

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, JULY 18, 2018  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Frank Burzycki, Randy Baah, Miles LaFemina, Dennis Duplice, Wayne Donaldson, Thomas Wakely (ALT), Gail Gwiazdowski (ALT)

MEMBERS ABSENT: Philip Kiley (ALT)

OTHERS PRESENT: Thomas Sparkman, First Selectman

2. Reading of Previous Minutes

Motion by W. Donaldson second by M. LaFemina to approve the previous minutes of 6/20/2018 with the following amendments: 8.e. Fire House – should be \$11 million; 8.d. Vote should be listed in the following manner: T. Wakely, D. Duplice, M. LaFemina: NO; F. Burzycki, R. Baah, G. Gwiazdowski YES, MOTION FAILS; 9.e. W. Donaldson did not vote (absent); Under “Members Present” add Gail Gwiazdowski (ALT).

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Lisbon Quarterly Newsletter submissions due by August 14
- b. Memo to First Selectman re: Line Item Transfers
- c. Letter from Thomas Sparkman to Kari Olson re: Approval of veteran tax exemptions
- d. Email, from board clerk to M. Zelasky re: correction to 6/20/18 minutes, 8.e. Fire House should be \$11 million (\$1,000,000.00), not \$100,000.00
- e. Emails, from W. Donaldson to M. Zelasky re: comments about Town credit card
- f. Email, from O'Connor Davies to Thomas Sparkman re: explanation of current statement for services rendered

4. Bills and action thereon

- a. O'Connor Davies, \$1580.00, dated 4/30/2018 #355591 re: Additional Bookkeeping. Motion by W. Donaldson second by D. Duplice to approve payment of \$1580.00 from 2017/18 FY budget.

VOTE: UNANIMOUS, MOTION CARRIED

- b. O'Connor Davies, \$6500.00, dated 7/1/2018 #377265 re: Motion by W. Donaldson second by D. Duplice to approve payment.

VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements

- a. Treasurer's Report – Review (as of December, 2017)
- b. General Government – Review (July 2017 - June, 2017)
- c. Board of Education – Review (June, 2017)

Noted for the record: Correspondence between BoE and M. Zelasky re: CNR Report, project is completed and extra money (grant) is available.

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- d. Capital Non-recurring Fund – Statement of changes in fund balance by project 7/1/2017 – 6/30/2018 – Motion by M. LaFemina second by G. W. Donaldson to move \$1575.00 from “Mason Dump” to “Ladder Truck”. VOTE: UNANIMOUS, MOTION CARRIED  
Noted for the record: Email correspondence between Eric Christianson and M. Zelasky re: CNR Account.
6. Reports
  - a. Chairman’s Report – NONE
7. Public Comment – NONE
8. Old Business
  - a. Purchase Policy and Procedures - NONE
  - b. Senior Center Credit Card Payments - NONE
9. New Business
  - a. New Fire House Vote – Motion by D. Duplice second by W. Donaldson to recommend that the town appropriate \$11 million for the planning, design, construction and equipping of the new fire station to be located at 25 Newent Road and authorize the issuance of bonds and notes by the town in the same amount to finance the appropriation.  
VOTE: W. DONALDSON NO, MOTION PASSES 5-1
  - b. Selectmen’s Requests
    1. Motion by D. Duplice second by W. Donaldson to approve a line item transfer of \$228.00 from line item #52030 (Enforcement Officer, Conservation Commission) to line item #52050 (Supplies and Expenses, Conservation Commission). VOTE: UNANIMOUS, MOTION CARRIED
    2. Motion by M. LaFemina second by D. Duplice to approve a line item transfer of \$8,222.00 from line item 55252 (Resident Trooper Overtime) to line item #55230 (Resident Trooper Contract). VOTE: UNANIMOUS, MOTION CARRIED
    3. Motion by D. Duplice second by W. Donaldson to approve a line item transfer of \$1,580.00 from line item #60131 (Highway/Streets – Contracted Services, as recommended by the First Selectman) to line item #52749 (Auditor’s Contracted Services).  
VOTE: UNANIMOUS, MOTION CARRIED
    4. Motion by D. Duplice second by F. Burzycki to approve a line item transfer of \$610.00 from line item #60131 (Highway/Streets – Contracted Services, as recommended by First Selectman) to line item #51750 (Supplies and Expenses – Planning and Zoning Commission).  
VOTE: UNANIMOUS, MOTION CARRIED
    5. Motion by W. Donaldson second by D. Duplice to approve a line item transfer of \$610.00 from line item #60131 (Highway/Streets) to line item #51730 (Purchased Services – Planning and Zoning Commission). VOTE: UNANIMOUS, MOTION CARRIED
10. Any other business which may properly come before the Board - NONE

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11. Public Comment – NONE

12. Adjournment – A motion was made by D. Duplice to adjourn at 8:06 p.m.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 7/25/18 AT 6:55pm  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
*Laurie Tirocchi*