

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL
WEDNESDAY, MAY 17, 2017

I. Call to Order

The Regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 P.M.

MEMBERS PRESENT: Michael Zelasky, Thomas Wakely, Frank Burzycki, Jim McCloud, Robert Dufort

Alternates: Wayne Donaldson, Leo MacDonald

MEMBERS ABSENT: Dennis Duplice, Miles LaFemina (Alternate)

OTHERS PRESENT: Thomas W. Sparkman, First Selectman

Motion by F. Burzycki second by T. Wakely to seat Wayne Donaldson for Dennis Duplice.

VOTE: UNANIMOUS, MOTION CARRIED

Alternate Leo MacDonald removed himself from the meeting at 7:01 P.M.

2. Reading of Previous Minutes – Motion by W. Donaldson second by F. Burzycki to approve the previous minutes as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Memo: Lisbon Quarterly submissions due May 17
- b. Copy, Email: from CT Office of Policy and Management to Thomas Sparkman, First Selectman re: corrective action plan regarding the audit
- c. Copy, Email: from Thomas Sparkman to CT Office of Policy and Management re: corrective action plan regarding the audit
- d. Copy, Email: from Thomas Sparkman to CCM re: state budget revision

4. Bills – NONE

5. Monthly Statements

- a. Treasurer's Report – Review (as of April 2017)
- b. General Government – Review (July 2016 – April 2017)
- c. Board of Education – Review (April 2017)

6. Reports

- a. Chairman's Report – NONE

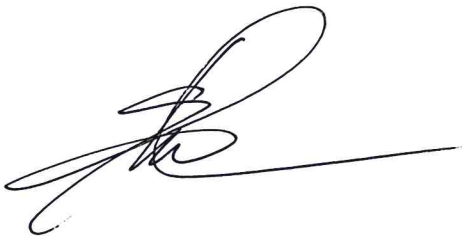
7. Public Comment – NONE

8. Old Business

- a. Veteran's Property Tax Exemption (tabled) – TABLED
- b. Ordinance for Purchase Policy Procedure – Discussion

MINUTES
REGULAR MEETING
BOARD OF FINANCE
WEDNESDAY, MAY 17, 2017
Page 2 (Old Business, cont)

- c. If needed, Fiscal Year 2017/2018 Board of Education and General Government Budgets, Capital & Nonrecurring Transfers, Revenues and Any Other Budget Matters – Will likely schedule a special meeting June 7, 2017
- 9. New Business
 - a. Suspense List – Motion by T. Wakely second by J. McCloud to approve the Suspense List with the total amount of \$9,900.94.
VOTE: UNANIMOUS, MOTION CARRIED
 - b. Appointment Auditor – Motion by T. Wakely second by W. Donaldson to appoint O'Connor Davies as Town Auditor. VOTE: UNANIMOUS, MOTION CARRIED
 - c. Selectman's Requests
 - i. Motion by W. Donaldson second by T. Wakely to approve the transfer of \$3000.00 from line item #70142 into line item #70114, to cover the anticipation of extended sick time and vacation coverage through the end of the fiscal year for the Senior Center VOTE: UNANIMOUS, MOTION CARRIED
 - ii. Motion by W. Donaldson second by T. Wakely to approve a line item transfer of \$4,700.00 from line item #55251 to line item #55252 to cover Lisbon Resident Trooper expenses for DARE Program, town events including Joe Kelly Road Race and other events. VOTE: UNANIMOUS, MOTION CARRIED
- 10. Any other business which may properly come before the Board – NONE
- 11. Public Comment – NONE
- 12. Adjournment – Motion by F. Burzycki second by W. Donaldson to adjourn at 7:38 P.M.
VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 05/24/17 AT 11:00pm
ATTEST, LAURIE TIROCCHI, TOWN CLERK
