

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL VIRTUAL MEETING
WEDNESDAY, NOVEMBER 18, 2020
7:00 P.M.

1. Call to Order

The regular virtual meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:00 p.m.

MEMBERS PRESENT VIA CONFERENCE CALL:

Wayne Donaldson, Michael Zelasky, Randy Baah, Frank Burzycki, Ian Rogers

MEMBERS ABSENT: Thomas Wakely, Jr.

OTHERS PRESENT VIA CONFERENCE CALL:

Thomas Sparkman, First Selectman and Robert Brown, Selectman

Chris King and Sean O'Grady, King, King & Associates, P.C., C.P.A.s

Marcello Raposo and Daniel Derjue - LCS Student Ambassadors

2. Reading of Previous Minutes

Motion by F. Burzycki second by R. Baah to approve the previous Regular Meeting minutes of 10/21/2020 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by F. Burzycki second by R. Baah to move agenda item 9.a. "New Business: Audit Presentation King, King & Associates" to the front.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Copy, Representation Letter, from King, King & Associates, CPA's, date 11/3/2020
- b. Letter, from King, King & Associates, CPA's, date 11/3/2020 re: Audit Findings
- c. Publication, from Yankee Institute for Public Policy, dated 10/30/2020 re: Property Tax Burdens
- d. Memo, from Stephen Brown, Lisbon Central School Service-Learning Coordinator, re: 2020/2021 Student Ambassadors
- e. State of CT Office of Policy and Management, dated 11/9/2020 re: Submission of June 30, 2020 Audit Reports Deadline, December 31, 2020

4. Bills and action thereon –

- a. King, King & Associates, CPAs, \$1350.00, inv#16414, dated 10/31/2020. Motion by I. Rogers second by R. Baah to pay.
VOTE: UNANIMOUS, MOTION CARRIED
- b. King, King & Associates, CPAs, \$4000.00, inv#16426, dated 10/28/2020. Motion by F. Burzycki second by I. Rogers to pay.
VOTE: UNANIMOUS, MOTION CARRIED
- c. King, King & Associates, CPAs, \$4050.00, inv#16447, dated 11/12/2020. Motion by F. Burzycki second by I. Rogers to pay.
VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements

- a. Treasurer's Report – Review as of October 31, 2020
- b. General Government – Review and Discussion (October 2020)
- c. Board of Education – Review as of October 19, 2020
- d. CNR Report – NONE

6. Reports

- a. Chairman's Report – NONE

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7. Public Comment – NONE

8. Old Business – NONE

9. New Business

- a. Audit Presentation – King, King & Associates – Chris King and Sean O’Grady from King, King & Associates, P.C. C.P.A.s were present to give a brief Power Point presentation of their Audit findings. Chairman Donaldson asked how the Town corresponds with other towns, but Mr. King did not have those specifics available. He did note that Town debt is low, and that Tax Collection is good. He also noted that the percentage of the Simple Audit this year was 50/50 between the Board of Education and the Town.
- b. FY 2021/2022 Budget – TABLED
- c. Annual Report – TABLED
- d. Election of Officers – Not required this year.
- e. Selectmen’s Requests
 1. Additional Appropriation in the amount of \$5,000.00 to LI# 51351 (Tax Refunds). Motion by F. Burzycki second by R. Baah to approve the Additional Appropriation in the amount of \$5,000.00 to LI# 51351 (Tax Refunds).
VOTE: UNANIMOUS, MOTION CARRIED

Motion by I. Rogers second by R. Baah to add “Fire District” to agenda under item 10.a.

VOTE: UNANIMOUS, MOTION CARRIED

Motion by R. Baah second by I. Rogers to add “Dairy Abatement” to agenda under item 10.b.

VOTE: UNANIMOUS, MOTION CARRIED

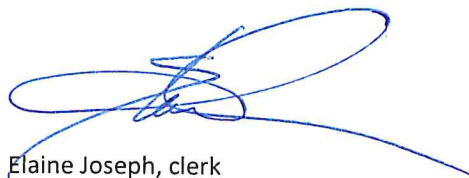
10. Any other business which may properly come before the Board

- a. Fire District – Mr. Sparkman gave a brief presentation of his findings regarding the Board of Finance request to consider a Fire District along Route 12. It is the consensus of the Board of Selectmen as well as the Board of Finance that the additional burden of a separate Fire District for the Route 12 Corridor would not be appropriate for our Town at this time.
- b. Dairy Abatement – Chairman Donaldson wanted it noted for the record that he is approving and signing the annual Dairy Tax Abatement application form for S & D Farm (Wildowsky’s Dairy).

11. Public Comment – NONE

12. Adjournment – Motion by F. Burzycki second by I. Rogers to adjourn at 7:48 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Elaine Joseph, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON
CT ON 11/24/2020 AT 9:40am
ATTEST. LAURIE TIROCCHI, TOWN CLERK
