

MINUTES  
REGULAR MEETING  
BOARD OF FINANCE  
LISBON TOWN HALL  
WEDNESDAY, APRIL 19, 2017  
7:00 P.M.

1. Call to Order

The regular meeting of the Board of Finance was called to order by Michael Zelasky, Chairman, at 7:00 p.m.

MEMBERS PRESENT: Michael Zelasky, Thomas Wakely, Frank Burzycki, Jim McCloud, Dennis Duplice  
Alternates: Wayne Donaldson, Leo MacDonald  
MEMBERS ABSENT: Robert Dufort, Miles LaFemina (Alternate)  
OTHERS PRESENT: Thomas W. Sparkman, First Selectman  
Gage Weber, Haylie Burgess – LCS Student Ambassadors

Motion by T. Wakely second by D. Duplice to seat Wayne Donaldson for Robert Dufort.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

April 12, 2017 – Motion by D. Duplice second by T. Wakely to approve with the following corrections:  
Date should be “Wednesday”, not “Thursday”; Agenda item #3 should be “0% increase budget”.

VOTE: UNANIMOUS, MOTION CARRIED

April 5, 2017 (PH) – Motion by W. Donaldson second by T. Wakely to approve with the following corrections: Page 1, second paragraph, should be “to present and solicit”; page 2, 9<sup>th</sup> column should be “16 hand-outs”.

VOTE: UNANIMOUS, MOTION CARRIED

March 23, 2017 – Motion by F. Burzycki second by W. Donaldson to accept.

VOTE: UNANIMOUS, MOTION CARRIED

March 20, 2017 – Motion by W. Donaldson second by T. Wakely to accept.

VOTE: UNANIMOUS, MOTION CARRIED

March 15, 2017 – Motion by W. Donaldson second by F. Burzycki to accept.

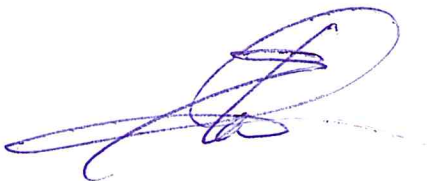
VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence -

- a. Letter, State of CT Office of Policy & Management re: auditor
- b. Email, from M. LaFemina dated 3/20/17 re: policy question and state statutes
- c. Email, from M. Zelasky to W. Donaldson re: conversation with Kevin Chambers
- d. Email, from M. LaFemina to M. Zelasky re: draft revenue document
- e. Email, from M. Zelasky to Board re: suggestions about Public Hearing
- f. Email from Ian Rogers to M. Zelasky re: PH slide – what he cut to make 0% BoE Budget
- g. Email, from M. Zelasky to T. Sparkman re: debt numbers
- h. Copy: Email, between T. Sparkman and Brown, Brown Insurance re: separation of school and town policies
- i. Email, from Sally Keating to M. Zelasky re: per pupil expenditure information
- j. Email, from Ian Rogers to BoF re: thank you for supporting 0% BoE budget
- k. Email, from M. Zelasky to Ian Rogers re: renewal of Singleton Contracts

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4. Bills and action thereon
  - a. Minuteman Press, \$768.92, inv# 100549, 5/21/2017 re: 125 Annual Reports – Motion by W. Donaldson second by J. McCloud to approve. VOTE: UNANIMOUS, MOTION CARRIED
  - b. The Bulletin, \$127.53, inv#00229601, 3/29/2017 re: Public Hearing Notice – Motion by W. Donaldson second T. Wakely to approve. VOTE: UNANIMOUS, MOTION CARRIED
5. Monthly Statements
  - a. Treasurer's Report – Review (as of March 2017).
  - b. General Government – Review (July 2016 through March 2017)
  - c. Board of Education – Review (March 2017)
6. Reports
  - a. Chairman's Report – NONE
7. Public Comment – NONE
8. Old Business
  - a. Veteran's Property Tax Exemption (tabled) - TABLED
  - b. Capital Plan - Review
  - c. Ordinance for Purchase Policy & Procedure – M. Zelasky to forward to Board for review
  - d. If needed, Fiscal Year 2017/2018 Board of Education and General Government Budgets, Capital & Nonrecurring Transfers, Revenues and Any Other Budget Matters - NONE
9. New Business
  - a. Selectmen's Requests - NONE
10. Any other business which may properly come before the Board - NONE
11. Public Comment – NONE
12. Adjournment – A motion was made by J. McCloud second by W. Donaldson to adjourn at 7:18 p.m. VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: \_\_\_\_\_  
Michael Zelasky, Chairman

RECEIVED FOR RECORD AT LISBON  
CT ON 04/26/17 AT 10:30am  
ATTEST. LAURIE TIROCCHI, TOWN CLERK  
