

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, JULY 19, 2017

1. Call to Order

The Regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:01 P.M.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Jim McCloud  
Alternates: Wayne Donaldson, Leo MacDonald

MEMBERS ABSENT: Thomas Wakely, Robert Dufort, Dennis Duplice, Miles LaFemina (Alternate)

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

Motion by F. Burzycki second by J. McCloud to seat Leo MacDonald for Robert Dufort and Wayne Donaldson for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIES

2. Reading of Previous Minutes – Motion by W. Donaldson second by F. Burzycki to approve the June 21, 2017 minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIES

3. Correspondence

- a. Memo, Lisbon Quarterly Submissions due by August 11
- b. Memo, from M. Zelasky to T. Sparkman re: last meeting
- c. Memo, from Bookkeeper re: Town Purchase Policy
- d. Email, exchanges between M. Zelasky and Bookkeeper re: Profit & Loss
- e. Copy: Email, dated 6/26 from Ian Rogers, Board of Ed to Thomas Sparkman re: a licensed environmental professional must be hired for the Underground Storage Tank Project
- f. Memo, from Treasuere C. Maynard to Clerk to the Boards re: Treasurer's Report
- g. Email, from M. Zelasky to Bookkeeper re: bills coming in after July 1 for 2016/2017 FY Budget

4. Bills – NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of June 2017)
- b. General Government – Review (July 2016 – June 2017)
- c. Board of Education – Review (June 2017)

6. Reports

- a. Chairman's Report – NONE


7. Public Comment – NONE

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8. Old Business
- a. Veteran's Property Tax Exemption (tabled) – TABLED
  - b. Ordinance for Purchase Policy Procedure – Motion by W. Donaldson second by F. Burzycki to forward to Board of Selectmen for review.  
VOTE: M. ZELASKY NO, MOTION CARRIES 4-1
9. New Business
- a. LCS Underground Storage Tank Project – Motion by W. Donaldson second by L. MacDonald to transfer \$386,216.25 to CNR under LCS Oil Tank Removal from General Fund.  
VOTE: UNANIMOUS; MOTION CARRIES  
Motion by W. Donaldson second by L. MacDonald to approve \$436,216.25 from CNR Account for removal and replacement of 2 underground oil tanks at LCS, pending approval of the state for reimbursement. VOTE: UNANIMOUS; MOTION CARRIES
  - b. 2017-18 State Budget – NONE
  - c. Selectman's Requests
1. Line Item Transfer in the amount of \$2942.00 to Line Item #52727 (Town Share Retirement Compensation) from Line Item #52721 (Employee Insurance) – Motion by W. Donaldson second by J. McCloud to approve. VOTE: UNANIMOUS; MOTION CARRIES
2. Line Item Transfer in the amount of \$971.00 to Line Item #55252 (Town Overtime) from Line Item #55251 (Resident Trooper Grant Overtime). Motion by W. Donaldson second by J. McCloud to approve. VOTE: L. MacDONALD NO; MOTION CARRIES 4-1
3. Line Item Transfer in the amount of \$826.00 to Line Item #52722 (Soc.Sec/Medicare Town Share) from Line Item #52721 (Employee Insurance) - Motion by W. Donaldson second by J. McCloud to approve. VOTE: UNANIMOUS; MOTION CARRIES
4. Line Item transfer in the amount of \$1052.00 to Line Item #51551 (Bank Charges) from Line Item #52721 (Employee Insurance) - Motion by W. Donaldson second by L. MacDonald to approve. VOTE: UNANIMOUS; MOTION CARRIES
10. Any other business which may properly come before the Board – NONE
11. Public Comment – NONE
12. Adjournment – Motion by W. Donaldson second by J. McCloud to adjourn at 7:59 P.M.  
VOTE: UNANIMOUS, MOTION CARRIES

  
Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 7/24/17 AT 12:00pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
 Ass't