

MINUTES
REGULAR MEETING
BOARD OF FINANCE
LISBON TOWN HALL VIRTUAL MEETING
WEDNESDAY, AUGUST 19, 2020
7:00 P.M.

1. Call to Order

The regular virtual meeting of the Board of Finance was called to order by Wayne Donaldson, Chairman, at 7:01 p.m.

MEMBERS PRESENT VIA CONFERENCE CALL:

Wayne Donaldson, Michael Zelasky, Randy Baah, Frank Burzycki, Ian Rogers,
Thomas Wakely, Jr.

OTHERS PRESENT VIA CONFERENCE CALL:

Thomas Sparkman, First Selectman and Robert Brown, Selectman
Mark Robinson, John Cingranelli and Joshua Cingranelli of the Lisbon Fire Department

Motion by T. Wakely, Jr. second by F. Burzycki to move agenda item 9a. "New Business: Presentation by the Lisbon Fire Department to the Lisbon Board of Finance – Questions and Answers" to the front.

VOTE: UNANIMOUS, MOTION CARRIED

2. Reading of Previous Minutes

Motion by F. Burzycki second by T. Wakely, Jr. to approve the previous Regular Meeting minutes of 6/17/2020 as presented.

VOTE: UNANIMOUS, MOTION CARRIED

3. Correspondence

- a. Notice, from US Bankruptcy Court Southern District, NY, received June 29, 2020 re: Frontier Communications Corporation
- b. Notice, from US Bankruptcy Court Southern District, NY, received July 16, 2020 re: Frontier Communications Corporation
- c. Copy, Email, from Morgan Rice, OPM, dated 6/23/2020 re: confirmation of receipt of adopted FY 2020/2021 Budgets
- d. Copy, Memo, from Chairman Donaldson to First Selectman, dated 6/19/2020 re: Approval of BoS requests of 6/18/2020
- e. Copy, Signed MoU from King, King & Associates
- f. Memo, Fall 2020 Lisbon Quarterly Newsletter Submission Deadline: August 26
- g. Profit & Loss Report: July 2019 – June 2020
- h. Copy, Memo to Board of Finance from Clerk to the Boards, dated 6/11/2020 re: approval to dispose of routine correspondence, August 2016 – June 2017. Motion by I. Rogers second by F. Burzycki to dispose of routine correspondence from August 2016 to June 2017 from Clerk of the Board.

VOTE: UNANIMOUS, MOTION CARRIED

4. Bills and action thereon –

King, King & Associates, CPAs, \$5,000.00, inv #16188 dated 7/27/2020 re: Audit fee. Motion by I. Rogers second by F. Burzycki to confirm payment of \$5,000.00 to King, King & Associates, Inv.#16188, 7/27/2020 re: audit fee:

VOTE: UNANIMOUS, MOTION CARRIED

5. Monthly Statements –

- a. Treasurer's Report - Review as of July 31, 2020
- b. General Government - Review and Discussion (July 2020)
- c. Board of Education Appropriation Transfers – Review for 2019/2020
- d. CNR Report – NONE

6. Reports

- a. Chairman's Report – NONE

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7. Public Comment – NONE

8. Old Business - NONE

9. New Business

- a. Presentation by the Lisbon Fire Department to the Lisbon Board of Finance – Questions and Answers
Very detailed presentation given by Retired Fire Chief Mark Robinson, Current Fire Chief John Cingranelli and Assistant Fire Chief Joshua Cingranelli re: high call volume, missed calls, delay in patient care resulting in the dire need for more staffing. Motion by I. Rogers second by R. Baah to fund the Lisbon Fire Department \$153,140.00.

VOTE: Frank Burzycki – Yes
Ian Rogers – Yes
Tom Wakely, Jr. – Yes
Randy Baah – Yes
Wayne Donaldson – No

VOTE: 4-1/ MOTION CARRIED

Motion by F. Burzycki second by I. Rogers to fund the Lisbon Fire Department from the General Fund.

VOTE: Frank Burzycki – Yes
Ian Rogers – Yes
Tom Wakely, Jr. – Yes
Randy Baah – Yes
Wayne Donaldson – No

VOTE: 4-1/ MOTION CARRIED

- b. Selectmen's Requests

Line Item Transfer in the amount of \$4849.00 to LI # 51730 (Purchased Services) with \$4849.00 from LI # 52728 (Employee Retirement Accrued Liability. Motion by F. Burzycki second by R. Baah to approve a line item transfer of \$4,849.00 to LI#51730 (Purchased Services) from LI#52728 (Employee Retirement Accrued Liability).

VOTE: UNANIMOUS, MOTION CARRIED

10. Any other business which may properly come before the Board - NONE

11. Public Comment –

- a. E-mail from Philip Kiley, Lisbon resident, dated August 3, 2020, as public comment to the August 4, 2020 Board of Finance Special Meeting, which was canceled due to tropical storm conditions and Town wide power outages. He questioned, "How many Lisbon Fire volunteers hold all three (EMT, Fire Fighter 2 and Q Endorsement) certifications?" Response: currently 3. "Would qualified individuals from outside Lisbon be considered?" Response: Yes. "How would sourcing / recruiting of qualified individuals take place?" Response: The Lisbon Fire Department would reach out to career firefighters and retired firefighters from the Norwich and New London area fire departments.
- b. E-mail from Philip Kiley dated August 13, 2020 asking that the public comment he submitted on August 3, 2020 be read into the record at the Board of Finance regular meeting on August 19, 2020, which were responded to. Chairman Donaldson stated he would respond to Mr. Kiley with the information provided.

12. Adjournment – Motion by F. Burzycki second by T. Wakely, Jr. to adjourn at 9:42 P.M.

VOTE: UNANIMOUS, MOTION CARRIED



Renee Williams, clerk

APPROVED: _____
Wayne Donaldson, Chairman

RECEIVED FOR RECORD AT LISBON

CT ON 08/26/2020 AT 11:50am
ATTEST, LAURIE TIROCCHI, TOWN CLERK

