMOUS, MOTION CARRIED

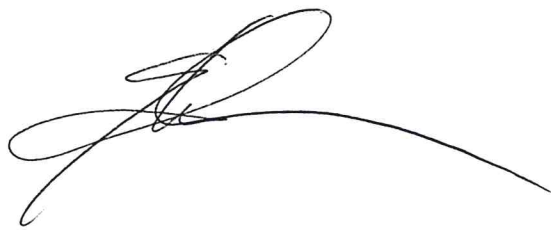
Change final vote for the budgets from April 6, 2016 to April 13, 2016, pending availability.
Motion by D. Duplice second J. McCloud to set the Public Hearing to March 30, 2016, 7:00 PM at the school. VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment – NONE

12. Adjournment – A motion was made by D. Duplice second J. McCloud to adjourn at 7:43 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 03/24/16 AT 9:50 am
ATTEST. LAURIE TIROECCHI, TOWN CLERK
Laurie Tiroecchi