

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, OCTOBER 18, 2017
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Thomas Wakely, Vice-Chairman, at 7:00 p.m.

MEMBERS PRESENT: Thomas Wakely, Michael Zelasky, Frank Burzycki, Jim McCloud
Leo MacDonald, Miles LaFemina, Wayne Donaldson (Alternates)

MEMBERS ABSENT: Dennis Duplice, Robert Dufort

OTHERS PRESENT: Thomas Sparkman, First Selectman

Motion was made by F. Burzycki second by J. McCloud to seat W. Donaldson for D. Duplice; M. LaFemina for R. Dufort; and L. MacDonald for M. Zelasky. VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by F. Burzycki second W. Donaldson to accept previous minutes as written.

VOTE: UNANIMOUS, MOTION CARRIED

Chairman M. Zelasky entered at 7:02 p.m. T. Wakely continued as Chair.

3. Correspondence

- a. Office of Policy and Management – due January 2, 2018

4. Bills and action thereon

- a. O'Connor Davies, \$6,425.00, dated 9/15/2017, inv#325663 re: audit. Motion by M. LaFemina second by W. Donaldson to pay. (51630) VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements

- a. Treasurer's Report – Review (as of September, 2017)
- b. General Government – Review (July 2017 - September, 2017)
- c. Board of Education – Review (September, 2017) ("Heating" line item was questioned)

6. Reports

- a. Chairman's Report – Chairman Zelasky added the following correspondence to the record:
 - i. Email, between M. Zelasky and First Selectman T. Sparkman re: changing annual town meeting date and budget date. Will keep as first Monday in May for simplicity.
 - ii. Email, State of CT, dated 10/4/2017 re: Tank Removal Grant Approval

7. Public Comment – NONE

TOWN OF LISBON

2018 SCHEDULE OF MEETINGS

In accordance with the provisions of Connecticut State Statutes §1-225, notice is hereby given that the regularly scheduled meeting of the

Board of Finance
(Name of Board/Commission/Committee)

will be held on the following dates:

January 17

July 18

February 21

August 15

March 21

September 19

April 18

October 17

May 16

November 21

June 20

December 19

The above meetings will be held at 7:00 o'clock P m in the
Town Hall in Lisbon.

Signed:

Michael J. Felton Chairman

Secretary

Chairman and Secretary of all administrative and executive boards, commissions, agencies, bureaus or other bodies must file with the Town Clerk no later than January 31st of each year a schedule of the regular meetings of such bodies for the ensuing year, and no such meeting may be held sooner than thirty (30) days after the schedule has been filed. Thus, it is imperative that the Chairman and Secretary of these respective bodies file with the Town Clerk not later than December 1, 2017 a schedule of the regular meetings to be held in 2018.

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8. Old Business

- a. Veteran's Property Tax Exemption - TABLED
- b. Purchase Order Policy and Ordinance –
 - i. Email, from M. Zelasky to First Selectman T. Sparkman re: credit card limit for Commission/Committee member use to be limited to \$2500.00.
 - ii. Email, from Bookkeeper to M. Zelasky re: Purchase Order Policy changes
 - iii. Comments by Town attorney regarding Ordinance language: Leave "B" but delete "C"; rewrite #7.

9. New Business –

- a. FY2017-18 Budget – NONE
- b. FY2018-19 Budget Schedule – NONE
- c. Selectman's Requests – NONE

10. Any other business which may properly come before the Board

- a. 2018 Schedule of Meetings – (see attached)

11. Public Comment – NONE

12. Adjournment – A motion was made by F. Burzycki second by DW. Donaldson to adjourn at 7:55 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Thomas Wakely, Vice-Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 10/24/17 AT 2:30pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
Mayorie Wakely, Asst